

**CITY OF EDGERTON  
REGULAR COMMON COUNCIL MEETING  
EDGERTON CITY HALL, COUNCIL CHAMBERS  
12 ALBION STREET**

**Monday, May 16, 2022 at 7:00 p.m.**

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, May 13, 2022.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
6. Minutes:
  - A. Consider approval of minutes from May 2, 2022 Council meeting.
7. Committee Reports:
  - A. Finance Committee:
    1. Consider approval of bills and payroll vouchers.
    2. Consider license applications.
    3. Consider Public Event Packet for the Kid's Fishing Derby.
    4. Consider declaring trailer surplus and approve minimum sale price.
    5. Consider quotes for the purchase of a utility trailer.
    6. Consider reimbursement resolution for the Safe Driving Water Program for public lateral replacements.
    7. Consider purchase of pollinator plants for the Pottery Plaza.
    8. Consider year to date General Fund budget report.
  - B. Library Board:
    1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
  - C. Utility Commission:
    1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
  - D. Plan Commission:
    1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.

8. Consider policy regarding “No Mow May”.

9. Consider Police Week Declaration.

10. Mayor, alderperson and staff reports.

11. Adjourn

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator’s office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**MAY 2, 2022 COMMON COUNCIL MEETING MINUTES  
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Casey Langan, Candy Davis, Tim Shaw and Jim Burdick.

Excused: Sarah Braun and Paul Davis

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Police Chief Robert Kowalski, Library Director Kirsten Almo, Municipal Services Director Howard Moser, Fire Chief Randy Pickering, City Attorney Bill Morgan and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, April 29, 2022 at the Post Office, Edgerton Library, City website, and City Hall.

**ACCEPT THE AGENDA:** A Casey Langan/Tim Shaw motion to accept the agenda as printed passed, all voted in favor.

**MINUTES:** A Casey Langan/Tim Shaw motion to approve the minutes from the April 18, 2022 Common Council meeting passed, all voted in favor.

Casey Langan stated the minutes from April 19, 2022 failed to state the Mayor was sworn in. The minutes were amended to reflect that change.

A Jim Burdick/Candy Davis motion to approve the April 19, 2022 Reorganization Council Meeting minutes as amended passed, all voted in favor.

A Casey Langan/Tim Shaw motion to approve the minutes from the April 25, 2022 Special Council meeting passed, all voted in favor.

**COMMITTEES:**

**Finance Committee:** A Candy Davis/Tim Shaw motion to approve the bills and payroll in the amount of \$219,884.84 passed on a 4/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the events packet for the Night Market on Henry St passed on a 4/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the event packet for the Edgerton Library Reading Program and waive the fees passed on a 4/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve and event packet and waive the fees for the Edgerton Lion's Club Fireworks on July 3<sup>rd</sup> passed on a 4/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Temporary Class "B" Beer and Wine License for the July 3<sup>rd</sup> Fireworks celebration passed on a 4/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve an event packet for the Hero's Hike for Hope celebration on June 25<sup>th</sup> passed on a 4/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve the purchase of a new copier for City Hall from Gordan Flesch in the amount of \$6,014 passed on a 4/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the quote from Bucklins Tree Service for compost/brush grinding in the amount of \$575 per hour for a total of approximately \$6,900 passed on a 4/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the addendum to the Cedar Corporation contract for the Ladd Ln Regional Stormwater Pond project passed on a 4/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve the addendum to the Cedar Corporation contract for the Cedar Corporation contract for the Lead Lateral Replacement project passed on a 4/0 roll call vote.

A Candy Davis/Tim Shaw motion to eliminate the Dance Hall permit requirement from the code passed on a 4/0 roll call vote.

**Plan Commission:** Jim Burdick/Casey Langan moved to approve the second reading and adopt City of Edgerton Ordinance 22-03: Amend Section 22.210 “Official Zoning Map” of the code of Zoning Ordinances to amend the zoning for the property located at 505 Stoughton Rd. The motion passed on a 4/0 roll call vote.

Jim Burdick/Casey Langan moved to approve the second reading and adopt City of Edgerton Ordinance 22-04: Amend Sections of Chapter 22 “Zoning Ordinances” to Regulate Electric Vehicle charging Stations. The motion passed on a 4/0 roll call vote.

A Jim Burdick/Casey Langan motion to approve a preliminary and final 2-lot CSM on Ladd Ln and Thronson Dr for Keinbaum passed on a 4/0 roll call vote.

A Jim Burdick/Casey Langan motion to approve a preliminary and final 1-lot CSM to combine two lots at 110 West Meadows Drive for Braun passed on a 4/0 roll call vote.

**Public Safety:** A Jim Burdick/Tim Shaw motion to approve the updated Emergency Operations Plan passed on a 4/0 roll call vote.

**MAYOR APPOINTMENTS:** A Candy Davis/Tim Shaw motion to approve the Mayor’s recommendation to appoint Kathy Klein to the Tree Board passed on a 4/0 roll call vote.

Being no other business before the Council, a Casey Langan/Candy Davis motion to adjourn passed on a 6/0 roll call vote.

Wendy Loveland  
City Clerk

Adopted May 16, 2022

# Memo

**To:** Common Council  
**From:** Staff  
**Date:** 5/13/2022  
**Re:** May 16, 2022 Meeting

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**Declare trailer surplus:** The Public Works Department requests authorization to surplus one 10-foot utility trailer to be replaced by a 14-foot trailer that can carry two mowers to City owned properties. Staff recommends the minimum bid be \$600.00.

**Utility Trailer Purchase:** The 2022 Parks and Playgrounds Capital Equipment budget includes \$2500 for a new utility trailer. Staff contacted several vendors and received three quotes for a new trailer. I 90 Enterprises submitted the lowest responsible quote at \$2850.00. This cost would be offset by auctioning off a current utility trailer with an estimated value of \$600.00. Staff requests authorization to purchase the trailer from I 90 Enterprises for \$2850.00.

**Reimbursement Resolution:** The lead lateral replacement project requires the replacement of many public side (from the shut-off to the main) laterals this year. The cost of these replacements is not DNR grant eligible and must be funded by the Water Utility. The Utility Commission recommended proceeding with the public side lateral project and that it be funded with the DNR subsidized loan program, the Safe Drinking Water Program. The attached resolution allows the city to fund the project in from utility cash until the loan proceeds are available in 2023.

**Pollinator plants in Pottery Plaza:** Two of the mounds in the garden in front of city hall need to be replanted. Staff recommends the city plant low growing pollinator plants. Given the slope of the mounds and the relatively slow maturation of native plants, staff also recommends the plantings be with "plugs" (small plants), as opposed to seeds. The estimated cost of this planting is \$350. Funds could be taken from the residual account from the construction of city hall.

**No Mow May:** Advocates for landscapes that support pollinators, suggest lawns not be mowed in the month of May as some of the plants in lawns "carry" the pollinators through until summer plants are available for the pollinators. If the Council wishes to allow residents to participate in "No Mow May", the Council should make a motion directing staff to not issue citations for lawns that exceed the height limitations during the month of May.

## CITY OF EDGERTON DECLARATION

### RECOGNIZING MAY 11–17, 2022 AS POLICE WEEK

**WHEREAS**, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Edgerton Police Department;

**WHEREAS**, since the first recorded death in 1786, more than 23,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

**WHEREAS**, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC;

**WHEREAS**, 619 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 472 officers killed in 2021 and 147 officers killed in previous years;

**WHEREAS**, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 34<sup>th</sup> Candlelight Vigil, on the evening of May 13, 2022;

**WHEREAS**, the Candlelight Vigil is part of National Police Week, which will be observed this year May 11-17;

**WHEREAS**, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

**THEREFORE, BE IT RESOLVED** that the City of Edgerton will observe May 11-17, 2022, as National Police Week in Edgerton, Wisconsin, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

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Ramona Flanigan, City Administrator

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Christopher Lund, Mayor