

**NOVEMBER 8, 2021 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Paul Davis, Candy Davis, Jim Kapellen, Rick Petersen, Todd Wescott, Lawanna Schieldt, and Denise Langan

Others Present: Municipal Services Director Howard Moser, Administrative Assistant Wendy Loveland and Nathan Wirth.

Wendy Loveland confirmed the meeting agenda was properly posted on Friday November 5, 2021 at the Post Office, Edgerton Library, and City Hall.

APPROVAL OF MINUTES: A Denise Langan/Todd Wescott motion to approve the October 11, 2021 Utility Commission meeting minutes passed on a 7/0 roll call vote.

SPECIAL USE SEWER CREDIT POLICY: The Commission would like to see a written policy on credits for pool filling. The Commission decided there would be no credit given to other special water use such as tree or lawn watering. Howard will draft a policy and present it to the Commission at the next scheduled meeting.

SEWER CREDIT AT 821 STONEFIELD DR: Mr. Wirth, owner of 821 Stonefield Dr, appeared before the Commission requesting an additional credit on the water used to establish his lawn. Mr Wirth was given a 30,000 gallon adjustment on his 2nd quarter bill and then an additional 10,000 gallons were adjusted off his 3rd quarter bill. He stated, because of the dry weather he had to use more water to keep his sod established. He felt that because of the extenuating circumstances an additional credit was warranted.

A Jim Kapellen/Todd Wescott motion to deny a sewer credit at 821 Stonefield Dr passed on a 7/0 roll call vote.

BILLING CREDIT AT 107 E HUBERT ST: The owners of 107 E Hubert St filled their swimming pool during the 3rd quarter. The owners submitted meter readings for the pool fill as instructed. The billing department did not apply the adjustment to the bill. The adjustment should have been \$92.04.

A Candy Davis/Paul Davis motion to approve the billing credit for 107 E Hubert St in the amount of \$92.04 passed on a 7/0 roll call vote.

OVERPAYMENT REFUNDS: A Denise Langan/Rick Petersen motion to approve refunds of overpayments for 404 Stoughton Rd in the amount of \$190.33 and 105 Orchard St in the amount of \$198.59 passed on a 7/0 roll call vote.

FINAL PAY REQUEST FOR KS ENERGY: A Candy Davis/Denise Langan motion to approve the final pay request for KS Energy Services LLC for the Lead Lateral Contract 21E-06 in the amount of \$7,217.02 passed on a 7/0 roll call vote.

CHANGE ORDER/ PAY REQUEST FOR FISCHER EXCAVATING: A Candy Davis/Paul Davis motion to approve a change order for Fischer Excavating for an increase of \$11,540 for the S Main St reconstruction passed on a 7/0 roll call vote.

A Jim Kapellen/Paul Davis motion to approve pay request #3 for Fischer Excavating for S Main St reconstruction in the amount of \$355,137.55 passed on a 7/0 roll call vote.

VOUCHERS PAYABLE: A Jim Kapellen/Candy Davis motion for vouchers payable in the amount of \$425,304.46 passed on a 7/0 roll call vote.

Being no other business before the Commission, a Candy Davis/Paul Davis motion to adjourn passed, on a 7/0 roll call vote.

Howard Moser/wjl
Municipal Services Director