

**CITY OF EDGERTON  
REGULAR COMMON COUNCIL MEETING  
EDGERTON CITY HALL  
12 ALBION STREET**

**Monday, March 4, 2024 at 7:00 p.m.**

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, March 1, 2024.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
  - A. Presentation of School District Referendum.
6. Minutes:
  - A. Consider approval of minutes of February 19, 2024 Council meeting.
7. Committee Reports:
  - A. Finance Committee:
    1. Consider approval of bills and payroll vouchers.
    2. Consider Public Event Packet for Concerts in the Park.
    3. Consider introducing and approving first reading of City of Edgerton Ordinance 24-02: Amend Chapter 167 Alcohol Beverages, Section 167-10(D) General Provisions in the Code of Ordinances, City of Edgerton.
    4. Consider City of Edgerton Resolution 08-24: Amend Fee Schedule.
    5. Consider funding for upgrades to cell phones for squad cars.
    6. Consider Library Roof bid.
  - B. Fire District:
    1. Report on discussion and action taken at previous meeting.
  - C. Public Works:
    1. Report on discussion and action taken at previous meeting.
  - D. RDA:
    1. Report on discussion and action taken at previous meeting.
  - E. Public Safety:
    1. Report on discussion and action taken at previous meeting.
    2. Consider introducing and approving first reading of City of Edgerton Ordinance 24-03: Amend Chapter 208 Direct Sellers, Section 208-7 Prohibited Practices in the Code of Ordinances, City of Edgerton.

F. Tree Board:

1. Report on discussion and action taken at previous meeting.
8. Consider Mayor's appointments to Edgerton Reverse Pitch Task Force.
9. Mayor, alderperson and staff reports.
10. Closed Session Pursuant to Wis. Stat. 19.85(1)(c) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider land sale.
11. Return to open session and consider taking action on items discussed in closed session.
12. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**FEBRUARY 19, 2024 COMMON COUNCIL MEETING MINUTES  
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Casey Langan, Candy Davis, Tim Shaw (remote), Paul Davis and Jim Burdick (remote).

Excused: Shawn Prebil

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Library Director Beth Krebs-Smith, Police Chief Bob Kowalski, City Treasurer Maddie Deegan, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, February 16, 2024 at the City Hall, Library, Post Office and the City website.

**ACCEPT THE AGENDA:** A Candy Davis/Casey Langan motion to approve the agenda passed on a 5/0 roll call vote.

**MINUTES:** A Candy Davis/Paul Davis motion to approve the February 5, 2024 Council meeting minutes passed on a 5/0 roll call vote.

**COMMITTEES:**

**Finance Committee:** A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$4,167,906,70 passed on a 5/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve the Event Packet for the Edgerton Farmers Market and waive all fees passed on a 5/0 roll call vote.

A Tim Shaw Candy Davis motion to approve the Temporary Class “B” Beer/Wine License for the Edgerton FFA Alumni Casino Night passed on a 5/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve City of Edgerton Resolution 07-24: Final Resolution Declaring the City Council’s Intentions for the Quigley Street Project to Exercise Special Assessment Police Powers passed on a 5/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve the agreement with Dane County for aerial photography passed on a 5/0 roll call vote.

Being no other business before the Council, a Casey Langan/Candy Davis motion to adjourn passed on a 5/0 roll call vote.

Wendy Loveland  
City Clerk  
Adopted March 4, 2024



# Memo

**To:** Common Council  
**From:** Staff  
**Date:** 3/1/2024  
**Re:** March 4, 2024 Meeting

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**Reverse Pitch Task Force appointment:** A group of business supporters have been meeting with UW Whitewater students and professors in an effort to assist in the development of local businesses. The group plans to undertake two programs this year and are requesting a committee be appointed to add legitimacy to their work and to bring attention to the effort. The list below are the volunteers being recommended for the committee. The Committee would have a limited term for the duration of this project.

Ray Oswald, Chair, Marc Augsburger, Tim Christen, Cathe Engler, Diane Everson, Victor & Erin Gonzalez, Annette Verichak, Jim Raymond, Karla Storlid, and Tad Wehner

**Proposed ordinance amendment for time changes for Direct Sellers (solicitors):** City Hall staff has received complaints regarding solicitors visiting properties after 8:00pm. Staff researched many communities and found that most communities prohibit evening solicitations after 7:00pm or 8:00pm. The current ordinance prohibits solicitors from calling on any dwelling between the hours of 9:00pm and 9:00am. The attached ordinance amendment would modify the hours during which solicitations are prohibited to 7:00pm and 9:00am.

**Fee Schedule amendment for Solicitors:** The current fee for solicitors is \$5 per day per seller. Many surrounding communities charge an annual flat fee for solicitors. Administratively this would be easier to track.

Staff is recommending changing the fee from \$5 per day, per seller to an annual \$50 fee per seller.

**Proposed ordinance amendment for Liquor License regulations:** The City's current liquor license ordinance does not address a circumstance in which a license holder ceases to operate the business during the license period. This allows a license holder to hold a liquor license even if the license is not being used (i.e. if the business closes) until the annual license renewal. The proposed ordinance amendment would allow the Council to revoke a license if the license holder ceases to operate for more than 90 days during the license period.

**Library Gable Roof Replacement:** Bids for the Library gable roof replacement were opened on Thursday, February 22, 2024. The City received eleven bids with the lowest submitted by Rooster Roofing. Staff made reference checks on the company and recommends awarding the contract to Rooster Roofing in the amount of \$44,300.00. The replacement is needed before solar panels are installed. This is an unbudgeted item. Staff recommends funding for the project come from Capital Surplus funds which has a balance of \$417,784.

**Upgrade squad car cell phones:** Staff is recommending the city upgrade the flip phones in the squad cars to smart phones for the following reasons: officers can view body camera footage using the phone for report writing in squad cars; and the smart phone has a camera that will allow officers to take and transmit photographs. The cost of service for the upgraded phones for the remainder of year is \$877.

**CITY OF EDGERTON  
ORDINANCE No. 24-02**

**AN ORDINANCE TO AMEND CHAPTER 167 ALCOHOL BEVERAGES, SECTION 167-10(D)  
GENERAL PROVISIONS IN THE CODE OF ORDINANCES, CITY OF EDGERTON ROCK  
AND DANE COUNTIES, WISCONSIN**

Aldersperson \_\_\_\_\_ introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES,  
WISCONSIN, DO ORDAIN AS FOLLOWS:

Chapter 167 Alcohol Beverages, Section 167-10(D) shall read as follows:

**167-10 General restrictions.**

D. Required period open for business. Any license duly issued which is not used for 90 consecutive days or a license duly granted and not issued within 90 days shall be subject to review and possible revocation by the common council per §125.12 Wis. Stats. In case of revocation under this division, no refund of the license fee is to be made.

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Aldersperson:

Roll Call: Ayes: Noes:

\_\_\_\_\_  
Christopher W. Lund, Mayor

1st Reading: March 4, 2024

2nd Reading:

Adopted:

Published:

Dated:

\_\_\_\_\_  
Wendy Loveland, City Clerk

STATE OF WISCONSIN)

)ss.

COUNTY OF ROCK )

I, Wendy Loveland, City Clerk, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the \_\_\_\_\_ day of March, 2024.

\_\_\_\_\_  
Wendy Loveland, City Clerk





**CITY OF EDGERTON  
RESOLUTION No. 08-24**

**FEES SCHEDULE RESOLUTION  
COMMON COUNCIL OF THE CITY OF EDGERTON**

**WHEREAS**, the City of Edgerton assesses various fees for services, and

**WHEREAS**, it is necessary that the Common Council establish a fee schedule to insure the fair assessment of fees; and

**WHEREAS**, it is necessary that the Common Council amends the established fee schedule as they see fit, and

**NOW, THEREFORE BE IT RESOLVED** that the attached fee schedule is approved as amended.

Passed on this 4<sup>th</sup> day of March 2024

Motion by:

Seconded by:

Roll Call      Yeas:      Noes:

Dated: March 4, 2024

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Christopher W Lund, Mayor

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Wendy Loveland, City Clerk

# LICENSING

## Liquor Licenses (Annual)

Class "A" Beer	\$100
"Class A" Liquor	\$500
Class "B" Beer	\$100
"Class B" Liquor	\$500
Class C Wine	\$100
Operator License	\$30
Temporary Operator License	\$10
Provisional Operator License	\$15
Temporary Class B Beer/Wine	\$10
Wholesaler beer license	\$25
Duplicate license fee	\$10
License amendment fee	\$10
license publication fee	\$5 group/\$10 individual

## Tobacco License (Annual)

Tobacco License	\$100
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## Business Permits (Annual)

Sandwich Board permit	\$10
Private Property on Public Sidewalk	\$25
Temporary Sign Permit	\$20 per event
Sign Permit	\$40

## Animal License (Annual)

Un-altered Dog-Rock	\$15
Un-altered Dog-Dane	\$21
Altered Dog-Rock	\$10
Altered Dog-Dane	\$16
Un-altered Cat-Rock	\$15
Un-altered Cat-Dane	\$15
Altered Cat-Rock	\$10
Altered Cat-Dane	\$10
Bee Permit	\$10
Chicken Permit	\$10
Duck Permit	\$10
Hive License	\$10
Late Fee	\$5

## Sellers Permits

Solicitor Permit	\$5	per day/per seller	\$50 Annual/seller
Seasonal Sellers Permit	\$20	per season	
Temporary Sellers Permit	\$10	per 14 day session	

CITY OF EDGERTON  
ORDINANCE No. 24-03

AN ORDINANCE TO AMEND CHAPTER 208 DIRECT SELLERS, SECTION 208-7  
PROHIBITED PRACTICES IN THE CODE OF ORDINANCES, CITY OF EDGERTON ROCK  
AND DANE COUNTIES, WISCONSIN

Aldersperson introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES,  
WISCONSIN, DO ORDAIN AS FOLLOWS:

Chapter 208 Direct Sellers, Section 208-7 shall read as follows:

**208-7 Prohibited Practices.**

- A. A direct seller/solicitor shall be prohibited from the following: calling at any dwelling or other place between the hours of 7:00 pm ~~9:00 p.m.~~ and 9:00 a.m. except by appointment; calling at any dwelling or other place where a sign is displayed bearing the words "no peddlers," "no solicitors" or words of similar meaning; calling at the rear door of any dwelling place; or remaining on any premises after being asked to leave by the owner, occupant or other person having authority over such premises.

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Aldersperson:

Roll Call: Ayes: Noes:

\_\_\_\_\_  
Christopher W. Lund, Mayor

1st Reading: March 4, 2024

2nd Reading:

Adopted:

Published

Dated:

\_\_\_\_\_  
Wendy Loveland, City Clerk

STATE OF WISCONSIN)

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COUNTY OF ROCK )

I, Wendy Loveland, City Clerk, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting.

\_\_\_\_\_  
Wendy Loveland, City Clerk

