

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, April 18, 2022, 2022 at 6:15 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, April 15, 2022.
3. Consider approval of minutes from the April 4, 2022 Finance meeting.
4. Consider approval of bills and payroll vouchers.
5. Consider Supersized Facade Grants for 11 W Canal St.
6. Consider Supersized ED Grants for 20 W Fulton St.
7. Consider Supersized Façade and ED Grants for 16 Swift.
8. Consider Supersized Facade and ED Grants for 14 W Fulton St.
9. Consider Supersized Façade and ED Grants for 21 Henry St.
10. Consider Supersized Facade and ED Grants for 15 and 25 N Main St.
11. Consider Supersized Façade Grant for 210 W Fulton St.
12. Consider Supersized Facade and ED Grants for 110 Henry St.
13. Consider policy regarding disposal of surplus items.
14. Consider minimum bid for Exmark mower and a welder
15. Consider purchase of cemetery lawn mower.
16. Consider addendum to Cedar Corporation contract for Henry St project.
17. Consider awarding Henry St project bid.
18. Consider adoption of amended event packet.

19. Finance Director's report.

20. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**APRIL 4, 2022 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:45 p.m.

Present: Candy Davis, Tim Shaw, and Sarah Braun.

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Police Chief Robert Kowalski, Mayor Christopher Lund, Alderpersons Jim Burdick and Paul Davis, Fire Chief Randy Pickering and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, April 1, 2022 at the Post Office, Edgerton Library, City website, and City Hall.

MINUTES: A Sarah Braun/Tim Shaw motion to approve the minutes from the March 21, 2022 Finance meeting passed, on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve the bills and payroll in the amount of \$94,899.29 passed on a 3/0 roll call vote.

CIGARETTE AND TOBACCO LICENSE: A Candy Davis/Sarah Braun motion to approve a Cigarette and Tobacco Retail License to Day's Family Foods, dba Piggly Wiggly, 1211 N Main St, Agent Nathan Perry passed on a 3/0 roll call vote.

EVENT PACKET FOR SLEEP IN HEAVENLY PEACE: A Tim Shaw/Sarah Braun motion to approve an event packet for the Sleep in Heavenly Peace bed build for April 23rd passed on a 3/0 roll call vote.

PURCHASE OF UTILITY TRUCK: A Candy Davis/Tim Shaw motion to approve the purchase of a new utility truck from Ewald Automotive Group in the amount of \$25,621 passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Tim Shaw motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk

Adopted April 18, 2022

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 04/15/2022
Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10013100								
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	128.29	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	5,402.48	.00		
Total 10013100:					5,530.77	.00		
10021520								
789 ch	WI RETIREMENT SYSTEM	MAR 2022	MAR 2022 RETIREMENT	04/15/2022	21,283.73	.00		
Total 10021520:					21,283.73	.00		
10021532								
13 ch	AFLAC	002067	APRIL AFLAC PREMIUM	04/15/2022	262.79	.00		
Total 10021532:					262.79	.00		
10021552								
788 ch	WISCONSIN PROFESSIONAL P	14066/13419	WPPA DUES APRIL 2022	04/15/2022	340.00	.00		
Total 10021552:					340.00	.00		
10023100								
18 ch	TOWN OF ALBION	MAR 2022	FINES COLLECTED MINUS \$5 PER CITATION	04/15/2022	315.00	.00		
186 ch	DANE CO TREASURER	MAR 2022	JAIL ASSESSMENTS	04/15/2022	70.00	.00		
281 ch	TOWN OF FULTON	MAR 2022	FINES COLLECTED MINUS \$5 PER CITATION	04/15/2022	395.00	.00		
604 ch	ROCK CO TREASURER	MAR 2022	JAIL ASSESSMENTS & DRIVER IMPROVEME	04/15/2022	437.13	.00		
819 ch	STATE OF WI COURT FINES	MAR 2022	COSTS & SURCHARGES COLLECTED	04/15/2022	1,363.68	.00		
5397 c	DISRUDE, MERSADIE	APRIL 2022	RESTITUTION	04/15/2022	30.00	.00		
5398 c	HERRING, HOLLY	APRIL 2022	RESTITUTION	04/15/2022	50.00	.00		
Total 10023100:					2,660.81	.00		
10046112								
2631 c	WI DEPT OF REVENUE	MAR 2022	MAR 2022 SALES TAX	04/15/2022	.06	.00		
Total 10046112:					.06	.00		
10046213								
2631 c	WI DEPT OF REVENUE	MAR 2022	MAR 2022 SALES TAX	04/15/2022	.12	.00		
Total 10046213:					.12	.00		
10046710								
2631 c	WI DEPT OF REVENUE	MAR 2022	MAR 2022 SALES TAX	04/15/2022	10.37	.00		
Total 10046710:					10.37	.00		
10046742								
2631 c	WI DEPT OF REVENUE	MAR 2022	MAR 2022 SALES TAX	04/15/2022	2.67	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10046742:					2.67	.00		
10051100340								
231 ch	EDGERTON REPORTER CO INC	20750	DISPLAY AD- LIBRARY WEEK AD	04/15/2022	113.05	.00		
Total 10051100340:					113.05	.00		
10051200210								
412 ch	IRMEN, LORI	MAR 2022	CLERK OF COURT	04/15/2022	712.16	.00		
Total 10051200210:					712.16	.00		
10051410154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	703.22	.00		
Total 10051410154:					703.22	.00		
10051410155								
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	20.01	.00		
Total 10051410155:					20.01	.00		
10051430154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	937.62	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	781.35	.00		
Total 10051430154:					1,718.97	.00		
10051430155								
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	4.88	.00		
Total 10051430155:					4.88	.00		
10051430320								
231 ch	EDGERTON REPORTER CO INC	20774	LEGAL NOTICE- OPEN BOOK	04/15/2022	13.61	.00		
Total 10051430320:					13.61	.00		
10051430330								
785 ch	WMCA	2022NT-0205-0	CLERK TRAINING - LOVELAND	04/15/2022	90.00	.00		
Total 10051430330:					90.00	.00		
10051440340								
560 ch	PIGGLY WIGGLY STORE	091261	ELECTION FOOD	04/15/2022	47.43	.00		
Total 10051440340:					47.43	.00		
10051510154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	510.74	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	703.22	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	683.68	.00		
Total 10051510154:					1,897.64	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10051510155								
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	2.27	.00		
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	4.45	.00		
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	2.11	.00		
Total 10051510155:					8.83	.00		
10051510340								
934 ch	STAPLES CREDIT PLAN	7351927197A	DESK CALCULATOR AND HEADPHONES	04/15/2022	70.38	.00		
Total 10051510340:					70.38	.00		
10051511210								
731 ch	BAKER TILLY US, LLP	BT2032874A	SERVICES THRU 3/31/22 FINANCIAL AUDIT	04/15/2022	3,425.80	.00		
Total 10051511210:					3,425.80	.00		
10051600210								
596 ch	ROBINSON'S MARKETING DIV I	28051	CLEANING THROUGH 4/1/22-CITY HALL	04/15/2022	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28069	CLEANING THROUGH 4/8/22-CITY HALL	04/15/2022	70.00	.00		
Total 10051600210:					140.00	.00		
10051600221								
21 ch	ALLIANT ENERGY	MAR 22 47020	MAR 22 470202 ELECTRIC CHARGES	04/15/2022	292.31	.00		
Total 10051600221:					292.31	.00		
10051600225								
5214 c	GRANITE TELECOMMUNICATIO	557922187A	608-884-3341 CITY HALL	04/15/2022	120.88	.00		
Total 10051600225:					120.88	.00		
10051600311								
561 ch	PITNEY BOWES GLOBAL FINAN	3315254541	LEASE PERIOD 12/30/2021-03/29/2022	04/15/2022	46.43	.00		
Total 10051600311:					46.43	.00		
10051600340								
934 ch	STAPLES CREDIT PLAN	7351927197A	DESK CALCULATOR AND HEADPHONES	04/15/2022	5.98	.00		
2433 c	AMAZON.COM LLC	111-4748947-5	WALL CLOCK	04/15/2022	36.49	.00		
4638 c	WERNER ELECTRIC SUPPLY	S6750785.001	BULBS - CITY HALL	04/15/2022	93.70	.00		
Total 10051600340:					136.17	.00		
10052100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	1,562.70	.00		
Total 10052100154:					1,562.70	.00		
10052100155								
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	4.61	.00		
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	51.74	.00		
Total 10052100155:					56.35	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10052100240								
433 ch	AVAYA INC	39715663	PHONE MAINTENANCE- POLICE DEPARTME	04/15/2022	161.02	.00		
Total 10052100240:					161.02	.00		
10052100311								
561 ch	PITNEY BOWES GLOBAL FINAN	3315254541	LEASE PERIOD 12/30/2021-03/29/2022	04/15/2022	7.73	.00		
Total 10052100311:					7.73	.00		
10052100340								
3090 c	TV & RP UNIT	MAR 2022	WISCONSIN DOT SUSPENSIONS (5)	04/15/2022	15.00	.00		
Total 10052100340:					15.00	.00		
10052120154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	11,859.90	.00		
Total 10052120154:					11,859.90	.00		
10052120155								
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	66.90	.00		
Total 10052120155:					66.90	.00		
10052120340								
194 ch	DEEGAN'S HARDWARE INC	MAR 2022A	MAR 2022-PD PATROL	04/15/2022	16.94	.00		
5394 c	Evident, Inc.	189294A	DRUG TESTS	04/15/2022	163.05	.00		
Total 10052120340:					179.99	.00		
10052120385								
923 ch	KWIK TRIP	MAR 2022	MAR 2022 FUEL CHARGES - POLICE DEPT	04/15/2022	2,214.58	.00		
Total 10052120385:					2,214.58	.00		
10052150210								
596 ch	ROBINSON'S MARKETING DIV I	28051	CLEANING THROUGH 4/2/22-POLICE STATIO	04/15/2022	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28069	CLEANING THROUGH 4/9/22-POLICE STATIO	04/15/2022	119.00	.00		
Total 10052150210:					238.00	.00		
10052150221								
21 ch	ALLIANT ENERGY	MAR 22 53589	MAR 22 535891 ELECTRIC CHARGES	04/15/2022	320.86	.00		
Total 10052150221:					320.86	.00		
10052150224								
21 ch	ALLIANT ENERGY	MAR 22 93902	MAR 22 939021 GAS CHARGES	04/15/2022	143.50	.00		
Total 10052150224:					143.50	.00		
10052150225								
3534 c	CHARTER COMMUNICATIONS	001590703312	POLICE DEPT INTERNET/PHONE CHARGES	04/15/2022	322.98	.00		
Total 10052150225:					322.98	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10052150340								
596 ch	ROBINSON'S MARKETING DIV I	28053	HAND TOWELS	04/15/2022	79.00	.00		
Total 10052150340:					79.00	.00		
10053100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	127.69	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	781.35	.00		
Total 10053100154:					909.04	.00		
10053100155								
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	5.90	.00		
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	.53	.00		
Total 10053100155:					6.43	.00		
10053100311								
561 ch	PITNEY BOWES GLOBAL FINAN	3315254541	LEASE PERIOD 12/30/2021-03/29/2022	04/15/2022	7.73	.00		
Total 10053100311:					7.73	.00		
10053100320								
231 ch	EDGERTON REPORTER CO INC	20775	LEGAL NOTICE- MOWING NOTICE	04/15/2022	11.18	.00		
231 ch	EDGERTON REPORTER CO INC	20777	LEGAL NOTICE- BRUSH PICKUP	04/15/2022	16.32	.00		
Total 10053100320:					27.50	.00		
10053110210								
3690 c	CEDAR CORPORATION	110756	DAIRYLAND DRIVE- STREET & STORM IMPR	04/15/2022	775.00	.00		
Total 10053110210:					775.00	.00		
10053230154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	1,556.76	.00		
Total 10053230154:					1,556.76	.00		
10053230155								
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	37.52	.00		
Total 10053230155:					37.52	.00		
10053230221								
21 ch	ALLIANT ENERGY	MAR 22 12937	MAR 22 129372 ELECTRIC CHARGES	04/15/2022	431.46	.00		
21 ch	ALLIANT ENERGY	MAR 22 37005	MAR 22 370054 ELECTRIC CHARGES	04/15/2022	114.94	.00		
Total 10053230221:					546.40	.00		
10053230224								
21 ch	ALLIANT ENERGY	MAR 22 12937	MAR 22 129372 GAS CHARGES	04/15/2022	924.91	.00		
21 ch	ALLIANT ENERGY	MAR 22 37005	MAR 22 370054 GAS CHARGES	04/15/2022	295.72	.00		
Total 10053230224:					1,220.63	.00		
10053230225								
130 ch	US CELLULAR	0497891239A	DPW CELL PHONE	04/15/2022	44.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
4659 c	CENTURYLINK	288380728	APRIL 2022 LONG DISTANCE CHARGES	04/15/2022	.07	.00		
4659 c	CENTURYLINK	288380728	APRIL 2022 LONG DISTANCE CHARGES	04/15/2022	.07	.00		
5214 c	GRANITE TELECOMMUNICATIO	557922187A	608-884-3341 MUNI GARAGE	04/15/2022	120.88	.00		
Total 10053230225:					165.52	.00		
10053230340								
194 ch	DEEGAN'S HARDWARE INC	MAR 2022A	MAR 2022-MUNI GARAGE	04/15/2022	58.54	.00		
4638 c	WERNER ELECTRIC SUPPLY	S6740996.001	BULBS - GARAGE	04/15/2022	175.86	.00		
Total 10053230340:					234.40	.00		
10053240340								
194 ch	DEEGAN'S HARDWARE INC	MAR 2022A	MAR 2022-GARAGE	04/15/2022	83.88	.00		
488 ch	MILLER-BRADFORD & RISBER	P40329	HOSES FOR SKIDSTEER	04/15/2022	275.19	.00		
2858 c	BOBCAT OF JANESVILLE	02-210046	COUPLERS	04/15/2022	339.12	.00		
Total 10053240340:					698.19	.00		
10053310340								
194 ch	DEEGAN'S HARDWARE INC	MAR 2022A	MAR 2022-STREETS	04/15/2022	2.59	.00		
Total 10053310340:					2.59	.00		
10053310380								
3404 c	BURNS FULL SERVICE LLC	MAR 2022A	MAR 2022-BATTERIES & WIPER BLADES	04/15/2022	385.80	.00		
Total 10053310380:					385.80	.00		
10053310385								
3404 c	BURNS FULL SERVICE LLC	MAR 2022A	MAR 2022-GAS/DIESEL CHARGES	04/15/2022	1,648.80	.00		
Total 10053310385:					1,648.80	.00		
10053318385								
3404 c	BURNS FULL SERVICE LLC	MAR 2022A	MAR 2022-GAS/DIESEL CHARGES	04/15/2022	182.01	.00		
Total 10053318385:					182.01	.00		
10053400221								
21 ch	ALLIANT ENERGY	MAR 22 86206	MAR 22 862065 ELECTRIC CHARGES	04/15/2022	50.06	.00		
21 ch	ALLIANT ENERGY	MAR 22 93096	MAR 22 930961 ELECTRIC CHARGES	04/15/2022	9.92	.00		
Total 10053400221:					59.98	.00		
10053420221								
21 ch	ALLIANT ENERGY	MAR 22 10670	MAR 22 106703 ELECTRIC CHARGES	04/15/2022	10.57	.00		
21 ch	ALLIANT ENERGY	MAR 22 19259	MAR 22 192591 ELECTRIC CHARGES	04/15/2022	8.40	.00		
21 ch	ALLIANT ENERGY	MAR 22 20990	MAR 22 209901 ELECTRIC CHARGES	04/15/2022	35.91	.00		
21 ch	ALLIANT ENERGY	MAR 22 27883	MAR 22 278834 ELECTRIC CHARGES	04/15/2022	3.50	.00		
21 ch	ALLIANT ENERGY	MAR 22 44088	MAR 22 44088 ELECTRIC CHARGES	04/15/2022	13.58	.00		
21 ch	ALLIANT ENERGY	MAR 22 47020	MAR 22 470202 ELECTRIC CHARGES	04/15/2022	69.61	.00		
21 ch	ALLIANT ENERGY	MAR 22 52473	MAR 22 524734 ELECTRIC CHARGES	04/15/2022	3.50	.00		
21 ch	ALLIANT ENERGY	MAR 22 55521	MAR 22 555211 ELECTRIC CHARGES	04/15/2022	20.79	.00		
21 ch	ALLIANT ENERGY	MAR 22 76042	MAR 22 760421 ELECTRIC CHARGES	04/15/2022	26.03	.00		
21 ch	ALLIANT ENERGY	MAR 22 95185	MAR 22 9518562273 ELECTRIC CHARGES	04/15/2022	45.44	.00		
600 ch	ROCK ENERGY COOPERATIVE	APRIL 22 9103	91037001 STREET LIGHT CHARGE	04/15/2022	75.84	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
600 ch	ROCK ENERGY COOPERATIVE	APRIL 22 9123	91237000 STREET LIGHT CHARGE	04/15/2022	10.52	.00		
600 ch	ROCK ENERGY COOPERATIVE	APRIL 22 9123	91238000 STREET LIGHT CHARGE	04/15/2022	10.52	.00		
600 ch	ROCK ENERGY COOPERATIVE	APRIL 22 9124	91240000 STREET LIGHT CHARGE	04/15/2022	10.52	.00		
Total 10053420221:					344.73	.00		
10054910221								
21 ch	ALLIANT ENERGY	MAR 22 17756	MAR 22 177564 ELECTRIC CHARGES	04/15/2022	18.61	.00		
Total 10054910221:					18.61	.00		
10054910320								
231 ch	EDGERTON REPORTER CO INC	20780	LEGAL NOTICE- FASSETT CEMETERY NOTI	04/15/2022	5.21	.00		
Total 10054910320:					5.21	.00		
10054910340								
194 ch	DEEGAN'S HARDWARE INC	MAR 2022A	MAR 2022-CEMETERY	04/15/2022	33.43	.00		
3266 c	AMERICAN INDUSTRIAL STEEL	17374	REBAR STAKES	04/15/2022	124.21	.00		
Total 10054910340:					157.64	.00		
10054910385								
3404 c	BURNS FULL SERVICE LLC	MAR 2022A	MAR 2022-GAS/DIESEL CHARGES	04/15/2022	384.58	.00		
Total 10054910385:					384.58	.00		
10055110154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	3,488.69	.00		
Total 10055110154:					3,488.69	.00		
10055110155								
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	39.73	.00		
Total 10055110155:					39.73	.00		
10055110210								
596 ch	ROBINSON'S MARKETING DIV I	27963	CLEANING THROUGH 3/5/22-LIBRARY	04/15/2022	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	27977	CLEANING THROUGH 3/12/22-LIBRARY	04/15/2022	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	27994	CLEANING THROUGH 3/19/22-LIBRARY	04/15/2022	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	28017	CLEANING THROUGH 3/26/22-LIBRARY	04/15/2022	278.50	.00		
3997 c	UNIQUE MANAGEMENT SERVI	6098449	02-21 PLACEMENTS	04/15/2022	8.95	.00		
Total 10055110210:					1,122.95	.00		
10055110225								
3534 c	CHARTER COMMUNICATIONS	005990503062	LIBRARY INTERNET/PHONE CHARGES	04/15/2022	297.22	.00		
Total 10055110225:					297.22	.00		
10055110240								
349 ch	JF AHERN CO	493052	ANNUAL FIRE ALARM INSPECTION	04/15/2022	305.00	.00		
349 ch	JF AHERN CO	493080	ANNUAL SPRINKLER INSPECTION	04/15/2022	350.00	.00		
4810 c	NAVIANT	0144730-IN	PREVENTATIVE MAINTENANCE - MICROFIL	04/15/2022	800.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055110240:					1,455.00	.00		
10055110310								
3215 c	DIMAX OFFICE SOLUTIONS INC	032440	METER BILLING FOR 2/1/22 TO 2/28/2022 - LI	04/15/2022	65.03	.00		
5070 c	TOSHIBA FINANCIAL SERVICES	31314255	COPIER - LIBRARY LEASE	04/15/2022	255.00	.00		
Total 10055110310:					320.03	.00		
10055110311								
561 ch	PITNEY BOWES GLOBAL FINAN	3315254541	LEASE PERIOD 12/30/2021-03/29/2022	04/15/2022	7.73	.00		
716 ch	US POSTAL SERVICE	010297	POSTAGE - LIBRARY	04/15/2022	4.23	.00		
716 ch	US POSTAL SERVICE	017458	POSTAGE - LIBRARY	04/15/2022	3.19	.00		
716 ch	US POSTAL SERVICE	050360	POSTAGE - LIBRARY	04/15/2022	6.66	.00		
Total 10055110311:					21.81	.00		
10055110320								
4997 c	MAILCHIMP	MC11544298	ESSENTIALS PLAN-LIBRARY	04/15/2022	59.00	.00		
Total 10055110320:					59.00	.00		
10055110321								
70 ch	BAKER & TAYLOR INC	0003258217	CREDIT	04/15/2022	22.67-	.00		
70 ch	BAKER & TAYLOR INC	2036544416	BOOKS	04/15/2022	180.26	.00		
70 ch	BAKER & TAYLOR INC	2036559661	BOOKS	04/15/2022	328.49	.00		
70 ch	BAKER & TAYLOR INC	2036572117	BOOKS	04/15/2022	76.97	.00		
70 ch	BAKER & TAYLOR INC	2036572117C	BOOKS - CREDIT	04/15/2022	15.11-	.00		
70 ch	BAKER & TAYLOR INC	2036575182	BOOKS	04/15/2022	502.59	.00		
70 ch	BAKER & TAYLOR INC	2036596582	BOOKS	04/15/2022	315.84	.00		
70 ch	BAKER & TAYLOR INC	2036608499	BOOKS	04/15/2022	266.15	.00		
70 ch	BAKER & TAYLOR INC	2036616520	BOOKS	04/15/2022	225.59	.00		
2078 c	TASTE OF HOME BOOKS	01070	QUICK COOKING ANNUAL RECIPES	04/15/2022	35.98	.00		
2433 c	AMAZON.COM LLC	112-7937042-9	COLLEEN HOOVER BOOKS	04/15/2022	40.97	.00		
2710 c	SOUTHERN WISCONSIN NEWS	2243870	BOOKS	04/15/2022	116.35	.00		
3075 c	CENTER POINT INC	1923018	BOOKS	04/15/2022	56.00	.00		
3431 c	MIDAMERICA BOOKS	547669	BOOKS	04/15/2022	131.70	.00		
4451 c	ALMO, KIRSTEN	MAR 2022	REIMBURSEMENT - BOOK PURCHASES	04/15/2022	190.00	.00		
Total 10055110321:					2,429.11	.00		
10055110322								
952 ch	WALL STREET JOURNAL	JAN 2022	SUBSCRIPTION - LIBRARY	04/15/2022	164.97	.00		
Total 10055110322:					164.97	.00		
10055110323								
5379 c	KANOPY, INC.	287969	PLAY CREDITS	04/15/2022	30.00	.00		
5379 c	KANOPY, INC.	292422	PLAY CREDITS	04/15/2022	9.50	.00		
Total 10055110323:					39.50	.00		
10055110324								
70 ch	BAKER & TAYLOR INC	2036544416	AUDIO VISUAL	04/15/2022	21.99	.00		
70 ch	BAKER & TAYLOR INC	2036572117	AUDIO VISUAL	04/15/2022	24.74	.00		
70 ch	BAKER & TAYLOR INC	2036596582	AUDIO VISUAL	04/15/2022	16.49	.00		
70 ch	BAKER & TAYLOR INC	2036608499	AUDIO VISUAL	04/15/2022	71.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
70 ch	BAKER & TAYLOR INC	2036616520	AUDIO VISUAL	04/15/2022	57.74	.00		
2433 c	AMAZON.COM LLC	111-9472835-6	YELLOWSTONE SEASON FOUR (DVD)	04/15/2022	19.99	.00		
2433 c	AMAZON.COM LLC	114-0835341-4	PETER RABBIT (DVD)	04/15/2022	12.00	.00		
2504 c	MIDWEST TAPE LLC	501755159	DVDS	04/15/2022	98.95	.00		
2504 c	MIDWEST TAPE LLC	501756650	DVD	04/15/2022	17.24	.00		
2504 c	MIDWEST TAPE LLC	501756651	BLURAY DVDS	04/15/2022	52.48	.00		
2504 c	MIDWEST TAPE LLC	501778833	DVDS	04/15/2022	44.98	.00		
2504 c	MIDWEST TAPE LLC	501823566	BLURAY DVD	04/15/2022	30.74	.00		
2504 c	MIDWEST TAPE LLC	501823567	DVD	04/15/2022	25.48	.00		
2504 c	MIDWEST TAPE LLC	501823568	BLURAY DVD	04/15/2022	26.24	.00		
2504 c	MIDWEST TAPE LLC	501857857	BLURAY DVD	04/15/2022	30.74	.00		
2504 c	MIDWEST TAPE LLC	801778831	BLURAY DVD	04/15/2022	29.99	.00		
3973 c	FINDAWAY WORLD	381714	AUDIO BOOKS	04/15/2022	323.70	.00		
Total 10055110324:					904.99	.00		
10055110340								
2433 c	AMAZON.COM LLC	112-1093938-3	BACKPACKS	04/15/2022	47.85	.00		
2433 c	AMAZON.COM LLC	112-5142724-3	BLANK SKETCH BOOKS	04/15/2022	44.30	.00		
2433 c	AMAZON.COM LLC	112-9480605-2	BINGO SET AND CONSTRUCTION PAPER	04/15/2022	36.36	.00		
2433 c	AMAZON.COM LLC	114-0835341-4	KLEENEX BOXES	04/15/2022	46.98	.00		
4790 c	LAKESHORE LIBRARY SYSTEM	2575	BOOKPAGE SUBSCRIPTION	04/15/2022	108.00	.00		
Total 10055110340:					283.49	.00		
10055110390								
70 ch	BAKER & TAYLOR INC	2036544416	BOOKS-ASIA GRANT	04/15/2022	39.67	.00		
70 ch	BAKER & TAYLOR INC	2036572117	BOOKS - ALA GRANT	04/15/2022	10.63	.00		
70 ch	BAKER & TAYLOR INC	2036572117	BOOKS-ASIA GRANT	04/15/2022	18.89	.00		
70 ch	BAKER & TAYLOR INC	2036575182	BOOKS-ASIA GRANT	04/15/2022	27.68	.00		
130 ch	US CELLULAR	0494110751	HOT SPOTS - LIBRARY	04/15/2022	76.50	.00		
4442 c	DTC NETWORKS LLC	MSP-3702	REMOUNT CEILING PROJECTOR- ALA GRAN	04/15/2022	200.00	.00		
Total 10055110390:					373.37	.00		
10055142790								
2151 c	BROWN CAB SERVICE INC	2539	MAR 2022 SHARED RIDE TAXI	04/15/2022	6,480.55	.00		
Total 10055142790:					6,480.55	.00		
10055200221								
21 ch	ALLIANT ENERGY	MAR 22 06930	MAR 22 069305 ELECTRIC CHARGES	04/15/2022	583.36	.00		
21 ch	ALLIANT ENERGY	MAR 22 07849	MAR 22 078495 ELECTRIC CHARGES	04/15/2022	28.58	.00		
21 ch	ALLIANT ENERGY	MAR 22 41346	MAR 22 413465 ELECTRIC CHARGES	04/15/2022	24.87	.00		
21 ch	ALLIANT ENERGY	MAR 22 56315	MAR 22 563154 ELECTRIC CHARGES	04/15/2022	99.05	.00		
21 ch	ALLIANT ENERGY	MAR 22 64653	MAR 22 646535 ELECTRIC CHARGES	04/15/2022	47.57	.00		
21 ch	ALLIANT ENERGY	MAR 22 79371	MAR 22 793712 ELECTRIC CHARGES	04/15/2022	17.27	.00		
21 ch	ALLIANT ENERGY	MAR 22 92135	MAR 22 9213591995 ELECTRIC CHARGES	04/15/2022	19.60	.00		
Total 10055200221:					820.30	.00		
10055200225								
130 ch	US CELLULAR	0497891239A	PARK WIFI	04/15/2022	43.49	.00		
Total 10055200225:					43.49	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10055200340								
28 ch	AMERICAN AWARDS & PROMO	53037	PLAQUE - MEMORIAL TREE - SPIKE	04/15/2022	46.25	.00		
194 ch	DEEGAN'S HARDWARE INC	MAR 2022A	MAR 2022- PARKS	04/15/2022	19.05	.00		
4096 c	HORIZON DISTRIBUTORS, INC	S3558317.001	TOILET PAPER - PARKS	04/15/2022	587.60	.00		
5159 c	BADGERLAND DISPOSAL	0002087764	W LAWTON ST-PORTA POTTY & WINTERIZA	04/15/2022	55.00	.00		
5159 c	BADGERLAND DISPOSAL	0002186074	W LAWTON ST-PORTA POTTY & WINTERIZA	04/15/2022	55.00	.00		
5159 c	BADGERLAND DISPOSAL	0002268928	W LAWTON ST-PORTA POTTY & WINTERIZA	04/15/2022	55.00	.00		
5159 c	BADGERLAND DISPOSAL	00023553699	W LAWTON ST-PORTA POTTY & WINTERIZA	04/15/2022	55.00	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-344299	OIL AND FUEL FILTERS	04/15/2022	31.00	.00		
Total 10055200340:					903.90	.00		
10055200385								
3404 c	BURNS FULL SERVICE LLC	MAR 2022A	MAR 2022-GAS/DIESEL CHARGES	04/15/2022	9.64	.00		
Total 10055200385:					9.64	.00		
10055415340								
194 ch	DEEGAN'S HARDWARE INC	MAR 2022A	MAR 2022-CONCESSION STAND	04/15/2022	17.98	.00		
Total 10055415340:					17.98	.00		
10055415345								
153 ch	COCA-COLA DISTRIBUTION	2800215335	COCA-COLA PRODUCT-RTP CONCESSIONS	04/15/2022	1,023.55	.00		
153 ch	COCA-COLA DISTRIBUTION	2812206496	COCA-COLA PRODUCT-RTP CONCESSIONS	04/15/2022	1,026.32	.00		
560 ch	PIGGLY WIGGLY STORE	023067971511	CONCESSION PURCHASES - RTP	04/15/2022	63.40	.00		
Total 10055415345:					2,113.27	.00		
10055420221								
21 ch	ALLIANT ENERGY	MAR 22 35496	MAR 22 354961 ELECTRIC CHARGES	04/15/2022	420.66	.00		
Total 10055420221:					420.66	.00		
10055420224								
21 ch	ALLIANT ENERGY	MAR 22 12422	MAR 22 124223 GAS CHARGES	04/15/2022	18.74	.00		
21 ch	ALLIANT ENERGY	MAR 22 35496	MAR 22 354961 GAS CHARGES	04/15/2022	114.33	.00		
Total 10055420224:					133.07	.00		
10055420225								
311 ch	FRONTIER COMMUNICATIONS	APRIL 2022	608-884-3232 TELEPHONE CHARGES	04/15/2022	41.65	.00		
4659 c	CENTURYLINK	288380728	APRIL 2022 LONG DISTANCE CHARGES	04/15/2022	.07	.00		
Total 10055420225:					41.72	.00		
10055420340								
3977 c	EDWARDSON PLUMBING	6202	MATERIAL FOR REPAIR AT CITY POOL	04/15/2022	20.35	.00		
Total 10055420340:					20.35	.00		
10056300154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2022A	MAY 2022 HEALTH INSURANCE	04/15/2022	390.68	.00		
Total 10056300154:					390.68	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10056300155								
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2022A	MAY 2022 LIFE INSURANCE	04/15/2022	11.12	.00		
Total 10056300155:					11.12	.00		
20357180820								
3937 c	HOMETOWN REMODELING	2022	403 BLAINE ST - HOME REVIVAL GRANT	04/15/2022	2,442.48	2,442.48	04/04/2022	
5396 c	BOSEN, JAKE	APRIL 2022	719 W LADD LANE- HOME REVIVAL GRANT	04/15/2022	2,500.00	.00		
Total 20357180820:					4,942.48	2,442.48		
21057310820								
3690 c	CEDAR CORPORATION	110755	UTILITY MAP CONVERSION TO GIS/AUTOCA	04/15/2022	475.00	.00		
Total 21057310820:					475.00	.00		
40057330820								
3690 c	CEDAR CORPORATION	110753	EAST FULTON RETAINING WALL	04/15/2022	402.50	.00		
3690 c	CEDAR CORPORATION	110759	WEST FULTON ST- STP PAVEMENT REPLAC	04/15/2022	7,611.16	.00		
Total 40057330820:					8,013.66	.00		
40057334820								
3690 c	CEDAR CORPORATION	110751	ROLLIN STREET CONSTRUCTION	04/15/2022	600.00	.00		
Total 40057334820:					600.00	.00		
40057750820								
5393 c	HESSIAN, KATHY	1306	HESSIAN- SUPERSIZED FACADE GRANT 110	04/15/2022	10,000.00	10,000.00	04/04/2022	
5395 c	REILLY, KARI	2022	11 CANAL - ROOF - FACADE GRANT	04/15/2022	6,000.00	.00		
Total 40057750820:					16,000.00	10,000.00		
40557120820								
2623 c	EDGERTON BUSINESS PARK A	2022	2022 ASSOCIATION DUES	04/15/2022	1,462.09	.00		
Total 40557120820:					1,462.09	.00		
40657120820								
731 ch	BAKER TILLY US, LLP	BT2032874A	SERVICES THRU 3/31/22 FINANCIAL AUDIT	04/15/2022	489.40	.00		
Total 40657120820:					489.40	.00		
40657330820								
3690 c	CEDAR CORPORATION	110757	HENRY STREET-STREET & UTILITY IMPROV	04/15/2022	7,780.00	.00		
Total 40657330820:					7,780.00	.00		
40757120820								
731 ch	BAKER TILLY US, LLP	BT2032874A	SERVICES THRU 3/31/22 FINANCIAL AUDIT	04/15/2022	489.40	.00		
Total 40757120820:					489.40	.00		
40857120820								
731 ch	BAKER TILLY US, LLP	BT2032874A	SERVICES THRU 3/31/22 FINANCIAL AUDIT	04/15/2022	244.70	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 40857120820:					244.70	.00		
40957120820								
731 ch	BAKER TILLY US, LLP	BT2032874A	SERVICES THRU 3/31/22 FINANCIAL AUDIT	04/15/2022	244.70	.00		
Total 40957120820:					244.70	.00		
60380652340								
109 ch	MACQUEEN EQUIPMENT	P23195	STREET SWEEPER PARTS	04/15/2022	234.97	.00		
109 ch	MACQUEEN EQUIPMENT	P23214	STREET SWEEPER PARTS	04/15/2022	77.46	.00		
3309 c	ZARNOTH BRUSH WORKS INC	0188697-IN	BROOM REFILL AND DISPOSABLE GUTTER	04/15/2022	706.80	.00		
Total 60380652340:					1,019.23	.00		
60380840340								
561 ch	PITNEY BOWES GLOBAL FINAN	3315254541	LEASE PERIOD 12/30/2021-03/29/2022	04/15/2022	.77	.00		
4880 c	BAYSIDE PRINTING, LLC	140176A	1ST QTR 22 BILLING - NEWSLETTER	04/15/2022	24.96	.00		
4880 c	BAYSIDE PRINTING, LLC	140286A	1ST QTR 22 BILLING - UTILITY BILL	04/15/2022	38.43	.00		
4880 c	BAYSIDE PRINTING, LLC	140286A	1ST QTR 22 BILLING - UTILITY BILL	04/15/2022	94.77	.00		
5369 c	CREDIT MANAGEMENT CONTR	EDGERTON 0	SKIP TRACING 02/25/2022	04/15/2022	1.80	.00		
Total 60380840340:					160.73	.00		
Grand Totals:					130,584.65	12,442.48		

Grand Total General Fund Vouchers: \$130,584.65

Total Payroll Check Dates 04/08/2022: \$68,341.32

GRAND TOTAL OF GENERAL FUND: \$198,925.97

Finance Committee Members Signatures of Approval:

 TIMOTHY SHAW

 CANDY DAVIS

 SARAH BRAUN

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
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Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 04/15/2022
Invoice Detail.Voided = No

Memo

To: Common Council
From: Staff
Date: 4/15/2022
Re: April 18, 2022 Meeting

Cemetery Mower: The 2022 Fassett Cemetery Capital Equipment budget includes \$6,500 for a new lawn mower. Staff advertised for bids and the lowest responsible bid that met the specifications was from Burns Full Service, LLC., in the amount of \$13,912.69. Burns currently has the mower in stock. Staff will auction an Exmark Lazer mower to offset the cost of the new mower.

Policy for disposal of surplus items: Most items the city sells after being declared surplus are sold at a municipal auction. The auction procedures require a response to auction results within 24 hours of the close of the auction. This requirement makes it difficult to bring the auction results to the Council for consideration. Staff suggests the Council adopt the following policy regarding surplus items sold on auction: as part of the declaration of an item as surplus, the Council will establish the minimum sale price. As long as the bid is above the minimum price and administration accepts the high bid, staff would be permitted to approve the sale of the item.

Establish Minimum Bid for Exmark mower and welder: Please recall the Council previously declared an Exmark mower and a welder surplus. Staff is requesting the Council establish the minimum bid of \$4,500 for the mower and \$1,500 for the welder.

Facade and ED Grants: Primarily due to limited TIF funding, the RDA recommended approval of some of the facade and ED grant applications that were submitted in the last round of these programs. The attached schedule includes a list, with total costs, of all the applications that were filed; the maximum grant amount for each application; and the amount of funding the RDA recommended for each application.

Henry Street Project Award: The engineer's review of the Henry Street bids is included in your packet. Initial projections indicated that TIF 6 would fund a significant portion of this project. Current estimates indicate that a smaller portion or possibly none of the project can be TIF funded due to other priority expenditures being made with TIF funds. The portion of the project that is not funded by the TIF will be funded by the utilities and the recent General Obligation borrowing.

Event Packet Policy Amendments: Included in your packet is a draft, amended event packet. The following items were added to the packet:

- Request for information regarding the time of alcohol sales
- Start and end times of the event
- Event packets can be submitted after January 1 of the year of the event instead of 1 year before the event
- Request for information regarding the admissions

- Request for information regarding the location of dumpsters
- Prohibition of animals at events unless they are approved as part of the packet
- Notification that the organizers are responsible for dumpster rental
- Requirement that alcohol sales cease 30 minutes before the end of the event
- Requirement that amplified music stop at midnight
- Allows an organizer to rent all of Racetrack Park with the following conditions: If the organizer asks the city to install fencing, the organizer has to pay for the city's time to install it; and the organizer cannot charge admission or deny access to regular park users

Alternatives to allowing the rental of all of Racetrack Park are not allowing entire park rentals at all or only allowing the Fourth of July and Tobacco Heritage Days to rent the entire park.

Vacate Maple Court: Given the expansion of IKI and their interest in improved security fencing, IKI has requested the city vacate the Maple Court right of way in its entirety from Stoughton Road south to its terminus north of the railroad tracks. (See map) IKI owns all of the many lots that front on Maple Court.

The Plan Commission recommended approval of the vacation subject to the following conditions:

- Easements are recorded for all public utilities that are located in the current Maple Court right of way;
- An access easement is recorded for the house on the SE corner of Stoughton Road and Maple Court which has a driveway that accesses Maple Court. IKI owns the house; and
- Emergency access is granted to owners of all public utilities that are or may be located behind any fence that is installed across the current Maple Court right of way.

The street vacation process includes many steps. If the council wishes to proceed, a Resolution will be prepared for a future meeting that will establish a public hearing date.

Electric Vehicle Charging Ordinance: The EV ordinance included in your packet provides the following regulations:

- Definitions of charging stations (parking stall) and charging facilities (a building for charging similar to a gas station)
- Allows Level 1 and 2 charging stations in all districts as a special use with specific conditions
- Allows Level 3 charging stations as conditional use in the nonresidential districts
- Allows charging facilities in the same locations gas stations are allowed
- Requires new multi-family developments with 10 or more units install electric vehicle charging stations in 10% of the required parking stalls, and new parking lots having 20 or more cars install EV charging stations.

Façade and ED Grants April 18, 2022					
Address	Estimated Total Project Cost	Maximum Grant	RD Recommended	Description	Requires Historic Approval
11 W Canal					
	\$8,430.00	\$4,215.00	\$4,215.00	replace 7 windows	*
	\$6,650.00	\$3,325.00	\$3,325.00	Block in garage door, tuck pointing and removal for 4 new/windows/doors	*
	\$6,835.00	\$3,417.50	\$3,417.50	door system	*
	\$4,790.00	\$2,395.00	\$0.00	paint exterior	*
Total	\$26,705.00	\$13,352.50	\$10,957.50		
20 W Fulton					
	\$9,752.52	\$4,876.26	\$4,876.26	HVAC	
	\$9,450.00	\$4,725.00	\$0.00	separate electric into 3 services	
	\$19,202.52	\$9,601.26	\$4,876.26		
16 Swift					
	\$87,050.00	\$10,000.00	\$10,000.00	tuck pointing	
	\$7,850.00	\$3,925.00	\$0.00	Interior OH door and interior wall construction	
	\$14,625.00	\$7,312.50	\$7,312.50	windows	*
	\$2,600.00	\$1,300.00	\$1,300.00	rear door	*
	\$15,900.00	\$6,000.00	\$0.00	office?	
	\$1,800.00	\$900.00	\$0.00	wash interior	
	\$11,400.00	\$5,700.00	\$0.00	office?	
	\$9,875.00	\$4,937.50	\$0.00	women's restroom	
	\$6,075.00	\$3,037.50	\$0.00	men's restroom	
	\$8,700.00	\$4,350.00	\$0.00	rear shop (interior)	
	\$165,875.00	\$47,462.50	\$18,612.50		
14 W Fulton					
Apartment					
	\$14,400.00	\$6,000.00	\$0.00	drywall apartment, firewall between floors	
	\$6,800.00	\$3,400.00	\$0.00	second exit apartment	*
	\$8,080.00	\$4,040.00	\$0.00	demo for apartment	
	\$1,800.00	\$900.00	\$0.00	remove stairway	
	\$7,800.00	\$3,900.00	\$0.00	install countertops and sink	
	\$12,000.00	\$6,000.00	\$0.00	kitchen cabinets	
	\$10,500.00	\$5,250.00	\$0.00	frame new bedrooms apartment	
	\$9,800.00	\$4,900.00	\$0.00	frame new bathroom apartment	
	\$10,325.00	\$5,162.50	\$0.00	HVAC apartment	
	\$13,454.69	\$6,000.00	\$0.00	second floor electric	
	\$6,400.00	\$3,200.00	\$0.00	plumbing for apartment	
	\$101,359.69	\$48,752.50			
Second Floor Not Apartment					
	\$9,820.00	\$4,910.00	\$0.00	paint upstairs	
	\$8,280.00	\$4,140.00	\$2,500.00	restore and paint second floor ceiling	
	\$11,523.75	\$5,761.88	\$0.00	refinish second floors	
	\$2,800.00	\$1,400.00	\$1,400.00	close archway	
	\$32,423.75	\$16,211.88	\$3,900.00		
First Floor					
	\$4,800.00	\$2,400.00	\$2,400.00	frame ADA first floor bathroom	
	\$4,374.00	\$2,187.00	\$0.00	refinish stairs (only done if apartment not built)	
	\$2,240.00	\$1,120.00	\$0.00	back room floor replace	
	\$10,400.00	\$5,200.00	\$0.00	lamine flooring in back room	
	\$8,220.00	\$4,110.00	\$0.00	paint main floor	
	\$5,900.00	\$2,950.00	\$2,500.00	restore and paint first floor ceiling	
	\$5,900.00	\$2,950.00	\$2,950.00	plumbing for downstairs bathroom	

	\$6,226.19	\$3,113.10	\$150.00	first floor electric	
	\$11,922.50	\$5,961.25	\$0.00	refinish first floors	
	\$7,560.00	\$3,780.00	\$3,780.00	tuckpoint interior wall	
	\$4,600.00	\$2,300.00	\$0.00	plaster repair	
	<u>\$72,142.69</u>	<u>\$36,071.35</u>	<u>\$11,780.00</u>		
Outside					
	\$8,990.00	\$4,495.00	\$4,495.00	tuck pointing	
	\$627.73	\$313.87	\$313.87	sign	*
	\$5,076.66	\$2,538.33	\$2,538.33	awning	*
	\$500.00	\$250.00	\$250.00	skylight repair	
	\$5,800.00	\$2,900.00	\$2,900.00	replace wood on store front	*
	\$20,223.48	\$10,000.00	\$10,000.00	replace store front windows	*
	\$4,500.00	\$2,250.00	\$2,250.00	roof over basement access	
Total	\$45,717.87	\$22,747.20	\$22,747.20		
Total All Work	\$251,644.00	\$123,782.92	\$38,427.20		
21 Henry St					
	\$5,995.00	\$2,997.50	\$0.00	mural painted on wood where windows were filled in	*
	\$4,472.00	\$2,236.00	\$2,236.00	Awning fabric replacement	*
	<u>\$9,289.00</u>	<u>\$4,644.50</u>	<u>\$4,644.50</u>	First Floor AC	
Total	\$19,756.00	\$9,878.00	\$6,880.50		
15 and 25 N Main					
15 N Main	\$14,400.00	\$7,200.00	\$7,200.00	partial paving of parking lot	
25 N Main	\$19,840.00	\$9,920.00	\$9,920.00	partial paving of parking lot	
25 N Main	\$80,919.00	\$10,000.00	\$0.00	residing	
25 N Main	<u>\$25,000.00</u>	<u>\$6,000.00</u>	<u>\$6,000.00</u>	Remodel restroom, ADA, flooring, lighting	
Total	\$159,915.00	\$33,120.00	\$23,120.00		
210 W Fulton					
	\$3,600.00	\$1,800.00	\$0.00	mural	
110 Henry St					
	\$8,543.00	\$4,271.50	\$4,271.50	front window (currently bricked in) and front service door	*
	\$3,725.00	\$1,862.00	\$0.00	frame and plywood ceiling in workshop	
	\$5,187.00	\$2,593.50	\$0.00	frame room and install flooring	
	\$6,340.00	\$3,170.00	\$3,170.00	replace concrete for new door to replace overhead door on Henry St and for door to event space.	
	\$6,802.00	\$3,401.00	\$0.00	lighting and fans throughout first floor	
	<u>\$13,112.00</u>	<u>\$6,000.00</u>	<u>\$0.00</u>	interior glass doors	
Total	\$43,709.00	\$21,298.00	\$7,441.50		
		Total	\$110,315.46		

ADDENDUM TO AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement shall be an addition to, and subject to the conditions contained in that Agreement for Services dated April 5, 2011, between Cedar Corporation (ENGINEER), and the City of Edgerton (OWNER).

WHEREAS the OWNER wishes to engage the ENGINEER to provide various services as described below, in accordance with ENGINEER procedures, standards, and normal billing practices; and

WHEREAS the project to which such services apply is referred to as the PROJECT and described generally as follows: Henry Street, Street and Utility Improvements; and

WHEREAS the ENGINEER has agreed to perform such work.

NOW, THEREFORE, and in consideration of the above, the ENGINEER and the OWNER do hereby agree and covenant as follows:

SECTION 1 – SERVICES

The PROJECT includes the following improvements:

Project: Henry Street, Street and Utility Improvements

- **Description:** Field survey, design, bidding, and construction engineering for the Henry and Canal Street project. The work on Henry Street is generally the replacement of the 4" water main with new 8" water main and replacing the 10" clay sanitary sewer with 8" PVC pipe. New storm sewer and inlets will be added along with replacing the storm sewer underneath the parking lot at 24 N. Henry Street. The entire length of Henry Street will be excavated, and new base course will be added and then the street will then be paved. The work on Canal Street consists of removing the existing pavement, replacing the 10" clay sanitary sewer with 8" PVC pipe, and then repaving with new asphalt. Also included in the project will be to replace bad sections of sidewalk and update ADA ramps. The project will consider planting new terrace trees. Construction is assumed to be 8 to 10 weeks in total.

1.1 DESIGN SERVICES

The ENGINEER agrees to provide the following Design Services for the PROJECT.

ENGINEER shall, under this paragraph, prepare computations, designs, drawings, specifications, and other documents for the ultimate purpose of the receiving of bids and/or construction of the PROJECT.

Field Design Survey: Field design surveys as used in this subparagraph are understood to be limited to those necessary to prepare the drawings and specifications. Property surveys, plats, detailed frontage assessment schedules, descriptions of needed land and easement rights, maps

1.2 BIDDING AND CONTRACT AWARD

The ENGINEER agrees under this paragraph, to assist the OWNER in obtaining and evaluating bids on the PROJECT as follows:

- Assist the OWNER in obtaining bids by furnishing digital project bid documents to QuestCDN eBid for downloading of bid documents by those requesting such. Maintain a record of bid document holders.
- Interpretation of Contract Documents and preparation of Addenda during the bidding period.
- Administer the bid opening.
- Preparation of bid tabulations.
- Analysis of bid results.
- Consultation with the OWNER on the award of contracts.
- Assist in preparation of formal Contract Documents for review by the OWNER's legal representative.

1.3 GENERAL PROJECT ADMINISTRATION

The ENGINEER agrees to provide the following General Administrative Services for the PROJECT. OWNER and ENGINEER agree that the ENGINEER shall be obligated to provide only that degree of scrutiny of the Contractor's work as is described in this part. Only if specifically included otherwise in this Agreement shall the ENGINEER provide full or part-time Resident Engineering Services for the PROJECT.

The performance of General Administrative Services specifically excludes direction or supervision of the Contractor or his employees in the performing of their work in a safe, legal or proper manner and ENGINEER hereby disclaims any responsibility, therefore.

ENGINEER will endeavor to guard OWNER against defects and deficiencies in the work. However, it is understood and agreed by and between ENGINEER and OWNER that with respect to defects and deficiencies in the work, ENGINEER'S role under this subsection is advisory only. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

Services to be offered by the ENGINEER are limited to those specified below:

- The original setting of lines and grades.
- Checking of lines and grades at intervals during construction.
- Observation of completed work for compliance with drawings and specifications.
- Keeping field measurement records.
- Keeping records of the Contractor's activities.
- Negotiation of field changes and change orders for approval by the OWNER and ENGINEER.
- On-site coordination of the PROJECT.
- Recommendation for payment of Contractor's progress payment requests.

1.5 ADDITIONAL ENGINEERING SERVICES

The ENGINEER shall under this paragraph provide *optional* Additional Professional Services which are often a part of the project, but which have not been included under previous paragraphs. These services shall be provided **AT ADDITIONAL COST** under the method indicated in Section 2.

Examples of these services include, but are not limited to:

- Providing services which are not in accordance with ENGINEER procedures, standards or normal billing practices, assistance to attorneys and appearances before courts or boards on matters of litigation or arbitration, redesign ordered by the OWNER after the original design concept has been reviewed and accepted by the OWNER, laboratory testing, tune up and testing of equipment, plant operation and maintenance manuals, training of operators, final computation of total eligible PROJECT cost including engineering, construction, administration, etc., for purposes of audit on projects involving grants, etc.

The ENGINEER agrees to provide the following Additional Engineering Services for the PROJECT:

- None requested at this time. However, services of the type listed above will be provided under this paragraph **AT ADDITIONAL COST** if authorized in writing by the OWNER.

Payments are due and payable thirty (30) days from the date of the ENGINEER's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate of one percent (1%) per month from invoice date.

SECTION 3 - TIMETABLE

Estimated Project Schedule:

Project Design	January-March 2022
Project Advertising	March 2022
Project Bid/Award	April 2022
Project Construction Start	Summer-Fall 2022

The ENGINEER is prepared to work within the above schedule, unless delays occur due to unforeseen circumstances beyond the control of the ENGINEER.

SECTION 4 - SPECIAL CONDITIONS

None.

All other provisions of that Agreement referred to above shall remain in force unless otherwise modified or deleted above.

IN WITNESS WHEREOF the parties hereto set their hands and seals dated this 18th day of April 20 22.

For OWNER:

For ENGINEER:

CITY OF EDGERTON

CEDAR CORPORATION

By: _____

By: 


Name: _____

Name: William A. Betzig

Title: _____

Title: Sr. Project Manager

By: _____

By: 

Name: _____

Name: David K. Sauer

Title: _____

Title: Director

STANDARD FORM OF
BID ANALYSIS
PROJECT NUMBER 4894-0108

WHEREAS City of Edgerton (hereinafter referred to as the OWNER) has received bids on the 13th day of March, 2022 for Contract "22E-03" – Henry Street, Street and Utility Improvements (hereinafter referred to as the Project) and

WHEREAS Cedar Corporation, (hereinafter referred to as ENGINEER) has been retained by the OWNER to prepare bid tabulations, analyze bid results, and consult with the OWNER on the award of contracts.

The ENGINEER hereby consults as follows:

1. Based upon ENGINEER's analysis of the bids received on the above PROJECT the responsive low bidder is:

BKS Excavating, Inc.
10248 N County Rd F
Edgerton, WI 53534
Phone: 6082-444-1071

The base bid price for the project was \$ 671,308.00. The bid includes a list of unit price bid items for excavation and construction of water main, sanitary sewer, storm sewer, street paving along with landscaping, seeding, etc. to replace utilities on approximately 800 lineal feet of Henry Street between West Fulton Street and West Rollin Street and 250 lineal feet of Canal Street from Henry Street to North Main Street (USH 51).

2. A total of three bids were submitted for this project. The second low bidder was Rock Road Companies, Inc. at \$779,163.59. The third low bidder was Fischer Excavating, Inc at \$780,350.25. The bid tab is attached.
3. The Engineer did a cost estimate for this project using last year's project bids with adjustments to existing conditions as a basis to arrive at \$791,870. The project is being funded using TID #6, Sewer, Water, and Storm Utility, and general funds.
4. This project includes work on both Henry Street and Canal Street in Edgerton. The work on Henry Street is generally the replacement of the 4" water main with new 8" water main and replacing the 10" clay sanitary sewer with 8" PVC pipe. New storm sewer and inlets will be added along with replacing the storm sewer underneath the parking lot at 24 N. Henry Street. The entire length of Henry Street will be excavated, and new base course will be added. The street will then be paved. The work on Canal Street consists of removing the existing pavement, replacing the 10" clay sanitary sewer with 8" PVC pipe, and then repaving with new asphalt.
5. BKS Excavating, Inc (previously known as GMS Excavating, Inc) has completed many similar projects for the city in past years. We are confident that they will provide a quality project for the city.



BID TABULATION

**HENRY STREET, STREET AND UTILITY IMPROVEMENTS
CONTRACT "22E-03"
CITY OF EDGERTON
EDGERTON, WI**

BID DATE: APRIL 13, 2022

PROJECT NAME:		Henry Street, Street and Utility Improvements		BKS Excavating, Inc. 10248 N Cty Rd F Edgerton, WI 53534		Rock Road Companies, Inc. 301 B-R Townline Road P. O. Box 1818 Janesville, WI 53547-1818		Fischer Excavating, Inc. 1567 Heine Road Freeport, IL 61032	
PROJECT NO:		4894-0107							
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
01.2100.00.00001	ALLOWANCES	C.O.W	1	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00
01.5000.01.00002	TRAFFIC CONTROL	L.S.	1	\$18,000.00	\$18,000.00	\$3,400.00	\$3,400.00	\$4,750.00	\$4,750.00
02.4113.03.00001	SELECT DEMOLITION OF SIDEWALKS AND DRIVEWAYS	S.Y.	475	\$6.00	\$2,850.00	\$7.41	\$3,519.75	\$35.00	\$16,625.00
02.4113.03.00002	SELECT DEMOLITION OF CURB AND GUTTER	L.F.	450	\$5.00	\$2,250.00	\$7.01	\$3,154.50	\$4.00	\$1,800.00
02.4113.03.00004	SELECT DEMOLITION OR ABANDONMENT OF MHS, INLETS, CBS	EA	7	\$500.00	\$3,500.00	\$436.60	\$3,056.20	\$684.00	\$4,788.00
02.4113.03.00005	REMOVAL OF CULVERT PIPE IN PARKING LOT	L.F.	150	\$14.00	\$2,100.00	\$5.07	\$760.50	\$21.00	\$3,150.00
02.4113.03.00006	ABANDONMENT OF SEWER UTILITY PIPE	L.F.	25	\$20.00	\$500.00	\$91.16	\$2,279.00	\$21.00	\$525.00
02.4113.03.00008	REMOVAL OR ABANDONING VALVES AND VALVE BOXES	EA	1	\$400.00	\$400.00	\$1,304.20	\$1,304.20	\$176.00	\$176.00
02.4113.03.00009	REMOVAL AND SALVAGING FIRE HYDRANTS	EA	1	\$500.00	\$500.00	\$1,304.20	\$1,304.20	\$291.00	\$291.00
02.4113.03.00010	SAW CUTTING	L.F.	790	\$3.00	\$2,370.00	\$2.30	\$1,817.00	\$3.00	\$2,370.00
02.4113.03.00011	ASPHALT PAVEMENT REMOVAL PARKING LOT	S.Y.	260	\$5.00	\$1,300.00	\$3.65	\$949.00	\$7.00	\$1,820.00
02.4113.03.00012	ASPHALT PAVEMENT MILLING	S.Y.	4,225	\$4.00	\$16,900.00	\$2.40	\$10,140.00	\$4.00	\$16,900.00
31.2300.04.00003	EXCAVATION (ESTIMATED 1650 CY)	L.S.	1	\$35,000.00	\$35,000.00	\$70,616.52	\$70,616.52	\$40,245.00	\$40,245.00
31.2313.04.00004	EXCAVATION BELOW SUBGRADE (AS ORDERED)	C.Y.	100	\$25.00	\$2,500.00	\$19.15	\$1,915.00	\$17.75	\$1,775.00
31.2333.04.00002	SELECT TRENCH BACKFILL MATERIAL	TON	40	\$20.00	\$800.00	\$12.32	\$492.80	\$41.00	\$1,640.00
31.2333.04.00004	PIPE FOUNDATION STABILIZATION	C.Y.	10	\$30.00	\$300.00	\$41.09	\$410.90	\$51.00	\$510.00
31.2500.01.00005	TEMPORARY STORM DRAIN INLET PROTECTION	EA.	5	\$100.00	\$500.00	\$200.00	\$1,000.00	\$105.00	\$525.00
31.2500.01.00006	TEMPORARY STONE TRACKING PAD	EA.	2	\$1,000.00	\$2,000.00	\$614.79	\$1,229.58	\$1,495.00	\$2,990.00
31.3419.04.00002	GEOTEXTILE SOIL REINFORCEMENT	S.Y.	3,475	\$2.00	\$6,950.00	\$1.33	\$4,621.75	\$4.00	\$13,900.00
32.1123.05.00003	BREAKER RUN FOR EXCAVATION BELOW SUBGRADE (AS ORDER)	TON	200	\$15.00	\$3,000.00	\$14.94	\$2,988.00	\$19.00	\$3,800.00
32.1123.05.00004	CRUSHED AGGREGATE BASE, ROADWAY, 1 1/4 INCH	TON	1,350	\$14.00	\$18,900.00	\$14.52	\$19,602.00	\$23.00	\$31,050.00
32.1123.05.00005	CRUSHED AGGREGATE BASE, ROADWAY, 3 INCH	TON	1,100	\$14.00	\$15,400.00	\$14.18	\$15,598.00	\$19.00	\$20,900.00
32.1200.05.00004	HMA PAVEMENT, 3 LT 58-28 S, LOWER LAYER, 2.25"	TON	550	\$75.00	\$41,250.00	\$68.77	\$37,823.50	\$74.00	\$40,700.00
32.1200.05.00007	HMA PAVEMENT, 4 LT 58-28 S, UPPER LAYER, 1.75"	TON	485	\$78.00	\$37,830.00	\$72.15	\$34,992.75	\$76.25	\$36,981.25
32.1200.05.00013	SPLIT SEQUENCING OF HMA PAVEMENT PLACEMENT	L.S.	1	\$3,000.00	\$3,000.00	\$6,744.00	\$6,744.00	\$2,000.00	\$2,000.00
32.1613.05.00004	CONCRETE CURB AND GUTTER, 30" BARRIER (PATCHING)	L.F.	450	\$38.00	\$17,100.00	\$33.15	\$14,917.50	\$37.00	\$16,650.00
32.1623.05.00002	CONCRETE SIDEWALK, 4" (PATCHING)	S.F.	3,800	\$6.50	\$24,700.00	\$6.65	\$25,270.00	\$7.60	\$28,880.00

Approved Date: _____

CITY OF EDGERTON Special Event Permit Application

Event Name: _____

Event Date(s): _____

Start Time of Event: _____ End Time of Event: _____

Hours Alcohol will be served: _____ Event Website: _____

Requested Location: _____

New Event

Repeat Event

Parade

Organization Name: _____ Phone # _____

Organization Address: _____

Organization Email: _____ Organization website: _____

Event Planner/Contact Person: _____

Address, City, State: _____

Cell Phone: _____ Email: _____

Name of Contact on-Call during the Event: _____ Cell Phone: _____

What Day will SET UP begin? _____ What time will SET UP occur? _____

What day will CLEAN up occur? _____ What time will CLEAN UP be complete? _____

Estimated Attendance for this Event: _____ Previous Attendance for this Event: _____

How many event staff will be at this event? _____

Divide Attendance by 3 to determine number of Vehicles: _____ (Use this to develop your parking plan)

Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

Will your event require street closures?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will alcohol be served or sold?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event include food or retail sales?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event include a park or trail?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event include a parade?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event include a run, race or walk?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event use any structures, bleachers or stages?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event use tents or canopies?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event include fireworks?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event include food trucks or vendors with open cooking fires?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event benefit an Edgerton based organization or charity? If yes, which one? _____	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event benefit an Edgerton area school? If yes, which one? _____	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event include amplified sound?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event require an exemption to any noise Ordinance?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event have an admission charge?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event involve animals?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will your event require any services from the City of Edgerton?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Where will the dumpsters be located? _____		

Event Summary: Please provide a brief summary of the event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first-time attendee might experience at the event:

This form can be submitted on or after January 1st of the year of your event. Submission of this form and payment of the deposit (if required) will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted NO LATER THAN 30 DAYS before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative for your organization should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief. I have reviewed and understand the policies included with this packet.

Applicant Signature: _____ Date: _____

Security Agreement

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B License.

Estimated Attendance: _____ Type of Event: _____

*All liquor must be purchased from a licensed Wisconsin Wholesaler.

Wholesaler for this event: _____

1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers.
2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

TOBACCO USE

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event?
2. How will your event inform patrons of the prohibition?
3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

City of Edgerton Use Only

Reviewed by: _____ Date: _____

Approved _____ Denied _____

Police Department Recommendations: _____

POLICIES:

1. Reservations for facilities will be accepted after January 1st on a first come, first serve basis.
2. For larger events, the City Council may decide the amount of deposit to be made with the application.
3. Parks close at sunset unless an extension is approved with the event packet.
4. Alcohol sales must cease 30 minutes prior to the approved end of the event.
5. Events are responsible for dumpster rental and solid waste management during the event.
6. Animals are not allowed unless approved with the event packet.
7. Amplified music is not allowed after 12:00 am. (midnight)
8. There will be no refund of fees due to cancellation unless the Administrator's office is notified two weeks prior to the activity or where, in the opinion of the Administrator, inclement weather prevents the scheduled activity from occurring and that there has been no cost to the City. Rescheduling of activities due to rain-outs or other uncontrollable circumstances will be permitted with no additional fees being assessed.
9. The City reserves the right to deny a public event permit.

COMPLIANCE WITH WISCONSIN ADMINISTRATIVE CODE:

1. If the sponsor of a public event will be erecting any tents, they must comply with Chapter 62, sub-chapter III, of the Wisconsin Administrative Code.
2. If the sponsor of a public event will be providing amusement rides, they must comply with Chapter 34 of the Wisconsin Administrative Code.
3. If the sponsor of a public event will be utilizing portable propane tanks for food preparation or other activities, they must comply with Chapter 8 of the Wisconsin Administrative Code.

SIGNS

Signs are allowed on public property in the following locations with an approved temporary sign permit.

1. At the location of the event if the sign can be placed so as to not impede safety or visibility.
2. At the intersection of CTH 59 and Menhall Dr; and
3. At the intersection of CTH 59 and Newville St.

Signs can be erected up to thirty days before the event and must be removed within 48 hours following the event. Signs cannot be located in any right-of-way or public property (except as provided above) on a tree or utility pole; signs cannot mimic traffic signs or obstruct the visibility of traffic signs or traffic; and flashing and mobile signs are not allowed.

RENTAL OF ENTIRE CITY PARK

The following procedures apply to events where the organizer requests permission to rent an entire city park:

1. If the event organizer requests the city install fencing, the event will be charged the actual city cost of installing the fencing.
2. Event organizers are prohibited from denying park access or from charging admission to Regular Park Users. Examples of Regular Park Users are athletic leagues that customarily use the park; users of the Conservation Club; and users of the rentable shelter. Event organizers are responsible to coordinate with Regular Park Users.

ORGANIZERS RESPONSIBILITY

The person/organization named in this application will be responsible for the conduct of the group and for the condition of facilities and equipment being utilized. This permit is subject to all municipal ordinances of the City of Edgerton, in addition to all rules and regulations as established by the Parks Committee.

The applicant for her/himself and for other person, organizations, firms and corporations, if any listed in this application, does hereby contract to agree that he/she (and they) will jointly and severally indemnify and hold the City of Edgerton harmless against liability for any and all claims for damages to property, injury to or death of person or persons arising out of or resulting from the negligence of the applicant.

Permit holders may be required to provide proof of a general liability insurance policy naming the City of Edgerton as an additional insured party to be determined by the City Clerk.

Department of Public Works Services

FACILITY(IES) REQUESTED:

- | | | |
|---|--|---|
| <input type="checkbox"/> Racetrack Park | <input type="checkbox"/> Central Park | <input type="checkbox"/> Other Location |
| <input type="checkbox"/> Entire Park | <input type="checkbox"/> Ball Diamonds | <input type="checkbox"/> Shelter Rental |

EQUIPMENT REQUESTED:

- | | | |
|--|---|-------------------------------------|
| <input type="checkbox"/> Picnic Tables | <input type="checkbox"/> Barricades | <input type="checkbox"/> Trash Cans |
| <input type="checkbox"/> Traffic Cones | <input type="checkbox"/> Fencing (additional fee) | <input type="checkbox"/> Posts |
| <input type="checkbox"/> Signs | | |

DEPOSIT AMOUNTS FOR CITY FACILITIES

Parking Lots	\$200.00	Date Paid: _____
City Streets	\$200.00 (excluding neighborhood block parties)	Date Paid: _____
Central Park	\$250.00	Date Paid: _____
Racetrack Park	\$350.00	Date Paid: _____

The Common Council has the discretion to charge a rental fee in addition to the deposit. Security deposit must be made when the reservation application is submitted. The City reserves the right to review the deposit fee to cover any cost of clean-up after the event. Deposits will not be refunded until all keys have been returned to City Hall and an inspection has been completed of the facilities, equipment and grounds. Requests for refund of deposits will be submitted to the Finance Committee for approval on the next scheduled meeting.

All equipment or supplies must be removed within 24 hours of the event such as tents, trucks, flatbeds, and etc.

Keys must be picked up at the City Hall before 4:00 pm on the day before the reserved date or on Friday for weekend reservations. Keys are to be returned on the following day by 8:00 am in the office or placed in the drop box in the parking lot of the City Hall building.