

**NOVEMBER 6, 2023 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Tim Shaw called the meeting to order at 6:40 p.m.

Present: Candy Davis, Shawn Prebil and Tim Shaw

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, City Treasurer Maddie Deegan, Library Director Beth Krebs-Smith, Police Chief Bob Kowalski, Mayor Christopher Lund, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, November 3, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Candy Davis/Shawn Prebil motion to approve the minutes from the October 16, 2023 Finance meeting passed, all voted in favor.

PAY REQUEST #3 FOR QUIGLEY ST STREET AND UTILITY IMPROVEMENT PROJECT: A Tim Shaw/Shawn Prebil motion to approve pay request #3 for the Quigley St Street and Utility Improvement Project in the amount of \$55,082.87 passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$438,513.11 passed on a 3/0 roll call vote.

QUOTE FOR CARPET AT LIBRARY: A Tim Shaw/Shawn Prebil motion to approve the quote from 5 Alarm Flooring for the carpet replacement at the library in the amount of \$5,831.48 passed on a 3/0 roll call vote.

OPEB STUDY: Previously the Finance Committee agreed to have Milliman provide actuarial services for the annual post-employment study. This was the lowest cost at the time because city staff was going complete most of the work. Due to staff changes and audit preparations, staff will be unable to perform this task. Staff is requesting the Council approve a two-year contract with Key Benefits Concepts which was the second lowest cost. The city has used this vendor for several years.

A Tim Shaw/Shawn Prebil motion to approve a 2-year agreement with Key Benefits as a consultant for the OPEB Study in the amount of \$4,640 passed on a 3/0 roll call vote.

ADDENDUM TO CEDAR CORP CONTRACT FOR ENVIRONMENTAL SITE ASSESSMENT AT 116 SWIFT ST: A Candy Davis/Shawn Prebil motion to approve an addendum to the Cedar Corporation contract for Environmental Site Assessment at 116 Swift St passed on a 3/0 roll call vote.

ADDENDUM TO CEDAR CORP CONTRACT FOR LEAD AND ASBESTOS INSPECTION SERVICES AT 116 SWIFT ST: A Candy Davis/Shawn Prebil motion to approve an addendum to the Cedar Corporation contract for Lead and Asbestos Inspection Services at 116 Swift St passed on a 3/0 roll call vote.

ADVERTISING CONTRACT FOR MADISON REGION ECONOMIC PARTNERSHIP: Madison Regional Partnership provides a publication that would include advertising to promote the business park and other development opportunities available in Edgerton. The proposal included 4 alternative packages and the cost of each package.

The Committee reviewed the benefits and costs of such a partnership and felt it would be a good opportunity to gauge if this would be a cost-effective way to market our community.

A Tim Shaw/Candy Davis motion to approve Option C from the Madison Region Economic Partnership subscription options in the amount of \$3,660 passed on a 3/0 roll call vote.

PROCESS FOR SALE OF MARSHVIEW CT LOT: The City has officially regained the title to the lot on Marshview Ct. The property will now need to be marketed to other buyers. The City could use the bidding or RFP process. If bids are requested the city could only consider price. The RFP process allows the city to consider factors such as the proposed use, the value of the proposed improvements, and job creation along with price.

A Candy Davis/Shawn Prebil motion to approve using the RFP process for the sale of Marshview Ct lot passed on a 3/0 roll call vote.

Being no other business before the Committee, a Shawn Prebil/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted November 20, 2023