

**CITY OF EDGERTON  
FINANCE COMMITTEE MEETING  
EDGERTON CITY HALL, COUNCIL CHAMBERS  
12 ALBION STREET**

**Monday, October 3, 2022, at 6:45 p.m.**

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, September 30, 2022.
3. Consider approval of minutes from the September 19, 2022 Finance meeting.
4. Consider approval of bills and payroll vouchers.
5. Consider pool fees.
6. Consider billing credit for 210 W Fulton St
7. Finance Directors Report.
8. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**SEPTEMBER 19, 2022 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Tim Shaw and Candy Davis

Excused: Sarah Braun

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Police Chief Robert Kowalski, Municipal Services Director Howard Moser, Library Director Kirsten Almo, Alderpersons Casey Langan and Jim Burdick, Mayor Christopher Lund, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, September 16, 2022 at the Post Office, Edgerton Library, City Hall and the City's website.

**MINUTES:** A Tim Shaw/Candy Davis motion to approve the minutes from the September 6, 2022 Finance meeting passed on a 2/0 roll call vote.

**BILLS AND PAYROLL:** A Candy Davis/Tim Shaw motion to approve the bills and payroll in the amount of \$237,288.70 passed on a 2/0 roll call vote.

**LOAN SUBORDINATION FOR RINEHART PROPERTIES:** A Tim Shaw/Candy Davis motion to approve the loan subordination for Rinehart Properties at 206-208 S Main St passed on a 2/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve the loan subordination for Rinehart Properties at 218-224 S Main St passed on a 2/0 roll call vote.

**EVENT PACKET FOR FFA ALUMNI PORK CHOP DINNER:** A Candy Davis/Tim Shaw motion to approve an event packet for the FFA Alumni Pork Chop Dinner on October 14<sup>th</sup> passed on a 2/0 roll call vote.

**RESOLUTION 16-22:** A Tim Shaw/Candy Davis motion to approve City of Edgerton Resolution 16-22: Authorizing a Signatory Municipality to Exceed the Levy Limit for the Edgerton Fire Protection District passed on a 2/0 roll call vote.

**ROAD SALT BIDS:** A Candy Davis/Tim Shaw motion to award the road salt bid to Morton Salt for \$81.08 per ton passed on a 2/0 roll call vote.

**RESOLUTION 17-22:** A Candy Davis/Tim Shaw motion to approve City of Edgerton Resolution 17-22: Authorizing an Application to the Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs passed on a 2/0 roll call vote.

**HOLIDAY LIGHT FUNDING:** The lights on the big tree at the Depot have been funded by money from the TIF. That TIF is now closed but funds were put in the Economic Development Fund for future use. The Holiday Committee is requesting some of those funds to pay for the hanging of the lights for the Holiday Celebration.

A Tim Shaw/Candy Davis motion to approve funding the holiday tree lights at the depot using the Economic Development Fund passed on a 2/0 roll call vote.

Being no other business before the Committee, a Tim Shaw/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland  
City Clerk  
Adopted October 3, 2022

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
Invoice Detail.Input Date = 09/30/2022  
Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10012100</b>								
3700 c	PUBLIC HEALTH MADISON DAN	2022	PRIVATE SEPTIC MAINT. ON TAX ROLL	09/30/2022	47.70	.00		
Total 10012100:					47.70	.00		
<b>10013100</b>								
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	186.44	.00		
Total 10013100:					186.44	.00		
<b>10023160</b>								
5476 c	HEMENWAY, MARIA	SEP 2022	RTP SHELTER RENTAL DEPOSIT	09/30/2022	110.00	.00		
5477 c	SMITH, GARY	SEP 2022	CENTRAL PARK KEY DEPOSIT	09/30/2022	10.00	.00		
5478 c	BLACKFORD, ALEXIS	SEP 2022	RTP SHELTER RENTAL DEPOSIT	09/30/2022	110.00	.00		
Total 10023160:					230.00	.00		
<b>10051100340</b>								
231 ch	EDGERTON REPORTER CO INC	22617	BACK TO SCHOOL	09/30/2022	18.75	.00		
Total 10051100340:					18.75	.00		
<b>10051200330</b>								
412 ch	IRMEN, LORI	SEP 2022	CLERK OF COURT CONF/MEALS - SEPT 202	09/30/2022	239.43	.00		
Total 10051200330:					239.43	.00		
<b>10051200332</b>								
412 ch	IRMEN, LORI	SEP 2022	CLERK OF COURT CONF MILEAGE- SEPT 20	09/30/2022	88.12	.00		
Total 10051200332:					88.12	.00		
<b>10051310210</b>								
5479 c	STAFFORD ROSENBAUM LLP	1272907	IGA - FIRE PROTECTION DISTRICT	09/30/2022	1,175.00	.00		
Total 10051310210:					1,175.00	.00		
<b>10051410153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	52.95	.00		
Total 10051410153:					52.95	.00		
<b>10051410320</b>								
231 ch	EDGERTON REPORTER CO INC	22731	LEGAL NOTICE- PLAN COMMISSION HEARIN	09/30/2022	10.70	.00		
231 ch	EDGERTON REPORTER CO INC	22839	LEGAL NOTICE- PLAN COMMISSION	09/30/2022	10.21	.00		
231 ch	EDGERTON REPORTER CO INC	22841	LEGAL NOTICE- ZONING BOARD OF APPEA	09/30/2022	10.21	.00		
231 ch	EDGERTON REPORTER CO INC	22844	LEGAL NOTICE- CREATION OF SIDEWALK U	09/30/2022	12.15	.00		
231 ch	EDGERTON REPORTER CO INC	22962	LEGAL NOTICE- COMMON COUNCIL AND PL	09/30/2022	16.51	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051410320:					59.78	.00		
<b>10051430153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	58.87	.00		
Total 10051430153:					58.87	.00		
<b>10051430320</b>								
231 ch	EDGERTON REPORTER CO INC	22904	LEGAL NOTICE- COUNCIL MINUTES-AUG 15	09/30/2022	73.72	.00		
231 ch	EDGERTON REPORTER CO INC	22905	LEGAL NOTICE- COUNCIL MINUTES-JULY 18	09/30/2022	64.02	.00		
231 ch	EDGERTON REPORTER CO INC	22907	LEGAL NOTICE- COUNCIL MINUTES-AUG 1	09/30/2022	68.87	.00		
Total 10051430320:					206.61	.00		
<b>10051440311</b>								
716 ch	US POSTAL SERVICE	016593	ABSENTEE BALLOT MAILING	09/30/2022	2.42	.00		
716 ch	US POSTAL SERVICE	021459	ABSENTEE BALLOT MAILING	09/30/2022	1.40	.00		
Total 10051440311:					3.82	.00		
<b>10051440340</b>								
231 ch	EDGERTON REPORTER CO INC	22723	LEGAL NOTICE-NOTICE OF PRIMARY	09/30/2022	65.48	.00		
231 ch	EDGERTON REPORTER CO INC	22726	LEGAL NOTICE- LOCATION AND HOURS OF	09/30/2022	21.85	.00		
Total 10051440340:					87.33	.00		
<b>10051510153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	70.64	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	51.51	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	31.41	.00		
Total 10051510153:					153.56	.00		
<b>10051510340</b>								
2433 c	AMAZON.COM LLC	111-2058539-3	MONITOR STAND	09/30/2022	26.90	.00		
Total 10051510340:					26.90	.00		
<b>10051600210</b>								
596 ch	ROBINSON'S MARKETING DIV I	28577	CLEANING THROUGH 9/16/22-CITY HALL	09/30/2022	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28596	CLEANING THROUGH 9/23/22-CITY HALL	09/30/2022	70.00	.00		
Total 10051600210:					140.00	.00		
<b>10051600222</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 5	3RD QTR 2022 UTILITY BILL	09/30/2022	341.18	.00		
2190 c	CITY OF EDGERTON	3RD QTR 22 5	3RD QTR 2022 UTILITY BILL	09/30/2022	121.09	.00		
Total 10051600222:					462.27	.00		
<b>10051600223</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 5	3RD QTR 2022 UTILITY BILL	09/30/2022	90.66	.00		
Total 10051600223:					90.66	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10051600340</b>								
934 ch	STAPLES CREDIT PLAN	203287392	COMPUTER MONITOR	09/30/2022	89.99	.00		
934 ch	STAPLES CREDIT PLAN	7366148474	WEBCAM	09/30/2022	36.39	.00		
3215 c	DIMAX OFFICE SOLUTIONS INC	035922	METER BILLING FOR 8/1/22 TO 8/31/22 - CIT	09/30/2022	36.25	.00		
5470 c	GORDON FLESCH CO.	IN13894591	CITY HALL COPIER-METERED IMAGES	09/30/2022	33.53	.00		
Total 10051600340:					196.16	.00		
<b>10052100153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	117.74	.00		
Total 10052100153:					117.74	.00		
<b>10052100240</b>								
433 ch	AVAYA INC	40677259	PHONE MAINTENANCE - POLICE DEPARTM	09/30/2022	99.16	.00		
Total 10052100240:					99.16	.00		
<b>10052100340</b>								
118 ch	C & M PRINTING INC	72048	PROPERTY/EVIDENCE TAGS	09/30/2022	159.00	.00		
Total 10052100340:					159.00	.00		
<b>10052120153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	824.22	.00		
Total 10052120153:					824.22	.00		
<b>10052120225</b>								
130 ch	US CELLULAR	0530193478	POLICE CELL PHONES	09/30/2022	241.16	.00		
Total 10052120225:					241.16	.00		
<b>10052120380</b>								
3404 c	BURNS FULL SERVICE LLC	161527	SQUAD 86 SERVICE	09/30/2022	30.00	.00		
Total 10052120380:					30.00	.00		
<b>10052120810</b>								
582 ch	REGISTRATION FEE TRUST	2022	REGISTRATION FEE FOR POLICE VEHICLE	09/30/2022	169.50	169.50	09/21/2022	
3854 c	EWALD'S HARTFORD FORD LL	41038	2022 FORD EXPLORER - PD	09/30/2022	36,749.00	36,749.00	09/21/2022	
Total 10052120810:					36,918.50	36,918.50		
<b>10052150210</b>								
596 ch	ROBINSON'S MARKETING DIV I	28577	CLEANING THROUGH 9/17/22-POLICE STATI	09/30/2022	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28596	CLEANING THROUGH 9/24/22-POLICE STATI	09/30/2022	119.00	.00		
Total 10052150210:					238.00	.00		
<b>10052150222</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 6	3RD QTR 2022 UTILITY BILL	09/30/2022	121.09	.00		
Total 10052150222:					121.09	.00		
<b>10052150223</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 6	3RD QTR 2022 UTILITY BILL	09/30/2022	15.88	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10052150223:					15.88	.00		
<b>10052150340</b>								
596 ch	ROBINSON'S MARKETING DIV I	28597	HAND TOWELS- PD	09/30/2022	39.50	.00		
3215 c	DIMAX OFFICE SOLUTIONS INC	035922	METER BILLING FOR 8/1/22 TO 8/31/22 - POL	09/30/2022	16.95	.00		
Total 10052150340:					56.45	.00		
<b>10053100153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	58.87	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	7.85	.00		
Total 10053100153:					66.72	.00		
<b>10053100320</b>								
231 ch	EDGERTON REPORTER CO INC	22712	LEGAL NOTICE- AD FOR BIDS-ROCK SALT	09/30/2022	20.88	.00		
Total 10053100320:					20.88	.00		
<b>10053100340</b>								
934 ch	STAPLES CREDIT PLAN	203287392	COMPUTER MONITOR	09/30/2022	89.99	.00		
2433 c	AMAZON.COM LLC	111-8231930-6	INK	09/30/2022	29.09	.00		
Total 10053100340:					119.08	.00		
<b>10053230153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	196.30	.00		
Total 10053230153:					196.30	.00		
<b>10053230222</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 1	3RD QTR 2022 UTILITY BILL	09/30/2022	61.06	.00		
2190 c	CITY OF EDGERTON	3RD QTR 22 1	3RD QTR 2022 UTILITY BILL	09/30/2022	1,015.72	.00		
Total 10053230222:					1,076.78	.00		
<b>10053230223</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 1	3RD QTR 2022 UTILITY BILL	09/30/2022	27.45	.00		
2190 c	CITY OF EDGERTON	3RD QTR 22 1	3RD QTR 2022 UTILITY BILL	09/30/2022	161.63	.00		
Total 10053230223:					189.08	.00		
<b>10053230225</b>								
130 ch	US CELLULAR	0533126316	DPW CELL PHONE	09/30/2022	44.50	.00		
Total 10053230225:					44.50	.00		
<b>10053230340</b>								
4638 c	WERNER ELECTRIC SUPPLY	S6902584.001	BULBS - GARAGE	09/30/2022	229.20	.00		
Total 10053230340:					229.20	.00		
<b>10053240810</b>								
2858 c	BOBCAT OF JANESVILLE	02-221879	BOBCAT REPAIR	09/30/2022	537.42	.00		
2858 c	BOBCAT OF JANESVILLE	02-221890	BOBCAT RENTAL	09/30/2022	565.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053240810:					1,102.42	.00		
<b>10053310340</b>								
3161 c	MENARDS	021926	MAGNETS, MIRROR	09/30/2022	16.32	.00		
5020 c	UNITED LABORATORIES	INV357970	VANILLA BLAST INSECTICIDE	09/30/2022	298.80	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-351109	STEERING KNOB	09/30/2022	25.39	.00		
Total 10053310340:					340.51	.00		
<b>10053310380</b>								
5020 c	UNITED LABORATORIES	INV359349	SALT-BE-GONE	09/30/2022	221.46	.00		
Total 10053310380:					221.46	.00		
<b>10053420221</b>								
21 ch	ALLIANT ENERGY	SEP 22 833074	SEP 22 833074 ELECTRIC CHARGES	09/30/2022	4,486.50	.00		
Total 10053420221:					4,486.50	.00		
<b>10053450223</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 5	3RD QTR 2022 UTILITY BILL	09/30/2022	30.40	.00		
2190 c	CITY OF EDGERTON	3RD QTR 22 5	3RD QTR 2022 UTILITY BILL	09/30/2022	109.30	.00		
2190 c	CITY OF EDGERTON	3RD QTR 22 5	3RD QTR 2022 UTILITY BILL	09/30/2022	29.30	.00		
Total 10053450223:					169.00	.00		
<b>10054910222</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 1	3RD QTR 2022 UTILITY BILL	09/30/2022	70.94	.00		
Total 10054910222:					70.94	.00		
<b>10054910223</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 1	3RD QTR 2022 UTILITY BILL	09/30/2022	162.67	.00		
Total 10054910223:					162.67	.00		
<b>10055110153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	260.02	.00		
Total 10055110153:					260.02	.00		
<b>10055110222</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 5	3RD QTR 2022 UTILITY BILL	09/30/2022	257.10	.00		
2190 c	CITY OF EDGERTON	3RD QTR 22 5	3RD QTR 2022 UTILITY BILL	09/30/2022	178.00	.00		
Total 10055110222:					435.10	.00		
<b>10055110223</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 5	3RD QTR 2022 UTILITY BILL	09/30/2022	42.61	.00		
Total 10055110223:					42.61	.00		
<b>10055200222</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 5	3RD QTR 2022 UTILITY BILL	09/30/2022	56.62	.00		
2190 c	CITY OF EDGERTON	3RD QTR 22 6	3RD QTR 2022 UTILITY BILL	09/30/2022	42.96	.00		
2190 c	CITY OF EDGERTON	3RD QTR 22 6	3RD QTR 2022 UTILITY BILL	09/30/2022	211.09	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055200222:					310.67	.00		
<b>10055200223</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 6	3RD QTR 2022 UTILITY BILL	09/30/2022	188.83	.00		
Total 10055200223:					188.83	.00		
<b>10055200225</b>								
130 ch	US CELLULAR	0533126316	RTP WIFI	09/30/2022	43.49	.00		
Total 10055200225:					43.49	.00		
<b>10055200340</b>								
5020 c	UNITED LABORATORIES	INV357048	INSECT SPRAY, WASP WHACKER, SMELL JE	09/30/2022	813.96	.00		
5020 c	UNITED LABORATORIES	INV359349	AQUATIC WEED KILL	09/30/2022	416.25	.00		
5159 c	BADGERLAND DISPOSAL	0002838582	W LAWTON ST- HANDICAP PORTA POTTY	09/30/2022	90.00	.00		
Total 10055200340:					1,320.21	.00		
<b>10055415222</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 6	3RD QTR 2022 UTILITY BILL	09/30/2022	358.35	.00		
Total 10055415222:					358.35	.00		
<b>10055420222</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 3	3RD QTR 2022 UTILITY BILL	09/30/2022	121.09	.00		
2190 c	CITY OF EDGERTON	3RD QTR 22 3	3RD QTR 2022 UTILITY BILL	09/30/2022	2,046.21	.00		
2190 c	CITY OF EDGERTON	3RD QTR 22 3	3RD QTR 2022 UTILITY BILL	09/30/2022	998.59	.00		
Total 10055420222:					3,165.89	.00		
<b>10055420223</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 3	3RD QTR 2022 UTILITY BILL	09/30/2022	140.27	.00		
Total 10055420223:					140.27	.00		
<b>10055420225</b>								
311 ch	FRONTIER COMMUNICATIONS	SEP 2022	608-884-3232 TELEPHONE CHARGES	09/30/2022	45.00	.00		
Total 10055420225:					45.00	.00		
<b>10055420345</b>								
326 ch	HOLIDAY WHOLESALE INC	1176859	CONCESSIONS - POOL	09/30/2022	884.26	.00		
Total 10055420345:					884.26	.00		
<b>10056300153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	1830360	OCT 2022 DENTAL INSURANCE	09/30/2022	29.44	.00		
Total 10056300153:					29.44	.00		
<b>10056300210</b>								
723 ch	VANDEWALLE & ASSOCIATES I	202209009	PLANNING SERVICES - ETJ	09/30/2022	573.75	.00		
Total 10056300210:					573.75	.00		



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>20653630297</b>								
5159 c	BADGERLAND DISPOSAL	0002840901	SEPT GARBAGE/RECYCLING FEE	09/30/2022	19,656.91	.00		
Total 20653630297:					19,656.91	.00		
<b>21057330820</b>								
723 ch	VANDEWALLE & ASSOCIATES I	202209008	CORP - PROJECT KICKOFF	09/30/2022	825.00	.00		
Total 21057330820:					825.00	.00		
<b>40057750820</b>								
4718 c	TRADITIONS HOLIDAY LIGHTIN	5440	2022 HOLIDAY LIGHTING 75%	09/30/2022	3,379.88	.00		
Total 40057750820:					3,379.88	.00		
<b>40657700820</b>								
2190 c	CITY OF EDGERTON	3RD QTR 22 6	3RD QTR 2022 UTILITY BILL	09/30/2022	139.32	.00		
Total 40657700820:					139.32	.00		
Grand Totals:					82,640.59	36,918.50		

Grand Total General Fund Vouchers: \$82,640.59  
 Total Payroll Check Dates 09/23/2022: \$83,372.68  
 GRAND TOTAL OF GENERAL FUND: \$166,013.27

Finance Committee Members Signatures of Approval:

\_\_\_\_\_  
 TIMOTHY SHAW

\_\_\_\_\_  
 CANDY DAVIS

\_\_\_\_\_  
 SARAH BRAUN

# Memo

**To:** Common Council  
**From:** Staff  
**Date:** 9/30/2022  
**Re:** October 3, 2022 Meeting

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**Sidewalk Utility:** The Public Works Committee has recommended the city create a sidewalk utility. The primary reason for the proposed utility is to replace special assessments as the funding mechanism for sidewalk repairs with an \$11/year utility fee. The Council will hold a public hearing prior to considering the first reading of the ordinance creating the sidewalk utility. Attached is a list of frequently asked questions about the utility.

**Billing Credit:** The city purchased the property at 210 W Fulton St in October 2021. The final water bill was reported and paid in the closing. The annual tax certification process that places delinquent charges on the tax roll coincided with the closing and this account was assessed a tax certification fee in error. Staff is recommending crediting the \$25.75 tax certification penalty for stormwater utility.

**Personnel Policy Amendment:** The Personnel Committee recommended the personnel policy manual be amended to require wage related step increases occur at the earlier of 2080 hours worked or 2 years after the previous step increase. The current policy requires a step increase occur at 2080 hours. Library employees who work very few hours per week would receive step increase only once every several years which causes large discrepancies in the library staff wages over time. This policy change would not be retroactive.

**Pool Fees:** The Parks Committee recommended the 2023 pool fees be amended as follows:

- individual season passes for residents increase from \$40 to \$45
- individual season passes for non-residents increase from \$60 to \$65
- lap swim increase from \$1 to \$2