

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, April 1, 2024 at 6:30 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, March 29, 2024.
3. Minutes
 - a. Consider approval of minutes of March 18, 2024 Special Finance meeting
 - b. Consider approval of minutes of March 18 Finance meeting.
4. Consider approval of bills and payroll vouchers.
5. Consider Temporary Class "B" Beer & Wine License for Edgerton Hospital Foundation.
6. Consider Cigarette, Tobacco & Electronic Vaping License for Hemp 1848.
7. Consider revocation of "Class B" Liquor License for The Decoy Bar & Grill.
8. Consider bids for the Albion St Reconstruction Project.
9. Finance Directors Report.
10. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**MARCH 18, 2024 SPECIAL FINANCE COMMITTEE
MEETING MINUTES
CITY OF EDGERTON**

Tim Shaw called the meeting to order at 5:45 p.m.

Present: Shawn Prebil, Candy Davis, and Tim Shaw

Others Present: City Administrator Ramona Flanigan, Director Howard Moser, Police Chief Bob Kowalski, Library Director Beth Krebs-Smith, Mayor Christopher Lund and Adam Prochaska with Upper 90.

Flanigan confirmed the meeting agenda was properly posted on Friday, March 15, 2024 at the City Hall, Library, Post Office and the City's website.

PROPOSALS FOR SOLAR AND EV CHARGING INSTALLATION: The city received 7 proposals for the following: solar installations at various city facilities; an EV charging station at the PD; and updated inverters at city hall. One of the proposals was incomplete, therefore it could not be evaluated. All vendors were given certain the evaluation criteria to include in their proposal

All vendors were asked to provide 3 alternatives to the base bid. The first alternative was to install a second EV charging station at the PD. The Committee felt at this time the PD would need only one charging station which was included in the base bid. If at a later date additional electric squad cars are added to the fleet, another charging station could be installed. The second alternative was a rapid shut down control at City Hall. The Committee agreed this was a necessity and would like to see it added to the bids. The last alternative was a more robust monitoring system to provide better data about the performance of the solar and energy consumption. The committee felt this was also a necessity. This would allow the city to make more informed decisions on future needs of the facilities.

The proposals received were very diverse making comparison difficult. Upper 90, the consultant hired by the city, assisted in evaluating the technical aspects of the proposals.

The Committee discussed the proposals from each vendor and evaluated them on the following criteria: a) ability to implement; b) Technical approach; and c) guarantees and performances. A summary was provided to the Committee with the information on all of these categories for each vendor. (see attached)

Each committee member gave their rating for each category and the results were calculated. Flanigan then factored in the cost comparison for each vendor. Arch Solar had the highest score.

A Tim Shaw/Candy Davis motion to recommend to the Council Arch Solar for the installation of Solar at the city facilities passed on a 3/0 roll call vote.

Being no other business before the Committee, a Shawn Prebil/Tim Shaw motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted April 1, 2024

City of Edgerton
Solar PV System Installation RFP

	Arch Electric	Full Spectrum	Olson Solar	Pieper Electric	Upper 90	Adams Power
Base Bids:						
#1: DPW Garage	\$31,485	\$38,700	\$31,442	\$46,247	\$42,800	\$42,741
#2: Library	\$45,755	\$86,490	\$42,905	\$73,397	\$73,350	\$72,569
#3: Police Station	\$52,185	\$61,030	\$44,824	\$66,331	\$68,800	\$74,700
#4: Water Building	\$23,608	\$26,420	\$25,233	\$32,418	\$30,050	\$27,933
#5: (1) EV Charger, Police Station	\$1,725	\$4,000	\$30,822	\$7,688	\$3,650	\$1,350
#6: Inverter Replacement, City Hall	\$6,450	\$10,500	\$17,998	\$63,809	\$14,375	\$14,962
Total Solar Base Bid Price:	\$153,033	\$182,640	\$144,404	\$218,392	\$215,000	\$217,942
Total Base Bid Price:	\$161,208	\$187,283	\$193,224	\$289,889	\$233,025	\$234,254
Alternate Bids:						
#1: (2) EV Chargers, Police Station	\$3,450	\$6,000	\$1,806	\$14,090	\$7,000	\$2,725
#2: City Hall Rapid Shutdown Upgrades	\$7,235	\$19,500	\$3,580	\$63,809	\$22,850	\$14,962
#3: Monitoring / Consumption Hardware	\$23,709	\$12,000	\$0		\$11,250	\$7,050
Total Bid With Alternates Price:	\$195,602	\$222,908	\$198,610	\$367,788	\$274,125	\$242,679

Questions/Clarifications:

	Arch Electric	Full Spectrum	Olson Solar	Pieper Electric	Upper 90	Adams Power
Proposal	Yes	Yes	Yes	Yes	Yes	Yes
Permitting fees included?	Yes	Yes	Yes	Yes	Yes	No
Bid bond included?	Yes	Yes	No	Yes	Yes	No
Module	Boviet Solar	REC or Q-Cell	VSUN Solar	Spec	REC 410W	Bitik6
Inverter	SolarEdge	SMA or Fronius	Enphase IQ	Enphase	Enphase IQ	SE11400A-US
Includes service upgrade	Yes	Yes	Yes	Yes	?	?
Commitment to Owners Tax Credit?	Yes	Yes	Yes	No	Yes	Yes
Bonus Level? - Domestic Credit	No	No	No	No	No	No
EV Charger	ChargePoint	Did not Specify	Tesla	Did not Specify	Enphase ClipperCreek	WM-S7 EV
Voluntary Alternates	Yes	Yes, non Inverters	N/A	N/A	N/A	N/A
Schedule:	September 30 Completion	2-6 Months	180 days from contract	None Given	September 30 Completion	July Completion

**MARCH 18, 2024 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Tim Shaw called the meeting to order at 6:36 p.m.

Present: Shawn Prebil, Candy Davis, and Tim Shaw

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Library Director Beth Krebs-Smith, Police Chief Bob Kowalski, Mayor Christopher Lund and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, March 15, 2024 at the City Hall, Library, Post Office and the City's website.

MINUTES: A Candy Davis/Shawn Prebil motion to approve the minutes from the March 4, 2024 Finance meeting passed, all voted in favor.

RT FOX PAYMENT FOR GRADING AT RTP: A Tim Shaw/Shawn Prebil motion to approve the payment to RT Fox for RTP grading in the amount of \$19,620 using Developer Fees passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Tim Shaw/Shawn Prebil motion to approve the bills and payroll in the amount of \$561,782.45 passed on a 3/0 roll call vote.

EVENT PACKET FOR EDGERTON NIGHT MARKET: A Candy Davis/Shawn Prebil motion to approve the Event Packet for the Edgerton Night Market passed on a 3/0 roll call vote.

LEAD SERVICE LATERAL REPLACEMENT BIDS: A Tim Shaw/Shawn Prebil motion to approve the 2024 Lead Service Lateral bid from Miller Pipeline LLC in the amount of \$697,329.15 passed on a 3/0 roll call vote.

PURCHASE OF MOWER FOR DPW: A Tim Shaw/Candy Davis motion to approve the purchase of a mower for DPW from St. Lawrence Equipment in the amount of \$11,245 passed on a 3/0 roll call vote.

ORDINANCE 24-04: Currently the city has a local ordinance that limits the number of Class "B" combination license in the downtown (Historic District) to five. The ordinance allows for additional licenses to be granted if they meet the definition of mixed use which means more than half of their revenue comes from non-alcohol related sales. Staff discovered, in 2021, a 6th license was issued without this mixed use provision attached. When that license was surrendered, another license was issued again without this provision.

The Committee has the following options to stay in compliance with our ordinance: a) the ordinance can be changed to allow 6 licenses in the downtown; b) the 6th license can be made to comply with the mixed-use provision (this was not recommended by city attorney); or c) the restriction can be eliminated allowing licenses to be issued to anyone in any location in the city.

A Candy Davis/Tim Shaw motion to introduce and approve the first reading of City of Edgerton Ordinance 24-04: Amend Chapter 167 Alcohol Beverages, Section 167-4 Licenses and Fees in the Code of Ordinances, to eliminate the restriction for Class "B" combination license in the downtown passed on a 3/0 roll call vote.

Being no other business before the Committee, a Candy Davis/Shawn Prebil motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted April 1, 2024

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.Input Date = 03/29/2024
 Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10011803								
3845 c	BANK OF EDGERTON	APR 2024	RTP START UP INCREASE	03/29/2024	50.00	.00		
Total 10011803:					50.00	.00		
10013100								
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	285.82	.00		
Total 10013100:					285.82	.00		
10021552								
788 ch	WISCONSIN PROFESSIONAL P	20842/20180	WPPA DUES APR 2024	03/29/2024	311.50	.00		
Total 10021552:					311.50	.00		
10044210								
604 ch	ROCK CO TREASURER	MAR 2024 DO	DOG TAGS	03/29/2024	92.50	.00		
Total 10044210:					92.50	.00		
10051100340								
231 ch	EDGERTON REPORTER CO INC	129464	CROSSING GUARD SPONSOR	03/29/2024	15.00	.00		
Total 10051100340:					15.00	.00		
10051200330								
611 ch	ROETHE LAW FIRM LLP	MAR 2024	2024 JUDGE SEMINAR MEAL REIMBURSEM	03/29/2024	30.00	.00		
Total 10051200330:					30.00	.00		
10051200332								
611 ch	ROETHE LAW FIRM LLP	MAR 2024	2024 JUDGE SEMINAR MILEAGE REIMBURS	03/29/2024	175.54	.00		
Total 10051200332:					175.54	.00		
10051300210								
2936 c	MURPHY DESMOND LAWYERS	8183295	CITY ATTORNEY RETAINER	03/29/2024	2,208.34	.00		
Total 10051300210:					2,208.34	.00		
10051310210								
2936 c	MURPHY DESMOND LAWYERS	8183290	SPECIAL LEGAL SERVICES	03/29/2024	758.50	.00		
Total 10051310210:					758.50	.00		
10051320210								
2936 c	MURPHY DESMOND LAWYERS	8183291	PROSECUTIONS- RETAINER	03/29/2024	695.00	.00		
Total 10051320210:					695.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10051410153								
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	55.13	.00		
Total 10051410153:					55.13	.00		
10051410320								
231 ch	EDGERTON REPORTER CO INC	1295317	LEGAL NOTICE- PLAN COMMISSION PUBLIC	03/29/2024	34.46	.00		
231 ch	EDGERTON REPORTER CO INC	1295318	LEGAL NOTICE- PLAN COMMISSION PUBLIC	03/29/2024	17.15	.00		
231 ch	EDGERTON REPORTER CO INC	1295320	LEGAL NOTICE- PLAN COMMISSION PUBLIC	03/29/2024	11.96	.00		
231 ch	EDGERTON REPORTER CO INC	1295322	LEGAL NOTICE- PLAN COMMISSION PUBLIC	03/29/2024	32.73	.00		
231 ch	EDGERTON REPORTER CO INC	1295324	LEGAL NOTICE- PLAN COMMISSION PUBLIC	03/29/2024	11.96	.00		
231 ch	EDGERTON REPORTER CO INC	1295325	LEGAL NOTICE- PLAN COMMISSION PUBLIC	03/29/2024	16.68	.00		
Total 10051410320:					124.94	.00		
10051430153								
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	61.25	.00		
Total 10051430153:					61.25	.00		
10051430320								
231 ch	EDGERTON REPORTER CO INC	1295161	LEGAL NOTICE- COUNCIL MEETING MINUTE	03/29/2024	72.54	.00		
231 ch	EDGERTON REPORTER CO INC	1295315	LEGAL NOTICE- COUNCIL MEETING MINUTE	03/29/2024	60.42	.00		
231 ch	EDGERTON REPORTER CO INC	1295316	LEGAL NOTICE- COUNCIL MEETING MINUTE	03/29/2024	72.54	.00		
231 ch	EDGERTON REPORTER CO INC	1295677	LEGAL NOTICE- ORDINANCE 24-02	03/29/2024	10.81	.00		
231 ch	EDGERTON REPORTER CO INC	1295678	LEGAL NOTICE- ORDINANCE 24-03	03/29/2024	13.69	.00		
Total 10051430320:					230.00	.00		
10051440340								
4333 c	DISCOUNT RUBBER STAMPS	181516	ELECTION STAMPS	03/29/2024	20.65	.00		
Total 10051440340:					20.65	.00		
10051510153								
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	97.99	.00		
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	61.25	.00		
Total 10051510153:					159.24	.00		
10051520320								
2264 c	MTAW	5517	2024 MEMBERSHIP DUES - DEEGAN	03/29/2024	60.00	.00		
Total 10051520320:					60.00	.00		
10051600210								
568 ch	PROFESSIONAL PEST CONTRO	667668	PEST CONTROL - CITY HALL	03/29/2024	27.00	.00		
Total 10051600210:					27.00	.00		
10051600340								
3701 c	GODADDY.COM, LLC	2989803683	DOMAIN NAME RENEWAL (2 YEAR)	03/29/2024	44.34	.00		
4709 c	IDRIVE, INC	2024	CLOUD BACKUP - CITY HALL	03/29/2024	99.50	.00		
5470 c	GORDON FLESCH CO.	IN14606644	CITY HALL COPIER-METERED IMAGES	03/29/2024	43.55	.00		
5470 c	GORDON FLESCH CO.	IN14606644	INK SHIPMENT	03/29/2024	22.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051600340:					209.89	.00		
10051600510								
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	2,474.00	.00		
Total 10051600510:					2,474.00	.00		
10051930510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	180.55	.00		
Total 10051930510:					180.55	.00		
10051930511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	67.36	.00		
Total 10051930511:					67.36	.00		
10052100153								
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	122.49	.00		
Total 10052100153:					122.49	.00		
10052100311								
716 ch	US POSTAL SERVICE	060360	POSTAGE- POLICE DEPT	03/29/2024	1.87	.00		
Total 10052100311:					1.87	.00		
10052100340								
934 ch	STAPLES CREDIT PLAN	7628693657	TRASH BAGS, PAPER TOWELS - PD	03/29/2024	101.51	.00		
Total 10052100340:					101.51	.00		
10052100510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	90.28	.00		
Total 10052100510:					90.28	.00		
10052100511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	120.60	.00		
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	16.84	.00		
Total 10052100511:					137.44	.00		
10052120153								
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	735.00	.00		
Total 10052120153:					735.00	.00		
10052120225								
130 ch	US CELLULAR	0639474562	POLICE CELL PHONES	03/29/2024	134.97	.00		
Total 10052120225:					134.97	.00		
10052120340								
5122 c	WHITNEY, GAVIN	MAR 2024	HANDGUN STIPEND PER WPPA CONTRACT	03/29/2024	300.00	.00		
5136 c	WISCONSIN LAW ENFORCEME	309	CORE STANDARDS VERIFICATION PROGRA	03/29/2024	25.72	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
5251 c	COWDEN, SCOTT	MAR 2024	HANDGUN STIPEND PER WPPA CONTRACT	03/29/2024	300.00	.00		
Total 10052120340:					625.72	.00		
10052120510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	406.25	.00		
Total 10052120510:					406.25	.00		
10052120511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	2,291.35	.00		
Total 10052120511:					2,291.35	.00		
10052150210								
568 ch	PROFESSIONAL PEST CONTRO	667668	PEST CONTROL - POLICE STATION	03/29/2024	22.00	.00		
Total 10052150210:					22.00	.00		
10052150340								
3215 c	DIMAX OFFICE SOLUTIONS INC	51110	METER BILLING FOR 2/1/24 TO 2/29/24 - POL	03/29/2024	14.67	.00		
4096 c	HORIZON DISTRIBUTORS, INC	S3631402.001	TOILET PAPER- PD	03/29/2024	178.82	.00		
5248 c	TOP PACK DEFENSE	12749	SHIRTS, PANTS, GEAR- BAKKEN	03/29/2024	387.88	.00		
Total 10052150340:					581.37	.00		
10052150510								
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	1,478.00	.00		
Total 10052150510:					1,478.00	.00		
10052160511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	175.12	.00		
Total 10052160511:					175.12	.00		
10053100153								
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	61.25	.00		
Total 10053100153:					61.25	.00		
10053100210								
3883 c	ABSOLUTE MOBILE TESTING L	123-371	DRUG AND ALCOHOL TESTING - DPW	03/29/2024	241.50	.00		
Total 10053100210:					241.50	.00		
10053100510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	22.59	.00		
Total 10053100510:					22.59	.00		
10053100511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	16.84	.00		
Total 10053100511:					16.84	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10053230153								
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	245.10	.00		
Total 10053230153:					245.10	.00		
10053230210								
568 ch	PROFESSIONAL PEST CONTRO	667668	PEST CONTROL - MUNI GARAGE	03/29/2024	22.00	.00		
Total 10053230210:					22.00	.00		
10053230225								
130 ch	US CELLULAR	0642473768	DPW CELL PHONE	03/29/2024	44.44	.00		
Total 10053230225:					44.44	.00		
10053230340								
4638 c	WERNER ELECTRIC SUPPLY	S7376940.001	LIGHTING- MUNI GARAGE	03/29/2024	144.02	.00		
Total 10053230340:					144.02	.00		
10053230510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	27.08	.00		
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	1,066.00	.00		
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	2,788.00	.00		
Total 10053230510:					3,881.08	.00		
10053230511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	350.20	.00		
Total 10053230511:					350.20	.00		
10053240510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	27.08	.00		
Total 10053240510:					27.08	.00		
10053240511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	350.20	.00		
Total 10053240511:					350.20	.00		
10053310380								
5184 c	BUMPER TO BUMPER EDGERT	625-377019	OIL AND OIL FILTERS	03/29/2024	67.43	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-377043	AIR FILTER	03/29/2024	28.27	.00		
Total 10053310380:					95.70	.00		
10053310510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	27.08	.00		
Total 10053310510:					27.08	.00		
10053310511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	1,050.61	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053310511:					1,050.61	.00		
10053318510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	27.08	.00		
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	40.00	.00		
Total 10053318510:					67.08	.00		
10053318511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	175.10	.00		
Total 10053318511:					175.10	.00		
10053400510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	27.08	.00		
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	48.00	.00		
Total 10053400510:					75.08	.00		
10053400511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	175.10	.00		
Total 10053400511:					175.10	.00		
10053640340								
5020 c	UNITED LABORATORIES	INV402128	WEED KILLER	03/29/2024	743.04	.00		
Total 10053640340:					743.04	.00		
10054910510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	27.08	.00		
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	355.00	.00		
Total 10054910510:					382.08	.00		
10054910511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	175.10	.00		
Total 10054910511:					175.10	.00		
10055110153								
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	163.35	.00		
Total 10055110153:					163.35	.00		
10055110210								
568 ch	PROFESSIONAL PEST CONTRO	667668	PEST CONTROL - LIBRARY	03/29/2024	26.00	.00		
Total 10055110210:					26.00	.00		
10055110240								
349 ch	JF AHERN CO	640292	ANNUAL SPRINKLER INSPECTION	03/29/2024	368.00	.00		
349 ch	JF AHERN CO	640297	ANNUAL SPRINKLER INSPECTION	03/29/2024	305.00	.00		
Total 10055110240:					673.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10055110320								
231 ch	EDGERTON REPORTER CO INC	1295323	LEGAL NOTICE- REQUEST FOR BIDS LIBRA	03/29/2024	28.69	.00		
Total 10055110320:					28.69	.00		
10055110510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	203.12	.00		
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	7,948.00	.00		
Total 10055110510:					8,151.12	.00		
10055110511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	43.85	.00		
Total 10055110511:					43.85	.00		
10055150210								
568 ch	PROFESSIONAL PEST CONTRO	667669	PEST CONTROL - DEPOT	03/29/2024	42.00	.00		
Total 10055150210:					42.00	.00		
10055150510								
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	531.00	.00		
Total 10055150510:					531.00	.00		
10055200210								
568 ch	PROFESSIONAL PEST CONTRO	667767	PEST CONTROL - RACETRACK PARK	03/29/2024	42.00	.00		
Total 10055200210:					42.00	.00		
10055200225								
130 ch	US CELLULAR	0642473768	PARK WIFI	03/29/2024	43.49	.00		
3534 c	CHARTER COMMUNICATIONS	170826801032	CITY POOL INTERENT	03/29/2024	99.99	.00		
Total 10055200225:					143.48	.00		
10055200340								
4096 c	HORIZON DISTRIBUTORS, INC	S3630272.001	TOILET PAPER- PARKS	03/29/2024	2,419.50	.00		
5020 c	UNITED LABORATORIES	INV402128	POND RESTORER, SMELLJEL	03/29/2024	922.60	.00		
5159 c	BADGERLAND DISPOSAL	0004703355	W LAWTON ST- HANDICAP PORTA POTTY	03/29/2024	126.70	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-376591	FUSE	03/29/2024	2.99	.00		
Total 10055200340:					3,471.79	.00		
10055200510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	54.17	.00		
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	3,565.00	.00		
Total 10055200510:					3,619.17	.00		
10055200511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	367.71	.00		
Total 10055200511:					367.71	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10055200810								
2433 c	AMAZON.COM LLC	113-8585265-5	CORNHOLE GAME SETS	03/29/2024	398.89	.00		
Total 10055200810:					398.89	.00		
10055415345								
153 ch	COCA-COLA DISTRIBUTION	40394309013	SODA CONCESSIONS - RTP	03/29/2024	878.00	.00		
326 ch	HOLIDAY WHOLESale INC	1495892	CONCESSIONS CREDIT- RTP	03/29/2024	165.80-	.00		
326 ch	HOLIDAY WHOLESale INC	1504840	CONCESSIONS CREDIT- RTP	03/29/2024	293.04-	.00		
326 ch	HOLIDAY WHOLESale INC	1670055	CONCESSIONS - RTP	03/29/2024	1,341.98	.00		
Total 10055415345:					1,761.14	.00		
10055415510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	27.08	.00		
Total 10055415510:					27.08	.00		
10055415511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	105.06	.00		
Total 10055415511:					105.06	.00		
10055420210								
568 ch	PROFESSIONAL PEST CONTRO	667668	PEST CONTROL - POOL	03/29/2024	22.00	.00		
Total 10055420210:					22.00	.00		
10055420510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	45.14	.00		
4467 c	MUNICIPAL PROPERTY INSURA	APRIL 2024	PROPERTY INSURANCE	03/29/2024	4,630.00	.00		
Total 10055420510:					4,675.14	.00		
10055420511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	367.71	.00		
Total 10055420511:					367.71	.00		
10056300153								
2887 c	DELTA DENTAL OF WISCONSIN	2112009	APR 2024 DENTAL INSURANCE	03/29/2024	30.62	.00		
Total 10056300153:					30.62	.00		
10056300210								
723 ch	VANDEWALLE & ASSOCIATES I	202403016	TID#12	03/29/2024	4,308.75	.00		
Total 10056300210:					4,308.75	.00		
20357130820								
5501 c	MSA PROFESSIONAL SERVICE	2370	PROFESSIONAL SERVICES - HOME REVIVAL	03/29/2024	1,800.00	.00		
Total 20357130820:					1,800.00	.00		
20653630510								
2209 c	BAER INSURANCE SERVICES I	8210	2024 CRIME INSURANCE	03/29/2024	27.08	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 20653630510:					27.08	.00		
20653630511								
2209 c	BAER INSURANCE SERVICES I	8210	1 OF 4 QTRLY 24-25 WORKERS COMP	03/29/2024	210.12	.00		
Total 20653630511:					210.12	.00		
40657125820								
2591 c	LAND TITLE & CLOSING SERVI	523082887-4	210 W FULTON ST- EDGERTON OUTREACH	03/29/2024	84,526.66	.00		
Total 40657125820:					84,526.66	.00		
41057121820								
2936 c	MURPHY DESMOND LAWYERS	8183292	TID 10	03/29/2024	83.25	.00		
2936 c	MURPHY DESMOND LAWYERS	8183294	CHILD HIGH SCHOOL	03/29/2024	277.50	.00		
Total 41057121820:					360.75	.00		
41057630820								
723 ch	VANDEWALLE & ASSOCIATES I	202403015	TID#10	03/29/2024	67.50	.00		
Total 41057630820:					67.50	.00		
41157121820								
2936 c	MURPHY DESMOND LAWYERS	8183293	TID 11	03/29/2024	83.25	.00		
Total 41157121820:					83.25	.00		
Grand Totals:					139,642.76	.00		

Grand Total General Fund Vouchers: \$139,642.76
 Total Payroll Check Date 03/22/24: \$79,901.19
 GRAND TOTAL OF GENERAL FUND: \$219,543.95

Finance Committee Members Signatures of Approval:

TIMOTHY SHAW

CANDY DAVIS

SHAWN PREBIL

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 2-12-24

Town Village City of Edgerton County of Rock

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning June 28 2024 and ending June 28 2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Edgerton Hospital Foundation

(b) Address 1101 N. Sherman Rd - Edgerton, WI 53534

(c) Date organized 1976

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: [X]

(f) Names and addresses of all officers:

President Rose Bice - 378 E. Samuelson Dr - Edgerton

Vice President Karen Greene - 18 Maple Ct - Edgerton

Secretary Vanessa Paulson - 631 Park Ave - Edgerton

Treasurer

(g) Name and address of manager or person in charge of affair: Ann Heiden 1101 N. Sherman Rd - Edgerton Phone # 608-884-1401

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1101 N. Sherman Rd - in the Healing Garden

(b) Lot Block

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Scentsation - Flower Power

(b) Dates of event June 28th, 2024

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Rose Bice 2/12/24

Edgerton Hospital Foundation (Name of Organization) [Signature] 2/12/24

Officer [Signature]

Officer [Signature]

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

Security Agreement

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B License.

Estimated Attendance: 150 Type of Event: Food & Beer Tasting Fundraiser

*All liquor must be purchased from a licensed Wisconsin Wholesaler.

Wholesaler for this

event: Badger State Winery Co-op

1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers.

Wineries serve the attendees and are tasked with assuring those tasting are of legal age. However, we will have a licensed bartender onsite, at registration to check as well.

2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

Each vendor distributes their own alcohol for the tastings (approx 2-3 ounces). Plus, we have our own licensed bartender onsite.

Janet Robinson

TOBACCO USE

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event? Yes

2. How will your event inform patrons of the prohibition?

Signs posted

3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

None - however we are outside and smoker can walk off property

City of Edgerton Use Only

Reviewed by: _____ Date: _____

Approved _____ Denied _____

Police Department Recommendations:

Memo

To: Common Council
From: Staff
Date: 3/29/2024
Re: April 1, 2024 Meeting

Code Enforcement Service: The 2024 budget includes \$5,000 for code enforcement services. Staff interviewed a company that provides very flexible code enforcement services to many other area municipalities. The attached contract with Municipal Code Enforcement (MCE) provides for an on call, or as needed, type of service which will allow the City to control expenses and the service level. Staff recommends the City enter into a contract with MCE for code enforcement.

Contracts for sidewalk repair: Staff contacted several vendors to request quotes for trip hazard mitigation in 2024. We received three quotes for saw cutting/grinding at a per linear foot cost. The lowest responsible quote was submitted by Universal Concrete Grinding as shown below:

VENDOR	LF COST
UNIVERSAL CONCRETE GRINDING	\$13.75
ASTI SAWING	\$18.50
SAFE STEP	\$27.97

Staff recommends awarding the trip hazard mitigation project to Universal Concrete Grinding for \$13.75 per linear foot. This project will be funded by the sidewalk utility.

Albion Street Bids: The City took bids for the reconstruction of Albion Street from W Fulton to W Rollin Streets. There were five bidders with bids ranging from \$695,471 to \$899,999. The low bid is from BKS. After a meeting with BKS, the City Engineer is recommending awarding the bid to BKS. The Engineer's recommendation will be presented at the meeting.

Revocation of Liquor License: Please recall the Council adopted an ordinance allowing for the revocation of a liquor license if the licensee fails to operate an establishment for at least 45 consecutive days. The operator of the Decoy Bar has not operated for more than 45 days. Staff sent a letter to the Decoy license holder to alert them to the new ordinance provision, and did not receive a reply. If the Committee wishes to pursue revocation, staff will follow the provisions of the Statutes to allow the Council to consider the revocation at a future meeting. The revocation process generally is as follows: a complaint is filed with the clerk; a summons is issued to the

licensee to attend a meeting; within ten days of the summons, a meeting is held by either the Committee or the Council.

Vaping license for Hemp 1848: State licensing regulations have changed requiring licensure for entities that sell vaping related items.

Edgerton

Form CTV-100

Cigarette, Tobacco, and Electronic Vaping Device Retail License Application

FOR CLERKS ONLY	
Municipality	
License Period	

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietor)
Hemp 1848 inc

2. Business Trade Name or DBA

3. FEIN: 872584797 4. Wisconsin Seller's Permit Number: 456-1030803541-04

5. Entity Type (check one)
 Sole Proprietor Partnership Limited Liability Company Corporation

6. State of Organization: Wisconsin 7. Date of Organization: 04-08-2019 8. Wisconsin DFI Registration Number

9. Premises Address (do not use PO Box): 2 East Fulton St

10. City: Edgerton 11. State: WI 12. Zip Code: 53534

13. County: Rock 14. Governing Municipality: City Town Village 15. Aldermanic District: of Edgerton

16. Mailing Address (if different from premises address)

17. City 18. State 19. Zip Code

20. Premises Phone 21. Premises Email: mccoys77@gmail.com 22. Website: Hemp1848.com

23. Premises Description - Describe the building or buildings where cigarettes, tobacco products, and electronic vaping devices are to be sold and stored. Describe all rooms including living quarters, if used, for the sales and/or storage of cigarettes, tobacco products, and electronic vaping devices and records. Cigarettes, tobacco products, and electronic vaping devices may be sold and stored ONLY on the premises described in this application. Attach a floor plan if possible.

Retail Space

Part B: Questions

1. What products will be sold at this business location? (check all that apply)
 Cigarettes Tobacco Products Electronic Vaping Devices

2. How will cigarettes, tobacco, and/or electronic vaping devices be sold? (check all that apply)
 Over the counter Vending machine

3. Is the applicant business owned by another business entity? Yes No
 If yes, provide the name and FEIN of the parent company below, identify parent company members in Part C, and attach Form CTV-101 for all of the parent company's members, partners, or officers.

3a. Name of Parent Company: _____

3b. FEIN of Parent Company: _____

Part C: Individual Information

An Individual Questionnaire, Form CTV-101, must be completed and attached to this application for each person involved in the applicant business and any parent company indicated in Part B. Such persons include: sole proprietor, all officers and agents of a corporation, all partners of a partnership, and all members and agents of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone

Part D: Attestation

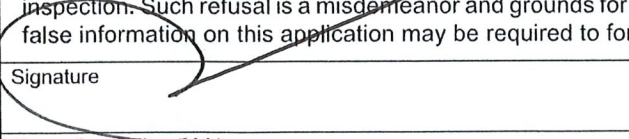
One of the following must sign and attest to this application:
 • sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING:

I understand and agree to the following:

- I will only purchase cigarettes, tobacco, and vapor products from distributors, jobbers, or subjobbers permitted by the Wisconsin Department of Revenue, unless I also hold the proper distributor's permit and pay all applicable excise taxes.
- I will not purchase or exchange products from another retailer, including transferring existing stock to a new owner.
- I will provide tobacco sales training that has been approved by the Wisconsin Department of Health Services to my employees. (<https://witobaccocheck.org>).
- I will not sell single cigarettes.
- I will not sell, give, or otherwise provide cigarettes, tobacco, or any nicotine products to minors.
- I will keep product invoices on the licensed premises for two years and ensure the records are available for inspection by law enforcement. Failure to comply with this will result in criminal penalties, including loss of inventory.
- I will not sell cigarettes or roll-your-own (RYO) tobacco products unless listed on the Wisconsin Department of Justice's directory of certified tobacco manufacturers and brands.

Further, under penalty provided by law, I state that this application has been truthfully answered to the best of my knowledge. I agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Signature	Date	
	3/5/2024	
Name (Last, First, M.I.)		
Jerry McCoy		
Title	Email	Phone
Owner	McCoy5770@gmail.com	608-361-8735

Part E: For Clerk Use Only

Date application was filed with clerk	Date license issued	Date license expires	License number
License fees	Signature of Clerk/Deputy Clerk		