

**JULY 01, 2024 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Tim Shaw called the meeting to order at 6:30 p.m.

Present: Shawn Prebil, Tim Shaw, and Candy Davis

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Library Director Beth Krebs-Smith, Aquatics Director Anne Gohlke, Police Chief Bob Kowalski, Mayor Christopher Lund and citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, June 28, 2024 at the City Hall, Library, Post Office and the City's website.

MINUTES: A Candy Davis/Shawn Prebil motion to approve the minutes from the June 17, 2024 Finance meeting passed, all voted in favor.

PAY REQUEST #1 FOR BKS EXCAVATING INC FOR ALBION ST: A Tim Shaw/Candy Davis motion to approve pay request #1 for BKS Excavating for the Albion St Street & Utility Improvement Project in the amount of \$159,978.10 passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$387,947.12 passed on a 3/0 roll call vote.

EVENT PACKET FOR EDGERTON TOBACCO HERITAGE DAYS: Tim Shaw/Candy Davis moved to approve the Edgerton Tobacco Heritage Days event packet with the following conditions:

- a. Waive the \$400 rental fee, \$350 deposit will remain
- b. Allow park to be open past dusk on Friday and Saturday
- c. Prohibit alcohol ticket sales after 11:30pm
- d. Waive all fees including fence installation
- e. Event responsible for ½ Police OT
- f. Event will be responsible for extra staff hours for DPW on Saturday to remove garbage
- g. Allow baseball leagues to sell bottled water on Saturday

The motion passed on a 3/0 roll call vote.

TEMPORARY CLASS "B" BEER LICENSE FOR EDGERTON TOBACCO HERITAGE DAYS: A Tim Shaw/Shawn Prebil motion to approve a Temporary Class "B" Beer license for Edgerton Tobacco Heritage Days celebration passed on a 3/0 roll call vote.

APPROVAL PROCESS FOR PRIVATE PROPERTY ON PUBLIC SIDEWALK AND SANDWICH BOARD PERMITS: Currently the Private Property on Public Sidewalk and Sandwich Board permits are approved by the City Council at the time of liquor license renewals. Other sign permits are approved administratively. Staff is requesting the approval process be amended to provide for administrative approval of these types of signs.

A Candy Davis/Shawn Prebil motion to approve amending the approval process for Private Property on Public Sidewalk and Sandwich Board signage permit allowing them to be approved administratively passed on a 3/0 roll call vote.

RENEWAL FOR FAMILY DOLLAR "CLASS A" COMBINATION BEER/LIQUOR LICENSE: Shawn Prebil stated he has concerns about some data he has found regarding the staffing availability at the local Family Dollar Stores. He said the data he read shows numerous selling to minors and safety violations in their stores. He had concerns with employees leaving the front registers to perform other duties in the store and leaving the alcohol unattended which could lead to theft. He also felt because of the minimal staff, the workers are very busy which may allow alcohol to be sold to underage patrons.

A Tim Shaw/Candy Davis motion to approve a “Class A” Combination Beer/Liquor License for Family Dollar Stores of WI agent Priscilla Santos passed on a 2/1 roll call vote. Shawn Prebil voted against the motion.

RENEWAL FOR FAMILY DOLLAR CIGARETTE, TOBACCO AND VAPING DEVICE LICENSE: A Tim Shaw/Candy Davis motion to approve a Cigarette, Tobacco and Vaping Device Retail License for Family Dollar of WI passed on a 3/0 roll call vote.

ROUTER PURCHASE FOR POOL: The security cameras at the pool are continuously going off line. Three Blind Mice stated the router is not strong enough because of its age. They gave two quotes for a new router. Anne Gohlke recommended purchasing the more powerful router for \$322.50. Although this router would cost more, it would allow WIFI access to pool customers.

After further analysis, Anne determined the higher quote would only allow 20 patrons to be on the system at one time. The vendor did offer a third option that was over \$500. Anne felt this was too much for the city to pay in order to offer free WIFI. She recommended the router with the lowest quote of \$212.50.

A Tim Shaw/Shawn Prebil motion to approve the purchase of a new router for the pool in the amount of \$212.50 passed on a 3/0 roll call vote.

IT TEMPORARY SERVICE AGREEMENT: The current IT vendor, Phoenix Consulting has closed its operation leaving the city with a need for a new vendor. Staff is in the process of requesting bids from area vendors. Crystal Computer Consulting has offered the city a temporary agreement for IT services which would offer emergency IT service while the bids are being analyzed.

A Tim Shaw/Shawn Prebil motion to approve the temporary IT agreement with Crystal Computers passed on a 3/0 roll call vote.

MILL AND OVERLAY BIDS: A Tim Shaw/Candy Davis motion to approve the Mill and Overlay bid from Tri-County Paving for the mill and overlay project for W Rollin St, Stoughton Rd and Lyons St in the amount of \$150,665 passed on a 3/0 roll call vote.

Being no other business before the Committee, a Candy Davis/Shawn Prebil motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted July 15, 2024