

**SEPTEMBER 6, 2022 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Sarah Braun, Tim Shaw and Candy Davis

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Police Chief Robert Kowalski, Municipal Services Director Howard Moser, City Treasurer Lisa Skar, Alderpersons Casey Langan and Jim Burdick, Mayor Christopher Lund, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, September 2, 2022 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Tim Shaw/Sarah Braun motion to approve the minutes from the August 15, 2022 Finance meeting passed, all voted in favor.

CHANGE ORDER #2 FOR FISCHER EXCAVATINGM, INC FOR THE S MAIN ST IMPROVEMENT PROJECT: A Candy Davis/Sarah Braun motion to approve change order #2 from Fischer Excavating Inc for the South Main St improvement project for a decrease of \$9,757.34 passed on a 3/0 roll call vote.

FINAL PAY REQUEST FOR FISCHER EXCAVATING, INC FOR THE S MAIN ST IMPROVEMENT PROJECT: A Candy Davis/Sarah Braun motion to approve the final pay request for Fischer Excavating Inc for the South Main St improvement project in the amount of \$57,992.20 passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Tim Shaw motion to approve the bills and payroll in the amount of \$336,117.06 passed on a 3/0 roll call vote.

PURCHASING LIMITS IN MUNICIPAL CODE: The city is currently going through a recodification process. The current code lists purchasing limits for purchases of budgeted and non-budgeted items. With the cost of items rising, the Committee felt the section addressing budgeted items of \$1,000 or less should be raised to \$2,500 or less and the section of the ordinance addressing if the item is over \$500 should be raised to \$1,000. For purchases of budgeted items of \$1,000 - \$5,000 the Committee felt the minimum of \$1,000 should be raised to \$2,500.

A Tim Shaw/Sarah Braun motion to amend section 4.18(4) changing \$1,000 or less to \$2,500 or less; changing the minimum amount of \$500 to \$1,000 to require quotes; and to amend section 4.18(5) to change the current minimum amount for purchases of budgeted items of \$1,000-\$5,000 to \$2,500-\$5000 passed on a 3/0 roll call vote.

CONTRACT FOR CORP PLAN: A Candy Davis/Sarah Braun motion to approve the contract with Vandewalle and Associates for the Corp Plan in the amount of \$25,190 passed on a 3/0 roll call vote.

BKS EXCAVATING CONTRACT AMENDMENT: BKS Excavating was awarded the contract for the reconstruction of Henry St. This project was scheduled to start early September. BKS is also the contractor replacing the public side water laterals. BKS has asked to amend the Henry St contract to allow for the project to be started next year. If approved, the new start of construction would be the third week of March with substantial completion on the Friday before Memorial Day and final completion September 1st.

A Tim Shaw/Sarah Braun motion to amend the BKS Excavating Henry St reconstruction contract with the start date changed to the first week of March 2023 with substantial completion on the Friday before Memorial Day and final completion September 1st passed on a 3/0 roll call vote.

Being no other business before the Committee, a Tim Shaw/Sarah Braun motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted September 19, 2022