

**AUGUST 21, 2023 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Tim Shaw called the meeting to order at 6:15 p.m.

Present: Candy Davis, Shawn Prebil and Tim Shaw

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Police Chief Bob Kowalski (remote), Mayor Christopher Lund, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, August 18, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Shawn Prebil/Candy Davis motion to approve the minutes from the August 7, 2023 Finance meeting with the amendment of the date at the top passed, all voted in favor.

BILLS AND PAYROLL: A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$462,829.43 passed on a 3/0 roll call vote.

NEW CLASS "A" COMBINATION BEER/LIQUOR LICENSE FOR FAMILY DOLLAR: Jonathan Crumly, representative for Family Dollar, appeared via Zoom. Mr. Crumly stated this is a new endeavor by Family Dollar to sell beer and wine in their stores. They are requesting a full beer/liquor license so they can sell beer and wine only. Current law prohibits them from obtaining a wine only license. Shawn Prebil asked if there was a density restriction for these types of licenses. Flanigan stated there was not.

A Tim Shaw/Candy Davis motion to approve a Class "A" Combination Beer/Liquor License for Family Dollar Stores of WI, agent Priscilla Santos, passed on a 2/1 roll call vote. Shawn Prebil voted against the motion.

TRANSFER OF 2022 GENERAL FUND SURPLUS TO CAPITAL PROJECTS FUND: A Tim Shaw/Shawn Prebil motion to transfer the 2022 General Fund surplus to the Capital Projects Fund in the amount of \$144,923 passed on a 3/0 roll call vote.

ORDINANCE 23-21: A Candy Davis/Shawn Prebil motion to introduce and approve the first reading of City of Edgerton Ordinance 23-21: Amend Chapter 200 Cemetery, Section 200-4 Cemetery Fund in the Code of Ordinances, City of Edgerton Rock and Dane Counties, Wisconsin passed on a 3/0 roll call vote.

RESOLUTION 24-23: A Tim Shaw/Shawn Prebil motion to adopt City of Edgerton Resolution 24-23: Resolution Guaranteeing the Perpetual Care of the Fassett Cemetery and Cemetery Plots passed on a 3/0 roll call vote.

AMENDMENT TO EDGERTON OUTREACH PURCHASE AGREEMENT FOR 210 W FULTON ST: The current agreement with the Edgerton Outreach for 210 W Fulton Street requires the city funds be spent at the same rate as other funds. The other sources of funds are grant programs that only reimburse costs after they are expended. This stipulation will cause a cash flow problem for the start of the project. The amendment to the agreement would allow the city funds to be used until the grant funds become available. When the grant funds become available, the city funds would then be disbursed proportionately with the grant funds.

A Candy Davis/Shawn Prebil motion to approve the amendment to the Edgerton Outreach Purchase Agreement for 210 W Fulton St passed on a 3/0 roll call vote.

QUOTES FOR SEEDING ATHLETIC FIELDS AT RTP: The previously approved athletic fields at RTP have been graded and are now ready to be seeded. Staff received quotes for this project. The lowest

quote was from Tim Clark for \$10,900. This quote included rototilling, fine grading and hydroseeding. The budget currently designates \$7,500 for this project. Additional funds could come from capital surplus or developer fees.

A Tim Shaw/Candy Davis motion to approve the quote for the seeding of the athletic fields at RTP from Tim Clark in the amount of \$10,900 and use \$7,500 in designated funds and use developer fees for the \$3,400 balance passed on a 3/0 roll call vote.

QUOTES FOR BUSINESS PARK LAND RENT: The current lease of the farm land at the Business Park expires in March 2024. The current tenant needs to decide if they will fertilize this fall. They are requesting to extend the lease. Staff received communication from one other person interested in leasing the land. The current tenant is proposing a 20% increase in rental fees for the new lease period. Tim Shaw felt staff should solicit bids so the Committee can make a decision after all bids are received. Candy Davis felt since the current tenant was in good standing and proposing an increase to the lease amount, the city should extend the lease.

A Candy Davis/Shawn Prebil motion to approve extending the lease with the current tenant with a proposed 20% increase passed on a 2/1 roll call vote. Tim Shaw voted against the motion.

RESOLUTION 25-23: A Candy Davis/Shawn Prebil motion to adopt City of Edgerton Resolution 25-23: Authorizing a Signatory Municipality to Exceed the Levy Limit for the Lakeside Fire Rescue District passed on a 3/0 roll call vote.

QUOTES FOR VFD INSTALLATION AT WELL 3: Moser reported the soft start for the turbine pump at Well #3 has failed. This pump regulates the levels of water in the tower. Staff received 2 quotes to upgrade to a variable frequency drive (VFD). The lowest quote was from CTW for installation and a new 125HP/169AMP VFD in the amount of \$15,560.

A Tim Shaw/Shawn Prebil motion to approve the quote from CTW for the VFD installation at Well #3 in the amount of \$15,560 passed on a 3/0 roll call vote.

DECLARE 2016 TOOLCAT AS SURPLUS AND SET MINIMUM BID: A Tim Shaw/Candy Davis motion to declare the 2016 ToolCat as surplus and set a minimum bid of \$11,000 passed on a 3/0 roll call vote.

BIDS FOR W HUBERT ST PAVING: A Candy Davis/Shawn Prebil motion to award the W Hubert St paving bid to Rock Road Companies in the amount of \$24,974 passed on a 3/0 roll call vote.

Being no other business before the Committee, a Shawn Prebil/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted August 21, 2023