

CITY OF EDGERTON
UTILITIES COMMISSION
EDGERTON CITY HALL
12 ALBION STREET

Monday March 14, 2022 at 5:30 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, March 11, 2022.
3. Personal appearances for non-agenda items limited to 3 minutes.
4. Consider February 14, 2022 Utility Commission Minutes.
5. Consider Bankruptcy write-off for 709 W Fulton St.
6. Consider overpayment refund for 709 W Fulton St.
7. Consider Vouchers Payable.
8. Consider funding for grant ineligible private lead laterals.
9. Consider leak detection survey quotes.
10. Operator's Reports.
11. Director's Report.
12. Administrative Report.
13. Adjourn

Cc: All Commission Members All Council Members
 Department Heads Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**FEBRUARY 14, 2022 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Candy Davis, Jim Kapellen, Rick Petersen, Todd Wescott, Lawanna Schieldt, and Denise Langan

Excused: Paul Davis

Others Present: Municipal Services Director Howard Moser, and City Administrator Ramona Flanigan.

Flanigan confirmed the meeting agenda was properly posted on Friday February 11, 2022 at the Post Office, Edgerton Library, and City Hall.

APPROVAL OF MINUTES: A Denise Langan/Rick Petersen motion to approve the January 10, 2022 Utility Commission meeting minutes passed on a 6/0 roll call vote.

VOUCHERS PAYABLE: A Jim Kapellen/Lawanna Schieldt motion for vouchers payable in the amount of \$34,537.03 passed on a 6/0 roll call vote.

LEAK CREDIT 5 HENRY ST: A Jim Kapellen/Rick Petersen motion to approve a leak credit at 5 Henry St for the sewer only in the amount of \$300 passed on a 6/0 roll call vote.

Being no other business before the Commission, a Lawanna Schieldt/Denise Langan motion to adjourn passed, on a 7/0 roll call vote.

Howard Moser/wjl
Municipal Services Director

Memo

TO: Edgerton Utility Commission

FROM: Wendy Loveland

MEETING DATE: March 14, 2022

RE: Bankruptcy Write-off and Overpayment Refund

Bankruptcy Write-Off: The tenant at 709 W Fulton St filed for bankruptcy on 4/30/21. The bankruptcy was discharged on 8/9/21.

As of the date of the bankruptcy filing, the balance owed by the tenant was \$1,582.90. \$1,263.41 was discharged in the bankruptcy and should be written off by the Commission.

Overpayment refund: On May 18, 2021 the tenant at the above property made a payment of \$604.23 which over paid the balance due after the bankruptcy of \$319.49. He now has a credit on his account of \$284.74. This amount should be refunded.

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.Input Date = 03/11/2022
 Invoice.Batch = "CC","CK","ACH"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
21								
21	ALLIANT ENERGY	FEB 22 213303	FEB 22 213303 ELECTRIC CHA	03/11/2022	50.36	.00		
21	ALLIANT ENERGY	FEB 22 227005	FEB 22 227005 ELECTRIC CHA	03/11/2022	25.18	.00		
21	ALLIANT ENERGY	FEB 22 227005	FEB 22 227005 GAS CHARGES	03/11/2022	48.31	.00		
21	ALLIANT ENERGY	FEB 22 236416	FEB 22 236416 ELECTRIC CHA	03/11/2022	28.53	.00		
21	ALLIANT ENERGY	FEB 22 35777	FEB 22 35777 ELECTRIC CHAR	03/11/2022	1,542.52	.00		
21	ALLIANT ENERGY	FEB 22 35777	FEB 22 35777 GAS CHARGES	03/11/2022	109.15	.00		
21	ALLIANT ENERGY	FEB 22 360963	FEB 22 360963 ELECTRIC CHA	03/11/2022	1,184.47	.00		
21	ALLIANT ENERGY	FEB 22 370054	FEB 22 370054 GAS CHARGES	03/11/2022	576.23	.00		
21	ALLIANT ENERGY	FEB 22 422906	FEB 22 422906 ELECTRIC CHA	03/11/2022	4,794.71	.00		
21	ALLIANT ENERGY	FEB 22 422906	FEB 22 422906 GAS CHARGES	03/11/2022	560.84	.00		
21	ALLIANT ENERGY	FEB 22 481500	FEB 22 48150 ELECTRIC CHAR	03/11/2022	235.20	.00		
21	ALLIANT ENERGY	FEB 22 715243	FEB 22 715243 ELECTRIC CHA	03/11/2022	983.59	.00		
21	ALLIANT ENERGY	FEB 22 881653	FEB 22 881653 ELECTRIC CHA	03/11/2022	899.27	.00		
21	ALLIANT ENERGY	FEB 22 881653	FEB 22 881653 GAS CHARGES	03/11/2022	81.49	.00		
	Total 21:				11,119.85	.00		
96								
96	BJOIN LIMESTONE INC	87285	LIMESTONE - WATER MAIN BRE	03/11/2022	201.06	.00		
	Total 96:				201.06	.00		
130								
130	US CELLULAR	049059655A	WATER DEPARTMENT CELL PH	03/11/2022	12.69	.00		
130	US CELLULAR	049059655A	WWTP IPAD MONTHLY SERVIC	03/11/2022	22.75	.00		
	Total 130:				35.44	.00		
179								
179	CTW CORPORATION	40362	PICK UP & REPLACE HOUR ME	03/11/2022	469.00	.00		
	Total 179:				469.00	.00		
194								
194	DEEGAN'S HARDWARE INC	FEB 2022A	FEB 2022-SEWER	03/11/2022	39.89	.00		
194	DEEGAN'S HARDWARE INC	FEB 2022A	FEB 2022-SEWER	03/11/2022	21.99	.00		
194	DEEGAN'S HARDWARE INC	FEB 2022A	FEB 2022-WATER	03/11/2022	123.24	.00		
	Total 194:				185.12	.00		
206								
206	DIGGERS HOTLINE INC	220 2 52801	FEB 2022 LOCATE TICKETS	03/11/2022	14.93	.00		
206	DIGGERS HOTLINE INC	220 2 52801	FEB 2022 LOCATE TICKETS	03/11/2022	14.92	.00		
	Total 206:				29.85	.00		
231								
231	EDGERTON REPORTER CO INC	19928	LEGAL NOTICE-AD FOR BIDS L	03/11/2022	102.81	.00		
231	EDGERTON REPORTER CO INC	19934	LEGAL NOTICE-ORDIANCE 22-0	03/11/2022	26.19	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
231	EDGERTON REPORTER CO INC	19934	LEGAL NOTICE-ORDIANCE 22-0	03/11/2022	26.20	.00		
Total 231:					155.20	.00		
311								
311	FRONTIER COMMUNICATIONS	MARCH 2022	608-884-6531 PHONE CHARGE	03/11/2022	214.13	.00		
311	FRONTIER COMMUNICATIONS	MARCH 2022	608-884-1968 PHONE CHARGE	03/11/2022	52.25	.00		
311	FRONTIER COMMUNICATIONS	MARCH 2022	262-002-7247 TELEPHONE CHA	03/11/2022	32.28	.00		
311	FRONTIER COMMUNICATIONS	MARCH 2022	262-002-7243 TELEPHONE CHA	03/11/2022	66.36	.00		
Total 311:					365.02	.00		
334								
334	HYDRITE CHEMICAL COMPANY	02548730	FERRIC CHLORIDE TECH BULK	03/11/2022	9,855.32	.00		
Total 334:					9,855.32	.00		
600								
600	ROCK ENERGY COOPERATIVE	FEB 22 903630	90363001 DALLMAN TOWER	03/11/2022	45.03	45.03	02/22/2022	
600	ROCK ENERGY COOPERATIVE	MARCH 22 903	90363001 DALLMAN TOWER	03/11/2022	30.12	.00		
Total 600:					75.15	45.03		
660								
660	WI STATE LABORATORY OF HY	705832	FLUORIDE SAMPLE	03/11/2022	26.00	.00		
Total 660:					26.00	.00		
731								
731	BAKER TILLY US, LLP	BT2011202A	SERVICES 12/31/21 FINANCIAL	03/11/2022	3,000.50	.00		
731	BAKER TILLY US, LLP	BT2011202A	SERVICES 12/31/21 FINANCIAL	03/11/2022	3,000.50	.00		
Total 731:					6,001.00	.00		
771								
771	WI RURAL WATER ASSOCIATIO	088530	CLASS TRAINING-NELSON & R	03/11/2022	207.30	.00		
771	WI RURAL WATER ASSOCIATIO	S5173	MEMBERSHIP RENEWAL	03/11/2022	480.00	.00		
Total 771:					687.30	.00		
779								
779	WI DEPT OF EMPLOYEE TRUST	APRIL 2022A	APRIL 2022 HEALTH INS-UTLITY	03/11/2022	4,689.54	.00		
779	WI DEPT OF EMPLOYEE TRUST	APRIL 2022A	APRIL 2022 HEALTH INS-UTLITY	03/11/2022	5,613.81	.00		
Total 779:					10,303.35	.00		
934								
934	STAPLES CREDIT PLAN	7351362928A	BATTIERS, COPY PAPER, PENC	03/11/2022	22.15	.00		
934	STAPLES CREDIT PLAN	7351362928A	BATTIERS, COPY PAPER, PENC	03/11/2022	22.15	.00		
934	STAPLES CREDIT PLAN	7351927197	COLOR COPIER INK	03/11/2022	25.73	.00		
934	STAPLES CREDIT PLAN	7351927197	COLOR COPIER INK	03/11/2022	25.73	.00		
Total 934:					95.76	.00		
980								
980	CIVIC SYSTEMS	CVC21759A	PRORATED SEMI-ANNUAL FEE	03/11/2022	187.20	.00		
980	CIVIC SYSTEMS	CVC21759A	PRORATED SEMI-ANNUAL FEE	03/11/2022	187.20	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 980:					374.40	.00		
2023								
2023	USA BLUEBOOK	822080	DEIONIZED WATER, FLOURIDE	03/11/2022	41.25	.00		
2023	USA BLUEBOOK	892326	FIRE HOSE FOR WWTP	03/11/2022	245.90	.00		
Total 2023:					287.15	.00		
2887								
2887	DELTA DENTAL OF WISCONSIN	1726886A	MARCH 2022 DENTAL INSURAN	03/11/2022	304.19	.00		
2887	DELTA DENTAL OF WISCONSIN	1726886A	MARCH 2022 DENTAL INSURAN	03/11/2022	353.23	.00		
Total 2887:					657.42	.00		
3093								
3093	WASTEWATER TRAINING SOLU	MARCH 2022	COLLECTION SYSTEMS TRAINI	03/11/2022	165.00	165.00	02/22/2022	
Total 3093:					165.00	165.00		
3180								
3180	FERGUSON WATERWORKS	0352982	LEAK SERVICE-LADD LN	03/11/2022	800.00	.00		
Total 3180:					800.00	.00		
3404								
3404	BURNS FULL SERVICE LLC	FEB 2022A	FEB 2022-GAS/DIESEL CHARGE	03/11/2022	62.00	.00		
3404	BURNS FULL SERVICE LLC	FEB 2022A	FEB 2022-GAS/DIESEL CHARGE	03/11/2022	307.09	.00		
Total 3404:					369.09	.00		
3534								
3534	CHARTER COMMUNICATIONS	010138402192	WATER DEPT INTERENT/PHON	03/11/2022	44.98	.00		
Total 3534:					44.98	.00		
3557								
3557	DAVE'S MILTON ACE HARDWAR	C39595	SHIPMENT OF SAMPLES	03/11/2022	36.25	.00		
3557	DAVE'S MILTON ACE HARDWAR	C41871	SHIPMENT OF SAMPLES	03/11/2022	32.24	.00		
Total 3557:					68.49	.00		
3608								
3608	WI DEPT OF NATURAL RESOUR	5/1/2022	CERTIFICATION RENEWAL-MO	03/11/2022	45.00	.00		
Total 3608:					45.00	.00		
3690								
3690	CEDAR CORPORATION	110420	WWTF OPERATIONS ASSISTAN	03/11/2022	375.00	.00		
3690	CEDAR CORPORATION	110421	WATER UTILITY CORROSION S	03/11/2022	1,987.50	.00		
3690	CEDAR CORPORATION	110424	SOUTH MAIN STREET UTILITY	03/11/2022	2,970.00	.00		
3690	CEDAR CORPORATION	110426	LADD LANE REGIONAL STORM	03/11/2022	1,477.50	.00		
3690	CEDAR CORPORATION	110428	2022 LEAD LATERAL REPLACE	03/11/2022	1,546.25	.00		
Total 3690:					8,356.25	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4417								
4417	LLOYD'S PLUMBING AND HEATI	0174575-IN	INSTALLATION OF MAKE UP AI	03/11/2022	21,473.00	.00		
Total 4417:					21,473.00	.00		
4659								
4659	CENTURYLINK	284359130	MARCH LONG DISTANCE CHAR	03/11/2022	.08	.00		
4659	CENTURYLINK	284359130	MARCH LONG DISTANCE CHAR	03/11/2022	.08	.00		
Total 4659:					.16	.00		
5184								
5184	BUMPER TO BUMPER EDGERT	625-341575	PART FOR VACTOR	03/11/2022	6.56	.00		
5184	BUMPER TO BUMPER EDGERT	625-341950	SPRAYER & CAR WASH SOAP	03/11/2022	73.97	.00		
Total 5184:					80.53	.00		
5214								
5214	GRANITE TELECOMMUNICATIO	554793275	608-884-3341 SEWER	03/11/2022	116.99	.00		
5214	GRANITE TELECOMMUNICATIO	554793275	608-884-3341 WATER	03/11/2022	116.99	.00		
5214	GRANITE TELECOMMUNICATIO	554793275	608-884-2466 WWTP	03/11/2022	133.13	.00		
Total 5214:					367.11	.00		
5386								
5386	US DEPT OF TRANSPORTATIO	2022A	DRUG & ALCOHOL CLEARING H	03/11/2022	4.50	.00		
5386	US DEPT OF TRANSPORTATIO	2022A	DRUG & ALCOHOL CLEARING H	03/11/2022	4.50	.00		
Total 5386:					9.00	.00		
5387								
5387	RAKOWS, JOSHUA	2022	709 W FULTON ST-PAYMENT RE	03/11/2022	284.74	.00		
Total 5387:					284.74	.00		
5388								
5388	BURRIS COMPUTER FORMS	22367	DOOR HANGERS	03/11/2022	52.42	.00		
Total 5388:					52.42	.00		
5389								
5389	MOSER, HOWARD	FEB 2022	WWOA EXPO TRAINING-MILEA	03/11/2022	84.24	.00		
5389	MOSER, HOWARD	FEB 2022	WWOA EXPO TRAINING-MEALS	03/11/2022	35.16	.00		
Total 5389:					119.40	.00		
Grand Totals:					73,158.56	210.03		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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GRAND TOTAL: \$73,158.56

March 14, 2022

Vouchers Payable submitted By: Lacey Ozga, Administrative Assistant

James Kapellen (Chairperson)

Paul Davis (Aldersperson)

Candy Davis (Aldersperson)

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input Date = 03/11/2022

Invoice.Batch = "CC","CK","ACH"

Memo

To: Utilities Commission
From: Staff
Date: 3/10/2022
Re: Funding for Private side Lead Laterals

Use of Rate Payer funds for private lead laterals: Please recall the Commission voted to use rate payer funds to pay for 50% of cost to replace private lead laterals serving properties that are not eligible for the WDNR grant program. (Non-residential properties are not eligible for DNR grant funding.) At the time the Commission made that decision, staff estimated that there could be 26 commercial/non-residential properties with private-side lead laterals. Since that time, staff has inspected almost all commercial properties and now believes that there are no more than 10 properties with lead laterals that are ineligible for the DNR grant program.

To use rate payer funds to pay for private laterals, the Commission would have to get PSC approval. Staff began the PSC application process and learned it takes 3-6 months to obtain PSC approval and the statutory restrictions may result in denial of the application. Considering these hurdles and because we have very few properties with lead that are not eligible for the DNR grant, staff is recommending the Commission request the City Council not pursue PSC approval to use rate payer funds for private lead lateral replacement. Funding options include 100% ARPA (federal stimulus) funds and /or special assessments.

EDGERTON WATERWORKS

February Report 2022

1. Monthly samples were taken to the State Lab of Hygiene. All samples were safe.
2. Fixed a main break on W Ladd Ln. One six inch repair band was used.
3. Packing was changed at #3 and #4. Also changed oil and greased motor.
4. The hydrant on the corner of W Fulton and Maple was hit. There is a two foot extension on this hydrant. We will have to dig down over two feet to unbolt it and repair it. We will do this when the frost is gone.
5. Continuing to inspect houses for lead service lines.
6. Replaced a bad wall outlet at #2. This was causing the fluoride and chlorine pumps to not pump at times. Nobody was electrocuted.
7. Priming and painting of all three wellhouse floors is partially finished.
8. Locates were done.
9. Monthly DNR report was submitted.

Thomas A. Pennekamp/Operator-in-charge