

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Tuesday, July 6, 2021 at 7:00 p.m.

REMOTE PARTICIPATION: To participate or view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, July 2, 2021.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
 - A. The public will be allowed to speak on agenda items during the meeting.
6. Minutes:
 - A. Consider approval of minutes from June 21, 2021 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll vouchers.
 2. Consider licenses applications.
 - a. Operator's License for Mikayla Hinz and Christopher Burdick.
 3. Consider public event packet for Sleep in Heavenly Peace Build and request to waive any fees.
 4. Consider public event packet for Tobacco Days Car and Truck Show and request to waive any fees.
 5. Consider public event packet for Tobacco Heritage Days and request to waive any fees.
 6. Consider Temporary Class "B" Fermented Malt Beverage License for Tobacco Heritage Days for July 16, 17, and 18, 2021.
 7. Consider quote for purchase of replacement slide for Winston Park.
 8. Consider declaring air compressor as surplus.
 9. Consider Façade Grant for 115 Henry St for window replacement.
 10. Consider Small ED Grant for 115 Henry St for HVAC.
 11. Consider purchase and bid for a railing at pool.
 - B. RDA:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.

C. Plan Commission:

1. Consider adoption of City of Edgerton Resolution 13-21: Approving the final plat to create 45 lots east of Dean St.
 2. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
8. Consider discontinuance of utility easement on Lot 45 West Meadows.
9. Mayor, alderperson and staff reports.
10. Adjourn

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**JUNE 21, 2021 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun, Casey Langan, Candy Davis, Tim Shaw, Paul Davis, and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, City Clerk/Treasurer Cindy Hegglund, Municipal Services Director Howard Moser, Police Chief Robert Kowalski, Library Director Kirsten Almo, City Attorney Bill Morgan and a few citizens.

Hegglund confirmed the meeting agendas were properly posted on Friday, June 18, 2021 at the Post Office, Edgerton Library, City website, and City Hall.

ACCEPT THE AGENDA: A Sarah Braun/Casey Langan motion to accept the agenda as printed passed. All voted in favor.

MINUTES: A Jim Burdick/Paul Davis motion to approve the minutes from the June 7, 2021 Common Council meeting passed, all voted in favor.

COMMITTEES:

Finance Committee: A Candy Davis/Sarah Braun motion to approve the bills and payroll list in the amount of \$204,525 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve an operator's license to Susan Smith contingent upon payment of outstanding amount of \$387.50 due to the City passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to award the bid for the S Main St project to the low bidder, Fischer Excavating, Inc in the amount of \$1,457,522.15 passed in a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve an event packet for National Night Out, waive any fees and allow a petting zoo and horses in Racetrack Park passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the contract with MSA for the administration of the Edgerton Home Revival Program passed on a 6/0 roll call vote.

A Candy David/Sarah Braun motion to approve a 6-month extension to the 407 N Main St purchase agreement until December 31, 2021 passed on a 6/0 roll call vote.

Utility Commission: A Candy Davis/Jim Burdick motion to adopt City of Edgerton Resolution 12-21: Adopting the 2020 Compliance Maintenance Resolution passed on a 6/0 roll call vote.

ORDINANCE 21-07: A Jim Burdick/Tim Shaw motion to approve the second reading and adopt City of Edgerton Ordinance 21-07: Amend 9.03 "Parking Restrictions" to reference Section 22.404(7)(e) and 22.215(2) Off-Street Parking Prohibitions and Penalties passed on a 6/0 roll call vote.

COMMITTEE APPOINTMENTS: A Sarah Braun/Casey Langan motion to approve the Mayor's recommendation to appoint Kathy Bue Hessian to the Historic Preservation Commission passed, all voted in favor.

A Paul Davis/Candy Davis motion to approve the Mayor's recommendation to appoint Veronica Ellingsworth to the Zoning Board of Appeals regular position passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the Mayor's recommendation to appoint David Esau to the Zoning Board of Appeals as an alternate passed on a 6/0 roll call vote.

Being no other business before the Council, a Paul Davis/Sarah Braun motion to adjourn passed, all voted in favor.

Cindy Hegglund
City Clerk-Treasurer

Adopted July 6, 2021

Memo

To: Common Council
From: Staff
Date: 7/2/2021
Re: July 6, 2021 Meeting

Winston Park Slide – The freestanding slide at the Winston Park playground is not structurally safe. Through normal wear and tear the slide has separated from the stairs and cannot be reattached. Staff contacted several vendors and received three proposals for a replacement slide. Lee Recreation provided the lowest responsible quote at \$3,350. Staff recommends awarding the purchase to Lee Recreation in the amount of \$3,350.00. This is not a budgeted expense so funding will come from contingency.

Declare air compressor as surplus – The 2021 budget included funding to replace the stationary air compressor at the municipal garage. The compressor has been replaced and Staff requests authorization to declare the old compressor as surplus. The compressor will be placed on the Wisconsin Surplus auction site.

Application for a Facade Grant for 115 Henry St: The owners of 115 Henry Street (Campbell Boys) are requesting approval of a façade grant to replace the upper windows of the building. Several of the windows were previously made smaller. The proposal is to replace the 12 windows with the same size windows as currently exist. There were two bids with the low bid being \$15,734 for bronze colored vinyl windows. The owners plan to upgrade to bronze colored windows. The Historic Commission has granted approval. The RDA approved a 50% facade grant in the amount of \$7,867 for bronze vinyl.

Application for a Small ED Grant for 115 Henry St: The owners of 115 Henry Street (Campbell Boys) are requesting approval of a Small ED grant to replace the HVAC for the upper residential unit. The condenser will be replaced in the same place in the rear of the building. The lowest bid of 3 bids is for \$6,376. The RDA approved a 50% Small ED Grant in the amount of \$3,188.

Discontinuance of Easement: The owners of Bristle Lines Condominium Development (West Meadows Lot 45) will grant a new utility easement which overlays an old utility easement. The City should discontinue the old easement.

Railing at Pool: Staff is recommending a railing be installed along the ramp between the two pools. Staff obtained one quote of \$3,456.54 for painted steel or \$4,606 for stainless steel from a local vendor for a custom railing. The Council should decide if additional quotes are needed and if the purchase should be made. Funding for this could come from the savings from the slide project.

**CITY OF EDGERTON
RESOLUTION No. 13-21**

**A RESOLUTION APPROVING THE FINAL PLAT TO CREATE 45 LOTS EAST OF DEAN STREET,
CITY OF EDGERTON, ROCK AND DANE COUNTIES, WISCONSIN.**

WHEREAS, Northward Development LLC has petitioned for approval of a final plat to create 45 lots to the east of Dean Street; and

WHEREAS, the plat map has been reviewed by the Planning Commission and City Engineer; and

WHEREAS, the Planning Commission recommends its approval to the City of Edgerton Common Council with the following conditions:

1. The City Engineer approves utility extension, storm water control, and erosion control plans.
2. The final plat indicates all easements.
3. The petitioner enters into a development agreement with the City before signing the final plat.
4. The developer pays the park impact fees when building permits are issued.
5. The developer pays a plating fee of \$450 dollars.
6. A note appears on the final plat requiring driveway access on lots 39 and 40 be as far from the intersection as possible.
7. An easement or agreement is obtained for temporary pond outflow.
8. Street lights are provided at each intersection including the intersections of Wileman Dr and the private street.
9. The cross sections are modified to show the sidewalk is at least 6" above the back of curb.
10. Structures are built in accordance with the garage floor elevations shown on the plans and the front of the structure is no lower than the garage floor elevation.
11. Street trees, as approved by the Municipal Services Director, are installed prior to occupancy permits being issued.
12. The pond is deeded to the City.

NOW, THEREFORE BE IT RESOLVED, that the City of Edgerton Common Council approves the final plat as presented.

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Dated: July 6, 2021

Christopher W. Lund, Mayor

ATTEST

Ramona Flanigan, City Administrator

