

**OCTOBER 17, 2022 PERSONNEL COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Candy Davis called the meeting to order at 6:30 p.m.

Present: Jim Burdick and Candy Davis

Not Present: Sarah Braun

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Library Director Kirsten Almo, Police Chief Robert Kowalski, Mayor Christopher Lund, Alderman Tim Shaw, City Employee Curt Gilbertson, and citizens.

MINUTES: A Jim Burdick/Candy Davis motion to approve the September 22, 2022 Personnel Committee meeting minutes passed on a 2/0 roll call vote.

CONSIDER PROMOTION FOR DPW WORKING FOREMAN POSITION:

Municipal Services Director Howard Moser stated that this position was created a while ago but didn't have any applicants. After discussions it was decided to repost the position and one application was received from Curt Gilbertson. Moser stated that Curt has been with the department for 13 years and is skilled, hardworking, and manages the daily operations of the parks. He feels he would be a good fit for the position. Alderperson Candy Davis asked if there is a backup plan if this promotion didn't work out. Moser stated that he feels that will not be an issue but if that did happen the department would make adjustments as needed.

A Davis/Burdick motion to approve the promotion of Curt Gilbertson to the DPW Working Foreman position passed on a 2/0 roll call vote.

CONSIDER PERSONNEL POLICY MANUAL AMENDMENT REGARDING TRAVEL REIMBURSEMENT AND GRATUITIES:

A Davis/Burdick motion to approve the amendments regarding travel reimbursement and gratuities passed on a 2/0 roll call vote.

Being no other business before the Committee, a Candy Davis/Jim Burdick motion to adjourn passed, all voted in favor.

Ramona Flanigan/Ino
City Administrator