

**CITY OF EDGERTON
CITY HALL, 12 ALBION STREET**

**SPECIAL COMMON COUNCIL REORGANIZATION MEETING
TUESDAY, APRIL 16, 2019 AT 6:00 P.M.**

1. Call to Order; Roll Call.
2. Confirmation of Appropriate Meeting Notice on Friday, April 12, 2019.
3. Pledge of Allegiance.
4. Oaths of Office.
5. Signing of City of Edgerton Oath of Office Book.
6. Elect Council President.
7. Consider Committee, Commission, and Contractual Appointments.
8. Consider Mayor's Appointment of Chairperson for Zoning Board of Appeals.
9. Consider Mayor's Appointment of elected representative and citizen-at-large to Joint Review Board.
10. Discuss and consider 2019 capital projects borrowing and approve capital improvement plan.
11. Adjourn.

Copies To: Mayor City Attorney
 All Alderpersons Department Heads
 City Administrator
 Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible to materials at the meeting be in an accessible format. Please call the City Administrator's office at least 5 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341.

**CITY OF EDGERTON COMMITTEE APPOINTMENTS
APRIL 2019 - APRIL 2020**

| <u>POSITION</u> | <u>TERM</u> | <u>EXPIRES</u> | <u>APPOINTMENT</u> | <u>ADDRESS</u> |
|---------------------------------------|-------------|----------------|--------------------|-----------------------------------|
| <u>UTILITY COMMISSION</u> | | | | |
| 1. Alderperson | 1 yr. | 2020 | Debbie Olson | 601 Washington St 608-884-0006 |
| 2. Alderperson | 1 yr. | 2020 | Candy Davis | 434 Fairfield Circle 852-3542 |
| 3. Citizen | 5 yr. | 2021 | James Kapellen | 512 Ridgeway 295-1252 |
| 4. Citizen | 5 yr. | 2022 | Rick Petersen | 514 Blaine St 884-8888 |
| 5. Citizen | 5 yr. | 2023 | Janelle Frey | 606 Doty St 920-216-6295 |
| 6. Citizen | 5 yr. | 2019 | Lawanna Schieldt | 505 Stoughton Rd 728-4730 |
| 7. Citizen | 5 yr. | 2020 | Denise Langan | 308 Crescent St 884-3211 |
| <u>PARKS AND RECREATION</u> | | | | |
| 1. Alderperson | 1 yr. | 2020 | Candy Davis | 434 Fairfield Circle 852-3542 |
| 2. Alderperson | 1 yr. | 2020 | Jim Burdick | 17 Blanchard St 295-7678 |
| 3. Citizen | 5 yr. | 2019 | Steven Guertin | 1160 Hain Rd 608-208-0546 |
| 4. Citizen | 5 yr. | 2021 | Denise Langan | 308 Crescent St 884-3211 |
| 5. Citizen | 5 yr. | 2023 | Ken Haagensen | 347 Wileman Dr 884-4341 |
| 6. Citizen | 5 yr. | 2022 | Russell Jorstad | 935 Diane Dr 884-2862 |
| 7. Citizen | 5 yr. | 2020 | Bonnie Slagg | 21 York Rd 884-7983 |
| <u>BOARD OF HEALTH</u> | | | | |
| ALL COUNCIL MEMBERS AND THE MAYOR | | | | |
| <u>ZONING BOARD OF APPEALS</u> | | | | |
| 1. Citizen | 3 yr. | 2019 | Steve Burwell | 334 Wileman Dr 815-997-7535 |
| 2. Citizen | 3 yr. | 2021 | Jim Long | 12 West 884-3531 |
| 3. Citizen | 3 yr. | 2020 | Russell Jorstad | 935 Diane Dr 884-2862 |
| 4. Citizen | 3 yr. | 2021 | David Maynard | 309 Dorow Ave 884-6356 |
| 5. Citizen | 3 yr. | 2020 | James Kapellen | 512 Ridgeway 295-1252 |
| 6. Alternate #1 | 3 yr. | 2019 | Corey Steen | 815 W Fulton St 608-322-62057. |
| Alternate #2 | 3 yr. | 2020 | Paul Davis | 341 York Rd 302-2305 |

POLICE COMMISSION

| | | | | |
|------------|-------|------|-----------------|-------------------------------------|
| 1. Citizen | 5 yr. | 2019 | Terry Dickinson | 743 Hemphill 884-9586 |
| 2. Citizen | 5 yr. | 2020 | Lisa Venske | 412 E. Fulton St Wk 608-256-3162 |
| 3. Citizen | 5 yr. | 2021 | Mike Drought | 1320 Meadow Ln #3 608-201-4259 |
| 4. Citizen | 5 yr. | 2022 | Mark Coombs | 1201 Fieldcrest Dr 608-843-5008 |
| 5. Citizen | 5 yr. | 2023 | Paul Davis | 341 York Rd 608-302-2305 |

BOARD OF REVIEW

| | | | | |
|----------------|-------|------|--------------|-----------------------------------|
| 1. Alderperson | 1 yr. | 2020 | Debbie Olson | 601 Washington St 608-884-0006 |
| 2. Alderperson | 1 yr. | 2020 | Anne Radtke | 309 Quigley St 608-295-3387 |
| 3. Mayor | 1 yr. | 2020 | Chris Lund | 314 Terrace Ct 884-4942 |
| 4. Alternate | 1 yr. | 2020 | Jim Burdick | 17 Blanchard St 295-7678 |

LIBRARY BOARD

| | | | | |
|---------------------|-------|------|------------------|-----------------------------------|
| 1. Elected Official | 1 yr. | 2020 | David Esau | 216 ½ W Rollin St 414-779-0198 |
| 2. Citizen | 3 yr. | 2020 | Erin Springstead | 17 Lord St |
| 3. Citizen | 3 yr. | 2021 | Chris Severson | 312 Randolph St 884-3015 |
| 4. Citizen | 3 yr. | 2021 | Dr. Mark Irgens | 1095 E. State Rd 59 884-8142 |
| 5. Citizen | 3 yr. | 2019 | Corey Steen | 815 W Fulton St 608-322-6205 |
| 6. Citizen | 3 yr. | 2020 | Greta Johnson | 205 Bentley Pl 608-728-3482 |
| 7. School | 3 yr. | 2019 | Michelle Counter | 407 S Main 884-3784 |

HOUSING AUTHORITY

| | | | | |
|------------|-------|------|---------------|---------------------------------|
| 1. Citizen | 5 yr. | 2020 | Charles Shaw | 800 Elm Dr #124 608-561-6566 |
| 2. Citizen | 5 yr. | 2021 | Donna Slagg | 301 Park Ln. 884-4105 |
| 3. Citizen | 5 yr. | 2022 | Vacant | |
| 4. Citizen | 5 yr. | 2023 | Corey Steen | 815 W Fulton St 608-322-6205 |
| 5. Citizen | 5 yr. | 2019 | Jim Edwardson | 516 Doty St 884-9366 |

FINANCE COMMITTEE

| | | | | |
|----------------|-------|------|-------------|-----------------------------|
| 1. Alderperson | 1 yr. | 2020 | Sarah Braun | 112 W Fulton/608-205-7379 |
| 2. Alderperson | 1 yr. | 2020 | David Esau | 216 ½ W Rollin/414-779-0198 |
| 3. Alderperson | 1 yr. | 2020 | Candy Davis | 434 Fairfield/852-3542 |

PLANNING COMMISSION

| | | | | |
|----------------|-------|------|----------------|---------------------------------|
| 1. Mayor | 1 yr. | 2020 | Chris Lund | 314 Terrace Ct 884-4942 |
| 2. Alderperson | 1 yr. | 2020 | Jim Burdick | 17 Blanchard St 608-295-7678 |
| 3. Alderperson | 1 yr. | 2020 | Anne Radtke | 309 Quigley St 608-295-3387 |
| 4. Citizen | 3 yr. | 2021 | Paul Davis | 341 York Rd 608-302-2305 |
| 5. Citizen | 3 yr. | 2019 | James Kapellen | 512 Ridgeway 295-1252 |
| 6. Citizen | 3 yr. | 2020 | Julie Hagemann | 1250 Fieldcrest Dr |
| 7. Citizen | 3 yr. | 2021 | Ron Webb | 1102 North Pass St 884-3640 |

PUBLIC SAFETY

| | | | | |
|----------------|-------|------|-------------|-----------------------------------|
| 1. Alderperson | 1 yr. | 2020 | Jim Burdick | 17 Blanchard St 608-295-7678 |
| 2. Alderperson | 1 yr. | 2020 | David Esau | 216 ½ W Rollin St 414-779-0198 |
| 3. Alderperson | 1 yr. | 2020 | Anne Radtke | 309 Quigley St 608-295-3387 |

PUBLIC WORKS

| | | | | |
|----------------|-------|------|--------------|-----------------------------------|
| 1. Alderperson | 1 yr. | 2020 | Debbie Olson | 601 Washington St 608-884-0006 |
| 2. Alderperson | 1 yr. | 2020 | Sarah Braun | 112 W Fulton #1 608-205-7379 |
| 3. Alderperson | 1 yr. | 2020 | Jim Burdick | 17 Blanchard St 608-295-7678 |

EDGERTON FIRE PROTECTION DISTRICT

| | | | | |
|--------------------------|-------|------|--------------|-----------------------------------|
| 1. Alderperson | 1 yr. | 2020 | Candy Davis | 434 Fairfield Cir 608-852-3542 |
| 2. Alderperson Alternate | 1 yr. | 2020 | Chris Lund | 314 Terrace Ct 884-4942 |
| 3. Citizen | 1 yr. | 2019 | John Sherman | 301 Albion St 884-8694 |
| 4. Citizen Alternate | 1 yr. | 2019 | Doug Kenney | 416 Martha St |

ECONOMIC DEVELOPMENT CORPORATION

| | | | | |
|----------------|-------|------|--------------|-----------------------------------|
| 1. Mayor | 1 yr. | 2020 | Chris Lund | 314 Terrace Ct 884-4942 |
| 2. Alderperson | 1 yr. | 2020 | Debbie Olson | 601 Washington St 608-884-0006 |
| 3. Citizen | 1 yr. | 2019 | Jason Price | 518 Ridgeway St |

PERSONNEL COMMITTEE

| | | | | |
|----------------|-------|------|-------------|---------------------------------|
| 1. Alderperson | 1 yr. | 2020 | Jim Burdick | 17 Blanchard St 295-7678 |
| 2. Alderperson | 1 yr. | 2020 | Candy Davis | 434 Fairfield 852-3542 |
| 3. Alderperson | 1 yr. | 2020 | Sarah Braun | 112 W Fulton #1 608-205-7379 |

HISTORICAL PRESERVATION COMMISSION

| | | | | |
|------------------------|-------|------|---------------|---------------------------|
| 1. (Historian) citizen | 3 yr. | 2020 | vacant | vacant |
| 2. Citizen | 3 yr. | 2020 | vacant | vacant |
| 3. Citizen | 3 yr. | 2021 | Paul Davis | 341 York Rd/302-2305 |
| 4. Citizen | 3 yr. | 2019 | vacant | vacant |
| 5. Citizen | 3 yr. | 2019 | Jonathon Frey | 606 Doty St/715-581-1090 |
| 6. Citizen | 3 yr. | 2021 | Mona Reiersen | 110 E. Hubert St/884-8821 |
| 7. Alderperson | 1 yr. | 2020 | Sarah Braun | 112 W Fulton #1/205-7379 |

REVOLVING LOAN FUND COMMITTEE

| | | | | |
|-----------------------|-------|------|-----------------|-----------------------------------|
| 1. Citizen | 5 yr. | 2022 | Steve Hein | 7 Mildred Ave 884-9622 |
| 2. Citizen | 5 yr. | 2020 | Warren Kukla | 334 Fairway Cir 884-9876 |
| 3. Alderperson | 1 yr. | 2020 | Debbie Olson | 601 Washington St 608-884-0006 |
| 4. Citizen | 5 yr. | 2023 | Cindy Vondrasek | 754 Hemphill Ave 884-8446 |
| 5. City Administrator | 1 yr. | 2020 | Ramona Flanigan | 12 Albion St 884-3341 |
| 6. Citizen | 5 yr. | 2022 | Jon Paulson | 1106 Sweeney Rd 884-3024 |
| 7. Citizen | 5 yr. | 2019 | Ken Buhrow | 202 Albion St 884-6524 |

REDEVELOPMENT AUTHORITY

| | | | | |
|-----------------------------|-------|------|-----------------|----------------------------------|
| 1. Elected Official | 1 yr. | 2020 | Chris Lund | 314 Terrace Ct 884-4942 |
| 2. Elected Official/Citizen | 1 yr. | 2020 | Candy Davis | 434 Fairfield Circle 852-3542 |
| 3. Citizen | 5 yr. | 2022 | Jason Price | 518 Ridgeway |
| 4. Citizen | 5 yr. | 2019 | Jim Kapellen | 512 Ridgeway 295-1252 |
| 5. Citizen | 5 yr. | 2022 | Ron Webb | 1102 North Pass 884-3640 |
| 6. Citizen | 5 yr. | 2020 | Kevin Slagg | 21 York Rd 884-7983 |
| 7. Citizen Alternate | 5 yr. | 2022 | Jim Schultz | 7 Broadway St 884-3988 |
| 8. Citizen | 5 yr. | 2023 | Terry Dickinson | 743 Hemphill Ave 884-9586 |

ELECTION WORKERS

| | | | | |
|-------------|-------|-------|-------------------------|---------------------------------|
| 1. Citizen | 2 yr. | 12/19 | Terry Oren | 114 E Lawton St. #1 295-1945 |
| 2. Citizen | 2 yr. | 12/19 | Margaret Tadder | 108 Albion St 884-4800 |
| 3. Citizen | 2 yr. | 12/19 | Kathy Klein | 32 Lilac Ct 884-8303 |
| 4. Citizen | 2 yr. | 12/19 | Theresa Slein | 25 IKI Dr #3 608-718-8808 |
| 5. Citizen | 2 yr. | 12/19 | Lawanna Schieldt | 505 Stoughton Rd #7 728-4730 |
| 6. Citizen | 2 yr. | 12/19 | Judy Scharfenberg | 111 Blanchard St 884-6729 |
| 7. Citizen | 2 yr. | 12/19 | Joan Fox | PO Box 331 884-8734 |
| 8. Citizen | 2 yr. | 12/19 | Nancy Dickinson | 14 Albion St 608-774-6587 |
| 9. Citizen | 2 yr. | 12/19 | Lisa Venske | 412 E. Fulton St Wk-256-3162 |
| 10. Citizen | 2 yr. | 12/19 | Linda Quam | 1322 Meadow Ln 884-4593 |
| 11. Citizen | 2 yr. | 12/19 | Barbara Buhrow | 909 Blaine St 608-921-8776 |
| 12. Citizen | 2 yr. | 12/19 | Karyn Patrick | 107 Lord St 449-6997 |
| 13. Citizen | 2 yr. | 12/19 | Katie Dobberpuhl | 607 W. Fulton St 884-9320 |
| 14. Citizen | 2 yr. | 12/19 | Jim "Red" Davis | 434 Fairfield Cir 884-6476 |
| 15. Citizen | 2 yr. | 12/19 | Dorothy Gunderson | 347 Wileman Dr 884-4341 |
| 16. Citizen | 2 yr. | 12/19 | Carol Greene | 716 Lyons St 290-2810 |
| 17. Citizen | 2 yr | 12/19 | Terry & Cathy Dickinson | 743 Hemphill Ave 884-9586 |
| 18. Citizen | 2 yr | 12/19 | Dale Pope | 1231 Fieldcrest Dr 290-3330 |
| 19. Citizen | 2 yr | 12/19 | Heidi Schieldt | 602 S Main St 884-8953 |
| 20. Citizen | 2 yr | 12/19 | Gary Beyer | 1241 Fieldcrest Dr 884-9317 |
| 21. Citizen | 2yr. | 12/19 | Ted Casper | 608-333-1285 |

TREE BOARD

| | | | |
|--------------------|--|--------------|------------------------------|
| 1. Adam Gould | eachgould@charter.net | 608-617-1570 | Email Packets |
| 2. Sara Beckwith | sbeckwith78@gmail.com | 608-289-2366 | Email Packets |
| 3. Barbara Bublitz | jnbublitz@aol.com | 608-884-3605 | Email Packets |
| 4. Barb Steponkus | taxldy35@gmail.com | 608-884-6436 | 608-868-7304/Email packets |
| 5. Bill Sachse | wwsachse@gmail.com | 608-279-2697 | 103 E Rollin St/Mail Packets |
| 6. David Mancheski | dmancheski@gmail.com | | Email Packets |

CONTRACTUAL APPOINTMENTS

| | | | |
|----------------------|-------|------|--|
| Engineer | 1 yr. | 2019 | Cedar Corporation |
| Assessor | 5 yr. | 2022 | Accurate Appraisal, LLC |
| Prosecuting Attorney | 3 yr. | 2021 | Murphy Desmond S.C. |
| City Attorney | 3 yr. | 2020 | Murphy Desmond S.C. |
| Auditor | 1 yr. | 2019 | Baker Tilly Virchow Krause & Co. |
| Newspaper | 1 yr. | 2019 | Edgerton Reporter |
| Depository | 1 yr. | 2019 | BMO Harris Bank / Chase/ Blackhawk Credit Union |
| | | | Bank of Edgerton/Local Government Investment Pool (LGIP) |
| | | | Associated Bank, American Deposit Management |
| Chambers | 1 yr. | 2019 | Edgerton City Hall, 12 Albion Street |
| Garbage/Recycling | 5 yr. | 2020 | Waste Management |
| Finance Services | 1 yr. | 2019 | Robert W. Baird & Co. |
| IT | 1 yr. | 2019 | Phoenix Consulting, Inc |
| Building Inspector | 1 yr. | 2019 | General Engineering |

Memo

To: Common Council
From: Staff
Date: 4/12/2019
Re: 2019 Borrowing

Since 2014, the City Council has maintained level annual debt payments of \$600,000 for capital projects expenditures. Assuming the Council wishes to maintain this debt payment amount, the City will borrow approximately \$800,000 in 2019 for 2018-2021 capital projects and equipment. The attached schedule indicates which projects can be completed with those borrowed funds. Please note that many of the projects included in this borrowing are not final numbers and the project list may be modified once bids are obtained. If project costs escalate, some of the projects scheduled would have to be delayed. The W. Rollin Street project is listed as part of this borrowing. This project is tied to the CDBG program. If the City does not obtain a CDBG-PF grant, all or a portion of this project will be moved to a later date and a future borrowing.

If the Council believes the rate at which we are completing projects is too slow resulting in failing streets or equipment, the Council could increase the borrowing and complete additional projects. Alternatively, if the Council feels more investment should be made in roads but a better investment would be to spend more on preventative maintenance work (seal coating and crack filling) to improve the longevity of those streets that have not yet failed, the Council could borrow additional funds to undertake more preventative maintenance work. Preventative maintenance expenses are customarily considered an operating expense and not an expense for which we typically borrow due to their shorter life span. However, if the Council feels the best investment is in preventative maintenance, this borrowing could include a one-time expenditure for preventative maintenance. Staff would caution against the Council replacing the annual budgetary appropriation of \$50,000 for preventative maintenance with borrowed funds as this would shift an operating expense to a borrowing.

Cities are allowed to increase the tax levy for capital projects paid for with debt because debt service payments are not part of the levy limit calculation. If the City were to borrow \$1.0 million in 2019 for capital projects (an increase of \$200,000), total annual debt service payment of \$600,000 would increase by \$71,725. The tax implication of this change for \$100,000 of assessed value would be \$19.28.

| 10 Year Capital Projects and Equipment Plan | | | | | | | | | |
|---|-------------------|---------------------------------------|-----------|--------------|--|-----------------|--------------------------|--------------------------|---------|
| Borrowing Year | Construction Year | | | | | 4/10/19 DRAFT | | | |
| | | | | | | Total Borrowing | | Notes | |
| 2019 | 2018 | Pool Painting | | \$ 55,932 | | | | total reconstruct | |
| 2019 | 2018 | Chaucer St and Broadway | | \$ 228,692 | | | | total reconstruct | |
| 2019 | 2019 | Sweeney | | \$ 241,536 | | | LRIP grant | | |
| 2019 | 2021 | Swift St (Bridge - N Main) | | \$ 108,600 | | | no utility | | |
| 2019 | 2020 | W Rollin (Swift to N Main) | | \$ 108,710 | | | CDBG Close with PF grant | | |
| 2019 | 2020 | W Rollin (Swift - Albion) | | \$ 109,100 | | | | total reconstruct | |
| 2019 | 2020 | Quigley St * | Available | \$ (52,570) | | \$ 800,000 | | street reconstruct | |
| 2022 | 2022 | So Main (with grant) | | \$ 477,102 | | | | resurface w/ utilities | |
| 2022 | 2023 | Plow Truck | | \$ 150,000 | | | | total reconstruct | |
| 2022 | 2021 | W Fulton Extension | | \$ 542,000 | | | no utility | | |
| 2022 | 2023 | Albion (W Fulton to Crescent) | | \$ 126,500 | | | utility funded | | |
| 2022 | 2025 | Henry St | | \$ 100,000 | | | | total reconstruct | |
| 2022 | 2024 | Washington Street | | \$ 100,000 | | | | rehab pavement | |
| 2022 | 2021 | Highway striping | | \$ 100,000 | | | | | |
| | | | Available | \$ (213,172) | | \$ 1,335,000 | | | |
| 2027 | 2026 | South Ave (Lord to Martha)* | | \$ 225,000 | | | no utility | street reconstruct | |
| 2027 | 2028 | W Rollin (Swift - Albion) | | \$ 237,310 | | | no grant/no utility | street reconstruct | |
| 2027 | 2028 | Cherry St | | \$ 140,000 | | | no utility | resurface | |
| 2027 | 2027 | IKI | | \$ 421,000 | | | no utility | resurface | 92400sf |
| 2027 | 2026 | Ridgeway and Crescent* | | \$ - | | | utility project | resurface with utilities | |
| 2027 | 2028 | Stoughton RD (IKI -Head) | | \$ 400,000 | | | no utility | street reconstruct | |
| 2027 | 2028 | Pool Painting | | \$ 60,000 | | | | | |
| 2027 | 2027 | Plow Truck | | \$ 155,000 | | | | | |
| 2027 | 2028 | W Rollin (Head to Albion) | | \$ 425,000 | | | | total reconstruct | |
| 2027 | 2029 | Loader | | \$ 60,000 | | | | | |
| | | | | \$ (336,482) | | \$ 2,000,000 | | | |
| 2031 | | Washington Street | | | | | | total reconstruct | 233000 |
| 2031 | | E Hubert* | | | | | | total reconstruct | |
| 2031 | | Dorow | | | | | | total reconstruct | |
| 2031 | | Salem Dr | | | | | no utility | street reconstruct | |
| 2031 | | Winston Dr | | | | | no utility | street reconstruct | |
| 2031 | | E Rollin St | | | | | | total reconstruct | |
| 2031 | | W Ladd Ln | | | | | | resurface with utilities | |
| 2031 | | St Joes and Hemphill (west of N Pass) | | | | | | street reconstruct | |
| 2031 | | Maple Street | | | | | utility funded | resurface with utilities | |
| | | | Available | \$ 1,663,518 | | \$ 2,000,000 | | | |