

**NOVEMBER 30, 2020 PERSONNEL COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:00 p.m.

Present: Jim Burdick, Candy Davis and Sarah Braun

Others Present: City Administrator Ramona Flanigan, and Municipal Services Director Howard Moser

Flanigan confirmed the meeting notice was properly posted on Wednesday, November 25, 2020. Agendas were posted at Edgerton Post Office, Edgerton Public Library and City Hall.

**APPROVE MINUTES:** A Sarah Braun/Jim Burdick motion to approve the October 19, 2020 Personnel Committee minutes passed on a 3/0 roll call vote.

**DEFINITION OF HOURS WORKS REGARDING HOLIDAYS:** The current city policy states that any employee that does not physically work 40 hours does not qualify for overtime (1 ½ base rate) for any additional hours worked. Staff feels that the employees do not have the option to work on a recognized holiday therefore they should not be penalized during after hour calls that occur in the same week. The city currently has 9 recognized holidays per year and 6 of them are during winter months when snowplowing and other extra hours are more common.

A Jim Burdick/Sarah Braun motion to consider holiday hours as hours worked when calculating overtime passed on a 3/0 roll call vote.

**CLOSED SESSION:** A Candy Davis/Jim Burdick motion to go into closed session pursuant to Wis. Stat 19.85(1) (e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.” Discuss and deliberate proposals for a wage study passed on a 3/0 roll call vote.

Being no other business before the Committee, a Candy Davis/Sarah Braun motion to adjourn passed, all voted in favor.

Ramona Flanigan/wjl  
City Administrator